



Board Meeting Minutes

Wednesday September 24, 2025 @ 7:00 P.M.
102 West Forest Street
Brigham City, UT 84302

In Attendance: Jay Capener, Chairman
Lesley Kendrick, Vice-Chairman
Lyle Holmgren, Financial Chairman
DJ Bott
Tim Munns
Kelly Lemmon
Brodie Calder
Joseph Summers
Mike Braegger

Excused: Boyd Bingham
Riggin Holmgren

Staff: Chance Baxter, General Manager
Jamie Williams, Office Manager

1- WELCOME

Chairman Jay Capener called the meeting to order at 7:00 pm

2- INVOCATION & PLEDGE OF ALLEGIANCE

Offered by Trustee Mike Braegger

3- DECLARATION OF CONFLICTS OF INTEREST

No conflicts declared

4- CONSENT AGENDA

4.1 Adoption of Agenda

4.2 Approval of Minutes – July 23, 2025

Trustee DJ Bott made a motion to adopt items listed on the consent agenda, motion was seconded by Trustee Tim Munns; all members vote aye, motion passed.

5- APPROVAL OF FINANCIAL STATEMENTS – JULY & AUGUST 2025

Financial Chairman Lyle Holmgren reported that the monthly statements are consistently clear, well-structured, and easy to review. Holmgren stated no issues or discrepancies were found and everything is in order. Trustee DJ Bott made a motion to approve the financial state for July & August 2025, motion was seconded by Trustee Tim Munns; all members vote aye, motion passed.

6- PUBLIC HEARINGS

6.1 Water meter and installation fee increase

Trustee DJ Bott made a motion to open a public hearing specific to the water meter installation fee increase, motion was seconded by Financial Chairman Lyle Holmgren; all members vote aye, motion passed.

Seeing as though there wasn't any public comment on this public hearing, Trustee DJ Bott made a motion to close the public hearing for the water meter and installation fee increase, motion was seconded by Trustee Lesley Kendrick; all members vote aye, motion passed.

General Manager Chance Baxter initiated the discussion by requesting a motion to adjust the water meter installation fee. He also recommended awarding a one-year contract to Braegger and Sons Construction, the selected bidder from the recent Request for Proposals (RFP), to handle meter installations.

Board members inquired about the specifics of the fee adjustment, including the amount and percentage of increase. Baxter noted that the details were included in the meeting packets but did not provide an exact percentage. He described the increase as substantial, though still lower than the rates previously quoted by the construction company that currently handles the Districts connections. Baxter also noted that the current installation fees have remained unchanged for approximately 15 years.

Baxter reviewed the structure of connection fees, noting that these fees are not intended to generate profit but instead reflect the actual cost of installation which is paid by the customer.

County Road (Open Cut, No Bore): \$4,000
County Road (Bore): \$4,000
State Road (Open Cut, No Bore): \$8,500
State Road (Bore): \$6,500

Additionally, it was noted that installations requiring extended footage beyond standard limits would incur extra costs.

Installation of service lines beyond 60 feet	\$50.00 per linear foot
Installation of asphalt in UDOT road	\$26.00 per square foot
Installation of asphalt in Box Elder County road	\$16.00 per square foot

Baxter emphasized that all fees are based on real installation expenses and vary depending on road type and whether boring is required. General Manager Chance Baxter clarified that, in addition to labor and installation fees, all associated parts are added to the total cost of a water system installation.

Trustee DJ Bott made a motion to approve the water meter and installation fee increase along with awarding a contract for installation to Braegger and Sons Construction, motion seconded by Trustee Brodie Calder; all members vote aye, motion passed.

6.2 Proposed tiered rate structure for South Willard Water System

Trustee DJ Bott made a motion to move into a public hearing, specifically for the South Willard Water System Tiered Rate Structure, motion was seconded by Trustee Tim Munns; all members vote aye, motion passed.

Seeing there was no public comment on the public hearing for the tiered rate structure for South Willard water system, Trustee DJ Bott made a motion to close the public hearing, motion was seconded by Trustee Joseph Summers; all members vote aye, motion passed.

General Manager Chance Baxter provided background on the South Willard System, noting that although district-wide fees were increased at the beginning of the year, South Willard was inadvertently excluded from the tiered rate schedule. South Willard has minimal retail connections (three or four), and previous management had treated it differently due to assumptions about indoor-only use only.

Baxter clarified that South Willard is not fundamentally different from other retail systems and will now be included in the tiered rate structure to ensure consistent revenue capture. The change aligns South Willard with the rest of the district's systems.

Trustee Mike Braegger made a motion to approve the tiered rate structure with the correction of the \$15,000 to 15,000 gallons, motion was seconded by Trustee Kelly Lemmon; all members vote aye, motion passed.

7- ACTION ITEMS

Proposed Resolution 2025-26 for the purpose of declaring 2014 Ford F-150 truck with Boss HTX snowplow as surplus and authorizing its disposal

General Manager Chance Baxter presented a request to declare the district's 2014 Ford F-150 work truck and its associated Boss HTX snowplow as surplus property. The truck was recently replaced, and the declaration would allow the items to be listed for sale.

Trustee DJ Bott made a motion to approve resolution 2025-26 declaring the 2014 Ford F-150 Truck and Boss HTK snowplow as surplus and authorizing its sale, motion was seconded by Trustee Tim Munns; all members vote aye, motion passed.

8- DISCUSSION

Expiring Terms

Office Manager Jamie Williams informed the board that three members—Joseph Summers, D.J. Bott, and Lyle Holmgren—have terms expiring at the end of the year. She noted that a form letter is available for those interested being reappointed for another 4-year term, which must be submitted to the county. Additionally, it was mentioned that Brodie Calder is resigning, and his remaining one-year of his term will need to be filled. The replacement will represent the Portage-Plymouth-Fielding-Riverside region and will serve until the term expires next year.

9- GENERAL MANAGERS REPORT

Ongoing Project Update.

- **South Willard Well #2 Engineering.** JUB kicked off this project last month following board approval. A good amount of progress has been made. Site surveying has been completed and the final building location has been identified. The current priority is the development of a load sheet for the electrical demands of the pumphouse. We will need to provide this to RMP prior to negotiating the service contract. The contract must be finalized prior to the ordering of any componentry namely the transformer. RMP claims a lead time of upwards of 18 months on large transformers. The project is currently on track to be completed and ready to go out for bids in February 2026.
- **Harper ward Tank, Pond, and Pumphouse.** The tank and pond construction portion of the project is 100% complete. I expect the final pay request any day. The same contractor (Patriot Construction) was awarded the pumphouse construction earlier this year. Notice of award was issued back in March. Very little has been done regarding construction. We have begun to be slightly worried about completion deadlines. Substantial completion is set for November 21, 2025, followed by final payment by December 12th. The contractor doesn't appear to be worried about meeting these deadlines. Time will Tell...

- **Flat Canyon Well.** The final things remaining on the project will be finished by the end of the month. As some are aware, a backup generator, electrical and fiber optic lines, and Scada controls for the valve house still needed to be finished. The generator was installed in July followed by the Scada controls being commissioned earlier this week. The Flat Canyon Well is now fully operational. It will be nice to check this one off the list.
- **County Water Master Plan Study.** This project is also beginning to wrap up. We finish the final round of regional public input meetings on the 22nd. The plan is shaping up nicely. We've received a large amount of input from both water suppliers and residents of the county. Final draft of the plan will be presented on November 6th at 6pm at the Utah State building in Brigham City. Thanks to all the board members who have assisted with the project to date. JUB will be distributing the final draft to review in October. I will distribute it to the board for review prior to finalization.
- **Secondary Feasibility and Implementation Study.** This project has begun working in conjunction with the CWMP due to many suggestions that were brought up during interviews. We have been working on mocking up 3 scenarios regarding pressurized secondary water. The infrastructure needs have been defined along with the cost associated with the construction of these systems. We have begun diving into the financial side of the operations. We have a bit more work to complete on this subject. The goal is to identify where costs and fees need to be for these future developer build systems to operate on a self-sustaining business model. Early signs are showing that this may be possible. We've also started conversations with Both Box Elder County along with the division of water rights regarding extraction and dedication policy. We have begun reviewing existing policies that are already in place. We are reviewing examples from both Box Elder County and a number from southern Counties. But as stated there's quite a bit more that needs to be discovered and thought through. The Team hopes to have a presentation for the BRWCD board by Q1 of 2026.
- **Sleepy Hollow Springs Pipeline Engineering.** This project has not been highly prioritized by BRWCD or our engineering team. We began working on it a little over a year ago. The plans for the pipeline were finalized and Stamped a few weeks ago. I would advise the board to hold off bidding the construction of the pipeline currently. The current 2-Inch pipeline can meet the flows that the springs can deliver currently. Also, we haven't experienced any pipe failures or leaks in 3 years. The Plans that were created are on file and can be used in the future once the need becomes more dire.
- **Howell Town Chlorinator.** Engineering was completed months ago for Howell town. They need to finish constructing the building and installing the Chlorination equipment. Following, our engineering will help them procure the operating permit from the state. Thus, completing the project.
- **Deweyville Springs Pipeline.** Construction on the Deweyville pipeline partnership was delayed this spring due to contractor issues. I believe construction should begin this fall sometime.
- **Thatcher Penrose IFFP.** The project is moving along slowly but surely. The engineering teams and financial advisors are working to complete the Plan. The goal is to present the plan and fee schedule at Thatcher Penrose Annual meeting in November.
- **Willard City PRV project.** I've spoken with Jeremy Kimpton "Willards City admin". The says the project is under construction but is moving quite slowly. There are several things that need to be accomplished prior to the installation the new PRV station. I'll keep the board posted regarding.

Upcoming Projects

- **Thacher Hills Water.** Scott Waldron, the president has asked for some operation help from district employees. Their current hired operator has developed some health issues. I plan to recruit Kelly Lemmon and Joe Summers to help me work with Thacher Hills to develop a plan that can be brought to the board at an upcoming meeting.
- **Ceder Ridge Water.** The Current owner of Cedar Ridge Water David Thompson has approached BRWCD regarding the potential takeover of their water system. David had a public meeting with the residents of the development last week. There was a unanimous vote for BRWCD to take over operations. Currently Ceder Ridge is connected to district infrastructure in the collinston system. I plan to recruit help from Kelly Lemmon, Lesley Kendrick, and a few others to begin looking into this over the next couple months.
- **Mantua Town Backup Generator.** Mike Braegger and I had a meeting with the Mantua Mayor and Public works director Marcus Able last month. They express the need of a backup generator for their well. They spoke of several times when they've lost power to the well and the town nearly ran out of water. I've put them in touch with BRWCDs generator contractor. We met last month onsite with Golden Spike to size the generator. We should have cost estimates back shortly. Mantua town plans to attend our October meeting to ask for some financial assistance purchasing the generator. I've proposed a 50% match of district funds. Mike and I will need to work out the details with Mantua town management prior to the meeting. Stay tuned.

Operations and Maintenance.

Things are finally slowing down with the operations staff. As your aware It's been a long dry summer. We've been fortunate this season to not have any major break downs or source issues. Although we have seen a drop in water levels at many of the monitoring locations that we monitor along the Wasatch front. Let's hope for a wet fall and a plentiful winter ahead. I would like to take a moment to thank our operation staff. The work and dedication that they have towards BRWCDs systems and customers is impressive.

PUBLIC COMMENT

Rex Carpenter from A2ES introduced himself to the board. General Manager Chance Baxter explained to the board that A2ES is an engineering firm.

TRUSTEES REPORT

Lesley Kendrick

No report

Lyle Holmgren

Financial Chairman Lyle Holmgren shared that he and Tremonton's Public Work's Director, Carl Mackley, had recently discussed Tremonton City's interest in potentially purchasing an additional 500 acre-feet of water from the Bothwell Pocket. He mentioned that initial conversations have begun, including some discussion between Carl Mackley and General Manager Chance Baxter, and expressed a desire to explore options for securing that water. Additionally, Lyle offered to host another annual social gathering for the board and staff, similar to the one held last year. Chance and Jamie offered to work with Lyle and help organize the event.

Mike Braegger

Trustee Mike Braegger shared an update regarding a subdivision in South Willard that expressed interest in purchasing water from the district. The developers now plan to use septic systems instead of installing sewer infrastructure, which has delayed the project.

Brodie Calder

Trustee Brodie Calder reported that Riverside North Garland and Ukon met last month to discuss connecting their water systems in a few areas to improve pressure for both. A follow-up meeting is scheduled next month with engineers from Jones & Associates to evaluate potential benefits. Riverside North Garland is facing low pressure in one section that may require upgrading to a 10-inch line.

Kelly Lemmon

Trustee Kelly Lemmon noted the increasing number of project requests from private water companies and municipalities. He referenced the County Water Master Plan, which recommends establishing a screening committee to evaluate these proposals and determine the level of district support. Lemmon emphasized the need for a structured approach and suggested exploring existing templates or models to guide the development of such a process, Lemmon asked the board and the General Manager what their thoughts were on the subject, board discussion followed.

Joe Summers

No report

DJ Bott

Trustee DJ Bott reported that construction crews are mobilizing for the second phase of aqueduct pipe replacements now that the irrigation season is ending. The work will improve flow from spring sources and the reservoir into Brigham City and is expected to be completed by next spring.

Tim Munns

Tim Munns reported that the recent planning meeting in the Snowville and northwest area went well. Although he was unable to attend personally, he noted that a good number of participants were present, and the meeting was productive.

Jay Capener

No report

ADJOURNMENT

Financial Chairman Lyle Holmgren made a motion to adjourn, motion seconded by Trustee DJ Bott; all members vote aye, motion passed.

Bear River Water Conservancy District
Standard Financial Report
Operations - 09/01/2025 to 09/30/2025
75.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>September Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1100 First Community Checking	409,140.03	(21,306.85)	14,529.62
1101 First Community Savings	80,154.73	80.28	80,907.25
1103 Petty Cash	1,659.19	0.00	1,513.39
1110 Xpress Bill Pay Clearing	34,743.23	(22,943.30)	30,504.88
1120 PTIF 0239	1,692,014.73	(148,517.00)	1,348,790.81
1121 PTIF 2258 Depreciation Savings	680,540.29	(160,225.74)	1,093,637.29
1130 PTIF 4446 Bothwell Impact Fee	70,008.92	550.00	153,211.45
1131 PTIF 4447 HW Impact Fee	20,487.94	50.10	13,957.36
1133 PTIF 4815 Valley Investment	41,333.35	261.28	72,784.60
1134 PTIF 8438 Collinston Impact Fee	24,403.78	79.46	22,136.22
1135 PTIF 8439 Beaver Dam Impact Fee	50,707.58	188.22	52,431.86
1136 PTIF 8585 S.W. Impact Fee	14,292.73	0.09	25.22
1141 PTIF 5071 2008 LBA CapFac SW/	273,301.04	1,014.45	282,594.47
1142 PTIF 5072 1993-99 CapFac BW/H	125,083.32	501.99	139,837.48
1143 PTIF 5074 2020 Flat Canyon from	117,503.03	436.15	121,498.64
1144 PTIF 5076 1995B Res 2008D TP	76.52	0.00	0.00
1147 PTIF 5082 1993 Res 2008A Land	2,444.92	0.00	0.00
1148 PTIF 5379 2014-2008 LBA Res S	257,570.65	956.06	266,329.19
1149 PTIF 5675 2011 Cap Fac BD	12,162.07	47.99	13,369.14
1150 PTIF 5676 2011 Reserve BD	10,951.95	40.65	11,324.37
1151 PTIF 8317 2016 Res MP	9,169.32	34.04	9,481.13
1152 PTIF 6001 Project Funding SRF	2.49	0.00	0.00
1153 PTIF 7374 SRF	1,349,042.70	826.56	230,254.79
1175 Undeposited Receipts	(1,257,649.70)	0.00	0.00
Total Cash and cash equivalents	<u>4,019,144.81</u>	<u>(347,925.57)</u>	<u>3,959,119.16</u>
Receivables			
1311 Accounts Receivable	157,646.65	(39,245.67)	75,618.14
1312 Lease Receivable	191,624.53	0.00	191,624.53
1313 Grants Receivable - USBR	261,212.89	0.00	261,212.89
1314 Grants Receivable - USDA	146,932.00	0.00	146,932.00
1315 Grants Receivable - CIB	63,202.00	0.00	63,202.00
1316 Weather Modification Receivable	22,500.00	0.00	22,500.00
1319 Allowance for Doubtful Accts.	(2,000.00)	0.00	(2,000.00)
1411 REC. FROM OTHER GOV'TS	342,647.68	0.00	0.00
Total Receivables	<u>1,183,765.75</u>	<u>(39,245.67)</u>	<u>759,089.56</u>
Other current assets			
1541 Prepaid Insurance	5,736.60	0.00	5,736.60
Total Other current assets	<u>5,736.60</u>	<u>0.00</u>	<u>5,736.60</u>
Total Current Assets	<u>5,208,647.16</u>	<u>(387,171.24)</u>	<u>4,723,945.32</u>
Non-Current Assets			
Capital assets			
Work in Process			
1600 Work in Process	4,297,420.39	245,661.35	6,545,638.56
1603.2 Flat Canyon Well	488,623.41	0.00	488,623.41
1603.3 Harper Ward Test Well	509,272.99	0.00	509,272.99
Total Work in Process	<u>5,295,316.79</u>	<u>245,661.35</u>	<u>7,543,534.96</u>
Property			
1601 BE County Meter Station	4,633.22	0.00	4,633.22
1602.1 Collinston Project	4,116,322.80	0.00	4,116,322.80
1602.2 Blending Plan	44,954.67	0.00	44,954.67
1602.3 Waterline Extension-Sierra 202	171,240.65	0.00	171,240.65
1604.1 SW Well 2014	552,034.15	0.00	552,034.15
1605.1 WCWC Connection Line	118,492.32	0.00	118,492.32
1606.2 Bothwell Tank Overflow Pond	2,640.57	0.00	2,640.57
1610 ROU Asset	47,031.00	0.00	47,031.00
1611 Land and Water Rights	1,242,311.82	0.00	1,242,311.82
1621 Buildings	528,972.99	0.00	528,972.99
1640 Water Distributions Systems - Ot	77,921.71	0.00	77,921.71
1641 Beaver Dam Water System	1,959,379.46	0.00	1,959,379.46

Bear River Water Conservancy District
Standard Financial Report
Operations - 09/01/2025 to 09/30/2025
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	Prior Year Actual	September Actual	Current Year Actual
1642 Booster Station	22,535.08	0.00	22,535.08
1643 Bothwell meter station	24,428.11	0.00	24,428.11
1644 Country Classics	89,500.00	0.00	89,500.00
1646 Harper Ward System	1,119,200.63	0.00	1,119,200.63
1647 Honeyville Connection	16,497.50	0.00	16,497.50
1648 Newman Well	481,809.72	0.00	481,809.72
1649 RS/NG Meter Station	34,733.35	0.00	34,733.35
1650 Stevenson Farms #1	120,000.00	0.00	120,000.00
1651 TP-Backup Well	293,826.10	0.00	293,826.10
1652 TP 12" bypass system	283,221.18	0.00	283,221.18
1653 Tremonton Project	2,097,405.34	0.00	2,097,405.34
1654 WCorinne/Corinne Mtr Stn	79,881.97	0.00	79,881.97
1655 South Willard Water System	2,976,032.07	0.00	2,976,032.07
1657 BackupWell Enclosure	71,702.02	0.00	71,702.02
1661.1 Equipment	616,487.72	0.00	616,487.72
1661.2 Bothwell System Generator	129,602.70	0.00	129,602.70
1671.3 2020 Dodge Ram Truck	51,148.75	0.00	51,148.75
Total Property	17,373,947.60	0.00	17,373,947.60
Accumulated depreciation			
1721 Accumulated Depreciation	(5,498,722.03)	(34,373.66)	(5,808,084.97)
1722 Accumulated Amortization	(15,677.21)	0.00	(15,677.21)
Total Accumulated depreciation	(5,514,399.24)	(34,373.66)	(5,823,762.18)
Total Capital assets	17,154,865.15	211,287.69	19,093,720.38
Other non-current assets			
1802 Deferred outflows of resources	169,723.00	0.00	169,723.00
1803 Suspense	23.90	0.00	23.90
Total Other non-current assets	169,746.90	0.00	169,746.90
Total Non-Current Assets	17,324,612.05	211,287.69	19,263,467.28
Total Assets:	22,533,259.21	(175,883.55)	23,987,412.60
Liabilities and Fund Equity:			
Liabilities:			
Current liabilities			
2131 Accounts payable	(768,567.78)	708.40	(516,314.24)
2132.1 CC - Capital One	(487.76)	0.00	(487.76)
2132.4 CC - Visa	(680.01)	1,359.04	(397.32)
2150 CC Clearing Account	880.41	0.00	487.76
2330 Customer Rental deposits	(3,190.00)	0.00	(3,190.00)
Total Current liabilities	(772,045.14)	2,067.44	(519,901.56)
Payroll liabilities			
2211 Accrued wages payable	(14,828.52)	12,384.36	(14,828.52)
2220 Payroll liability clearing	0.00	13,570.17	0.00
2221 Fed & Fica payable	0.00	(3,552.98)	(3,552.98)
2222 State Withholding Payable	0.00	(618.00)	(618.00)
2223.1 401K payable	(3,969.45)	0.00	(364.99)
2223.2 Roth payable	(199.00)	0.00	0.00
2224.1 Additional Life payable	(103.84)	(177.22)	(417.91)
2225.1 Dental Insurance payable	(562.63)	(473.06)	(1,332.72)
2225.2 Health Insurance payable	(10,913.51)	(9,505.46)	(31,313.22)
2225.3 HSA Contributions	(1,134.00)	(426.90)	(2,137.82)
2225.4 Long Term Disability payable	(193.92)	(224.91)	(284.77)
2225.7 Vision Insurance payable	(90.89)	(74.46)	(210.64)
2226 Suta payable	(305.13)	(23.07)	(381.93)
2290 Deferred Vacation payable	(42,214.03)	0.00	(42,214.03)
Total Payroll liabilities	(74,514.92)	10,878.47	(97,657.53)
Liabilities			
2501.2 Collinston project	(12,348.00)	0.00	(12,348.00)
2501.3 I/P Newman well	1,859.00	0.00	1,859.00
2501.4 I/P Sw project	(26,017.20)	0.00	(26,017.20)
2501.6 I/P b	(3,200.67)	0.00	(3,200.67)
2501.9 Retainage Payable	(44,649.98)	0.00	(44,649.98)
Total Liabilities	(84,356.85)	0.00	(84,356.85)
Long-term liabilities			

Bear River Water Conservancy District
Standard Financial Report
Operations - 09/01/2025 to 09/30/2025
75.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>September Actual</u>	<u>Current Year Actual</u>
2509 SRF 3S1849 2024	(1,023,000.00)	0.00	(1,023,000.00)
2515 So Willard 3S096 Interest	(543,000.00)	0.00	(543,000.00)
2516 Beaver Dam 3F144	(154,000.00)	0.00	(146,000.00)
2517 Collinston 3F214	(1,873,000.00)	0.00	(1,873,000.00)
2518 Master Plan 3F253P	(30,000.00)	0.00	(30,000.00)
2519 Flat Canyon 3S1740	(39,974.85)	0.00	(39,974.85)
2520 HW Test Well 3S1761	(119,941.32)	0.00	(119,941.32)
2521 Lease Liability	(15,486.00)	0.00	(15,486.00)
2521.1 2024 SRF - Issued	(318,919.96)	0.00	(318,919.96)
2521.2 2024 SRF - Repaid	2,521,080.04	0.00	2,521,080.04
2522 General LTD Offset	2,840,000.00	0.00	2,840,000.00
Total Long-term liabilities	<u>1,243,757.91</u>	<u>0.00</u>	<u>1,251,757.91</u>
Deferred inflows			
2601 Net Pension liability	(78,368.00)	0.00	(78,368.00)
2602 Deferred Inflows Of resources	(1,378,942.10)	0.00	(1,378,942.10)
Total Deferred inflows	<u>(1,457,310.10)</u>	<u>0.00</u>	<u>(1,457,310.10)</u>
Total Liabilities:	<u>(1,144,469.10)</u>	<u>12,945.91</u>	<u>(907,468.13)</u>
Equity - Paid In / Contributed			
2791.1 Cap Contibribtion: Beaver Dam	(1,650.00)	0.00	(1,650.00)
2791.2 Cap Contibribtion: Collinston	(553,360.50)	0.00	(553,360.50)
2791.3 Cap Contibribtion: Harper Subscri	(333,000.00)	0.00	(333,000.00)
2791.4 CapContibribtion: Tremonton Proj	(76,600.00)	0.00	(76,600.00)
2791.5 Cap Contibribtion: Water Systems	(209,500.00)	0.00	(209,500.00)
2791.6 Cap Contibribtion: Contributed Ca	(150,200.02)	0.00	(150,200.02)
2981 Retained Earnings	(15,022,319.51)	162,937.64	(16,713,473.87)
Total Equity - Paid In / Contributed	<u>(16,346,630.03)</u>	<u>162,937.64</u>	<u>(18,037,784.39)</u>
Total Liabilites and Fund Equity:	<u>(17,491,099.13)</u>	<u>175,883.55</u>	<u>(18,945,252.52)</u>
Total Net Position	<u>5,042,160.08</u>	<u>0.00</u>	<u>5,042,160.08</u>

Bear River Water Conservancy District

Standard Financial Report

Operations - 09/01/2025 to 09/30/2025

75.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>September Actual</u>	<u>Current Year Actual</u>	<u>Revised Budget</u>	<u>Remaining Budget</u>	<u>% Earned/ Used</u>
Income or Expense						
Income From Operations:						
Operating income						
Water sales						
5141 Beaver Dam Dry Taps	600.00	50.00	450.00	600.00	150.00	75.00%
5142 Beaver Dam Retail	22,293.25	2,024.98	18,651.24	23,175.00	4,523.76	80.48%
5152 Bothwell M&I Retail	72,274.20	7,134.81	68,747.85	72,100.00	3,352.15	95.35%
5153 Bothwell M&I Wholesale	370,335.91	0.00	228,811.62	300,760.00	71,948.38	76.08%
5161 Collinston Dry Taps	10,263.33	800.00	7,260.00	11,572.00	4,312.00	62.74%
5162 Collinston Retail	74,564.14	6,595.09	62,569.80	70,040.00	7,470.20	89.33%
5163 Collinston Wholesale	79,050.00	0.00	20,954.50	81,370.00	60,415.50	25.75%
5172 Harper Ward Retail	116,796.00	12,459.91	94,017.64	114,330.00	20,312.36	82.23%
5173 Harper Ward Dry Taps	110.00	0.00	0.00	0.00	0.00	0.00%
5182 South Willard Retail	2,872.00	166.86	2,218.62	2,925.00	706.38	75.85%
5183 South Willard Wholesale	32,212.50	0.00	14,368.80	22,145.00	7,776.20	64.89%
5190 Water Testing Reimbursed	120.00	0.00	80.00	247.00	167.00	32.39%
Total Water sales	781,491.33	29,231.65	518,130.07	699,264.00	181,133.93	74.10%
Rental income						
5212 Farm Power Reimbursement	40,957.12	0.00	25,871.82	40,000.00	14,128.18	64.68%
5213 Farm Rent	86,222.22	0.00	87,756.00	83,121.00	(4,635.00)	105.58%
5215 Riverside North Garland Lease	2,169.80	0.00	0.00	2,218.00	2,218.00	0.00%
5216 Ukon Sublease	11,700.92	0.00	12,286.22	12,286.00	(0.22)	100.00%
Total Rental income	141,050.06	0.00	125,914.04	137,625.00	11,710.96	91.49%
Total Operating income	922,541.39	29,231.65	644,044.11	836,889.00	192,844.89	76.96%
Operating expense						
Water system operations						
Payroll expenses						
Wages						
6110 Gross Wages	425,719.19	30,771.62	301,163.10	649,136.00	347,972.90	46.39%
6111 Gross Wages: Bonuses	7,000.00	0.00	1,000.00	12,360.00	11,360.00	8.09%
6112 Trustees Payroll Expense	8,490.00	775.00	6,770.00	10,000.00	3,230.00	67.70%
6144 Payroll Expense-Other	(497.20)	0.00	0.00	4,944.00	4,944.00	0.00%
Total Wages	440,711.99	31,546.62	308,933.10	676,440.00	367,506.90	45.67%
Benefits						
6131 FICA Expense	32,065.95	2,397.00	23,455.76	54,936.00	31,480.24	42.70%
6132 SUTA Expense	856.38	10.80	494.14	1,507.00	1,012.86	32.79%
6133 Employee Health Insurance	111,458.40	14,257.69	119,735.64	198,780.00	79,044.36	60.24%
6134 Dental Insurance Expense	5,871.40	714.27	5,649.18	10,815.00	5,165.82	52.23%
6135 Employee Life Insurance	525.77	387.45	736.54	919.00	182.46	80.15%
6136 Employee LT Disability	1,993.52	146.17	1,457.24	3,743.00	2,285.76	38.93%
6138 Vision Insurance Expense	942.16	111.67	902.26	1,795.00	892.74	50.27%
6139 HSA Contribution-Employer Paid	19,189.80	10.50	10,096.60	34,608.00	24,511.40	29.17%
6140 Retirement & Benefits	78,491.13	5,559.46	56,473.59	129,275.00	72,801.41	43.68%
6141 Workers Compensation	3,011.19	(195.35)	1,730.54	6,489.00	4,758.46	26.67%
6143 General Gov Pension Expense	(1,929.00)	0.00	0.00	4,153.00	4,153.00	0.00%
Total Benefits	252,476.70	23,399.66	220,731.49	447,020.00	226,288.51	49.38%
Total Payroll expenses	693,188.69	54,946.28	529,664.59	1,123,460.00	593,795.41	47.15%
Operations						
6191 Uniforms-Office Personnel	241.99	0.00	201.89	450.00	248.11	44.86%
6192 Uniforms-Systems Operators	609.97	0.00	474.79	600.00	125.21	79.13%
6210 Memberships & Registrations	16,467.77	0.00	18,106.45	20,000.00	1,893.55	90.53%
6231 Conferences Training	4,980.00	0.00	375.00	0.00	(375.00)	0.00%
6232 Mileage Reimbursement	6,775.35	176.40	3,026.90	10,000.00	6,973.10	30.27%
6233 Travel Expenses	5,540.33	201.23	10,071.23	10,000.00	(71.23)	100.71%
6241 Office Supplies & Postage	10,756.27	415.53	5,335.98	12,000.00	6,664.02	44.47%
6261 Automotive Repairs	5,575.25	893.03	3,107.12	8,000.00	4,892.88	38.84%
6262 Building Repairs & Maintenance	24,999.76	4,898.50	14,829.86	20,000.00	5,170.14	74.15%
6263 Computer/Networking	19,982.78	1,239.70	10,926.19	20,000.00	9,073.81	54.63%
6264 Equipment Repairs	225.09	0.00	0.00	350.00	350.00	0.00%
6281 Utilities Utilities	11,280.04	810.91	9,445.39	15,000.00	5,554.61	62.97%
6282 Telephone Telephone	8,715.39	446.45	6,118.05	12,000.00	5,881.95	50.98%
6293 Licenses and Permits	0.00	0.00	0.00	250.00	250.00	0.00%
6310 Lobbying	0.00	3,750.00	33,750.00	50,000.00	16,250.00	67.50%

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75.00% of the fiscal year has expired

	Prior Year Actual	September Actual	Current Year Actual	Revised Budget	Remaining Budget	% Earned/ Used
6311 Legal	36,371.90	390.00	31,939.66	60,000.00	28,060.34	53.23%
6312 Accounting	25,675.00	1,250.00	38,760.00	50,000.00	11,240.00	77.52%
6313 Engineering	83,578.00	9,075.50	101,357.09	100,000.00	(1,357.09)	101.36%
6314 Exploration & Studies	84,035.03	0.00	113,209.80	300,000.00	186,790.20	37.74%
6320 Engineering Howell Town	516.50	0.00	852.75	15,000.00	14,147.25	5.69%
6322 County Water Master Plan	83,863.50	0.00	96,620.50	175,000.00	78,379.50	55.21%
6448 Equipment and Tools	3,909.77	53,325.00	54,710.59	80,000.00	25,289.41	68.39%
6449 Operating Supplies	15,216.28	662.88	8,169.25	20,000.00	11,830.75	40.85%
6450 Beaver Dam O&M Expenses	18,490.89	465.71	11,274.09	30,000.00	18,725.91	37.58%
6451 Bothwell System O&M Expenses	147,709.81	14,747.59	124,745.95	140,000.00	15,254.05	89.10%
6452 Collinston System O&M Expense	91,153.15	3,133.47	31,719.35	75,000.00	43,280.65	42.29%
6453 Harper Ward System O&M Expe	22,189.73	1,310.45	13,777.13	125,000.00	111,222.87	11.02%
6454 So Willard System O&M Expens	31,653.43	989.55	21,710.04	30,000.00	8,289.96	72.37%
6456 SCADA	13,100.63	0.00	24,255.63	50,000.00	25,744.37	48.51%
6457 System O&M Expenses Fuel	14,258.59	1,144.32	10,852.89	20,000.00	9,147.11	54.26%
6460 Contracted-Misc Services	596.80	0.00	2,581.00	5,000.00	2,419.00	51.62%
6461 Water Service Connection Costs	10,757.18	0.00	1,600.00	10,000.00	8,400.00	16.00%
6480 Weather Modification Expense	61,736.53	0.00	30,399.46	60,000.00	29,600.54	50.67%
6490 Advertising Advertising	4,385.70	0.00	45.88	7,000.00	6,954.12	0.66%
6491 Printing and Reproduction	3,298.55	218.51	2,184.69	5,000.00	2,815.31	43.69%
6510 Auto Insurance	3,311.95	0.00	4,200.64	4,000.00	(200.64)	105.02%
6511 Fidelity Bonds	4,812.55	0.00	3,723.00	10,000.00	6,277.00	37.23%
6512 Liability Insurance	8,908.57	0.00	9,618.46	10,000.00	381.54	96.18%
6611 Bank Service Charges	1,253.15	65.00	895.02	1,500.00	604.98	59.67%
6612 Merchant Card Services	2,847.13	242.40	3,022.73	3,500.00	477.27	86.36%
6613 Bad Debt Expense	0.00	0.00	(4,312.50)	150.00	4,462.50	-2,875.00%
Total Operations	889,780.31	99,852.13	853,681.95	1,564,800.00	711,118.05	54.56%
Water purchased						
6672 Water Purchased-BC	48,877.68	4,073.14	32,585.12	50,000.00	17,414.88	65.17%
6673 Water Purchased-Deweyville	23,338.00	5,000.00	15,000.00	20,000.00	5,000.00	75.00%
Total Water purchased	72,215.68	9,073.14	47,585.12	70,000.00	22,414.88	67.98%
Depreciation						
6690 Depreciation Depreciation	412,483.34	34,373.66	309,362.94	400,000.00	90,637.06	77.34%
6691 Amortization Expense	15,024.00	0.00	0.00	0.00	0.00	0.00%
Total Depreciation	427,507.34	34,373.66	309,362.94	400,000.00	90,637.06	77.34%
Total Water system operations	2,082,692.02	198,245.21	1,740,294.60	3,158,260.00	1,417,965.40	55.10%
Total Operating expense	2,082,692.02	198,245.21	1,740,294.60	3,158,260.00	1,417,965.40	55.10%
Total Income From Operations:	(1,160,150.63)	(169,013.56)	(1,096,250.49)	(2,321,371.00)	(1,225,120.51)	47.22%
Non-Operating Items:						
Non-operating income						
Property taxes						
5501 Property Taxes	803,904.82	737.01	1,645,235.89	1,787,326.00	142,090.11	92.05%
5502 Property Tax RDA	190,025.00	0.00	0.00	125,080.00	125,080.00	0.00%
Total Property taxes	993,929.82	737.01	1,645,235.89	1,912,406.00	267,170.11	86.03%
Grants						
5510 State Grants	83,863.50	0.00	158,607.50	150,000.00	(8,607.50)	105.74%
5511 Weather Modification	21,900.00	0.00	30,000.00	30,000.00	0.00	100.00%
5515 Federal Grants	1,522,050.65	0.00	646,613.35	0.00	(646,613.35)	0.00%
5515.1 BR Canal PL 566	57,362.50	0.00	460,427.00	750,000.00	289,573.00	61.39%
5516 County ARPA Fund Grant	245,753.46	0.00	0.00	0.00	0.00	0.00%
Total Grants	1,930,930.11	0.00	1,295,647.85	930,000.00	(365,647.85)	139.32%
Impact fees						
5520 Other income	1,568.93	0.00	3,707.69	0.00	(3,707.69)	0.00%
5522 Bothwell Impact Fees	0.00	0.00	80,296.00	130,475.00	50,179.00	61.54%
5523 Collinston Impact Fees	0.00	0.00	0.00	58,172.00	58,172.00	0.00%
5524 Harper Ward Impact Fees	0.00	0.00	0.00	24,440.00	24,440.00	0.00%
5525 South Willard Impact Fees	0.00	0.00	0.00	8,179.00	8,179.00	0.00%
5526 Restricted Impact Fees	165,608.22	0.00	0.00	0.00	0.00	0.00%
Total Impact fees	167,177.15	0.00	84,003.69	221,266.00	137,262.31	37.97%
Other non-operating income						
5310 Connection Fees Collected	15,264.00	4,838.00	18,402.00	60,000.00	41,598.00	30.67%

Bear River Water Conservancy District
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75.00% of the fiscal year has expired

	Prior Year Actual	September Actual	Current Year Actual	Revised Budget	Remaining Budget	% Earned/ Used
5320 Miscellaneous Income	2,167.28	0.00	0.00	0.00	0.00	0.00%
5410 Finance Charge Income	5,673.03	534.34	4,660.73	2,800.00	(1,860.73)	166.45%
5610 Interest Income	210,016.05	14,587.57	147,307.69	63,092.00	(84,215.69)	233.48%
5630 Gain on Disposal of Asset	7,450.00	0.00	0.00	0.00	0.00	0.00%
5632 Contribution to Fund Balance	0.00	0.00	0.00	33,205.00	33,205.00	0.00%
Total Other non-operating income	240,570.36	19,959.91	170,370.42	159,097.00	(11,273.42)	107.09%
Total Non-operating income	3,332,607.44	20,696.92	3,195,257.85	3,222,769.00	27,511.15	99.15%
Non-operating expense						
Interest expense						
6813 Collinston 3F Series 2014	24,144.01	0.00	0.00	11,796.00	11,796.00	0.00%
6816 South Willard DDW S096	26,017.20	0.00	0.00	11,892.00	11,892.00	0.00%
6819 Tremonton B DWR RD R	2,012.00	0.00	0.00	3,230.00	3,230.00	0.00%
Total Interest expense	52,173.21	0.00	0.00	26,918.00	26,918.00	0.00%
Contributions to other governments						
6313.5 BR Canal PL 566	487,399.50	14,621.00	407,853.00	750,000.00	342,147.00	54.38%
6910 Contr. to other Gov'ts-RDA Encr	0.00	0.00	0.00	125,080.00	125,080.00	0.00%
6911 Contr. to Other Governments	191,025.00	0.00	0.00	0.00	0.00	0.00%
6912 Interest Expense - Other	1,469.00	0.00	0.00	0.00	0.00	0.00%
Total Contributions to other governme	679,893.50	14,621.00	407,853.00	875,080.00	467,227.00	46.61%
Total Non-operating expense	732,066.71	14,621.00	407,853.00	901,998.00	494,145.00	45.22%
Total Non-Operating Items:	2,600,540.73	6,075.92	2,787,404.85	2,320,771.00	(466,633.85)	120.11%
Total Income or Expense	1,440,390.10	(162,937.64)	1,691,154.36	(600.00)	(1,691,754.36)	-281,859.06%

**Bear River Water Conservancy District
Check Register
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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
1Wire Fiber	4741	1437237	09/01/2025	09/09/2025	394.44	Internet & Phone Service	6282 - Telephone Telephone	
Amazon Capital Services	4742	1796-CYQG-RDR	09/01/2025	09/09/2025	40.97	OTC medication	6241 - Office Supplies & Postage	
BIG O TIRES	4743	044265-246341	09/05/2025	09/09/2025	599.85	2014 Ford repairs	6261 - Automotive Repairs	
Bishop Consulting Group	4744	1024	08/29/2025	09/09/2025	3,750.00	August 2025 consulting/lobbying services	6310 - Lobbying	
Brigham City Corporation - Utilities	4745	83020251	08/30/2025	09/09/2025	75.90	Shed - 07/21/2025-8/19/2025	6281 - Utilities Utilities	
Brigham City Corporation - Utilities	4745	83020252	08/30/2025	09/09/2025	4,073.14	7/31/2025- 8/30/2025	6672 - Water Purchased-BC	
Brigham City Corporation - Utilities	4745	83020253	08/30/2025	09/09/2025	720.87	7/21/2025-8/19/2025	6281 - Utilities Utilities	
					\$4,869.91			
Chemtech Ford, LLC	4746	25G2075	08/25/2025	09/09/2025	80.00	Newman, backup well - TDS	6451 - Bothwell System O&M Expense	
Clean Crew	4747	2-0205	09/01/2025	09/09/2025	540.00	Office Cleaning - August	6262 - Building Repairs & Maintenance	
Cohne Kinghorn	4748	361315	09/01/2025	09/09/2025	390.00	General Matters	6311 - Legal	
DGO/Fleet Operations-Fuel Network	4749	F2602E00808	09/02/2025	09/09/2025	1,144.32	August Fuel Charges	6457 - System O&M Expenses Fuel	
Econo Waste Inc	4750	662791	09/01/2025	09/09/2025	169.00	Waste Removal Service - Dumpster	6262 - Building Repairs & Maintenance	
Greer's Hardware	4751	A349384	08/14/2025	09/09/2025	9.87	supplies	6449 - Operating Supplies	
Greer's Hardware	4751	A349799	08/29/2025	09/09/2025	45.98	Padlock	6449 - Operating Supplies	
Greer's Hardware	4751	B874573	08/05/2025	09/09/2025	8.78	supplies	6449 - Operating Supplies	
Greer's Hardware	4751	B878165	08/28/2025	09/09/2025	56.97	supplies	6449 - Operating Supplies	
Greer's Hardware	4751	B878176	08/28/2025	09/09/2025	119.99	Ball Valve	6449 - Operating Supplies	
					\$241.59			
Les Olson IT	4752	MNS58399	08/25/2025	09/09/2025	757.00	Monthly IT Support	6263 - Computer/Networking	
O'Reilly	4753	3103-475761	08/28/2025	09/09/2025	75.29	Auto Parts	6261 - Automotive Repairs	
Orkin	4754	284502258	08/25/2025	09/09/2025	105.00	Service September 2025	6262 - Building Repairs & Maintenance	
Smith And Edwards Co., Inc.	4755	314984	08/25/2025	09/09/2025	11.98	South Willard (Parts)	6454 - So Willard System O&M Expens	
Strive Workplace Solutions	4756	WO-205542-1	09/08/2025	09/09/2025	233.67	paper products	6241 - Office Supplies & Postage	
USA Blue Book	4757	INV00806697	08/22/2025	09/09/2025	136.66	sample dispenser	6449 - Operating Supplies	
VISA	4758	9082025	09/08/2025	09/09/2025	1,756.36	7/28/2025-8/27/2025	2150 - CC Clearing Account	
Hansen Allen & Luce Inc.	4759	55566	08/25/2025	09/09/2025	13,744.59	General Consulting 07/01/2025-07/31/2025	6313 - Engineering	
Hansen Allen & Luce Inc.	4759	55567	08/25/2025	09/09/2025	2,874.25	General Consulting 07/01/2025-07/31/2025	6313 - Engineering	
					\$16,618.84			
Hansen Allen & Luce Inc.	4760	55568	08/25/2025	09/09/2025	41,620.86	Harper Ward Well and Tank	1600 - Work in Process	
JUB Engineers - Logan	4761	0187820	08/26/2025	09/09/2025	9,816.00	BR Lower - Plan EIS #18	6313.5 - BR Canal PL 566	
JUB Engineers - Logan	4762	0187821	08/26/2025	09/09/2025	21,076.00	County Water Master Plan (BRWCD)	6314 - Exploration & Studies	
JUB Engineers - Logan	4762	0187821	08/26/2025	09/09/2025	21,076.00	County Water Master Plan (CIB)	6322 - County Water Master Plan	
					\$42,152.00			
JUB Engineers - Logan	4763	0187637	08/20/2025	09/09/2025	854.00	South Willard Well Equipping	1600 - Work in Process	
JUB Engineers - Logan	4764	187825	08/26/2025	09/09/2025	1,174.10	Thatcher Penrose Capital Facilities assistance	6313 - Engineering	
JUB Engineers - Logan	4764	187830	08/26/2025	09/09/2025	672.70	Water Rights Support	6313 - Engineering	
					\$1,846.80			
Accident Pros	4765	18171	09/22/2025	09/24/2025	650.00	2026 Ford Spray in bed liner	6448 - Equipment and Tools	
Ace Hardware	4766	061637/1	08/04/2025	09/24/2025	3.59	supplies	6449 - Operating Supplies	
Ace Hardware	4766	061795/1	08/18/2025	09/24/2025	16.76	supplies	6449 - Operating Supplies	
Ace Hardware	4766	061796/1	08/18/2025	09/24/2025	19.18	supplies	6449 - Operating Supplies	
Ace Hardware	4766	8312025	08/31/2025	09/24/2025	5.00	Monthly Stmt Charge	6449 - Operating Supplies	
					\$44.53			

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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amazon Capital Services	4767	1DXM-PNRG-HF	09/02/2025	09/24/2025	159.90	USB Charging Ports	6449 - Operating Supplies	
Amazon Capital Services	4767	1VTQ-4K7K-4Q6	09/03/2025	09/24/2025	17.19	Office Supplies	6241 - Office Supplies & Postage	
					\$177.09			
BIG O TIRES	4768	044265-246729	08/31/2025	09/24/2025	117.97	2020 Dodge Ram Service	6261 - Automotive Repairs	
Brigham City Corp.	4769	11463	09/08/2025	09/24/2025	20.00	250811-43	6451 - Bothwell System O&M Expense	
Chemtech Ford, LLC	4770	25I0947	09/12/2025	09/24/2025	129.00	Metals preparation	6450 - Beaver Dam O&M Expenses	
Chemtech Ford, LLC	4770	25I0949	09/11/2025	09/24/2025	80.00	TDS-Newman, Backup	6451 - Bothwell System O&M Expense	
					\$209.00			
EFG-Consulting	4771	1320	09/01/2025	09/24/2025	1,250.00	Monthly financial assistance - August	6312 - Accounting	
Freedom Mailing Services, Inc.	4772	51209	09/08/2025	09/24/2025	218.51	Utility Bill Processing	6491 - Printing and Reproduction	
Golden Spike Electric	4773	29829	09/04/2025	09/24/2025	505.00	restore power at Bothwell Pump house	6451 - Bothwell System O&M Expense	
Home Depot Credit Services	4774	2071086	09/05/2025	09/24/2025	44.66	Operating Supplies	6449 - Operating Supplies	
JUB Engineers - Logan	4775	0187824	08/26/2025	09/24/2025	7,748.30	Secondary Water Study	6313 - Engineering	
Miller Gas Co. Inc.	4776	282184	09/12/2025	09/24/2025	259.00	pump oil	6451 - Bothwell System O&M Expense	
Mountainland Supply Company	4777	S107293628.001	09/09/2025	09/24/2025	29.71	Manhole hook	6449 - Operating Supplies	
O'Reilly	4778	3103-478573	09/15/2025	09/24/2025	122.27	Auto Repair Parts	6261 - Automotive Repairs	
O'Reilly	4778	3103-479169	09/19/2025	09/24/2025	22.99	Hydrolic Oil	6449 - Operating Supplies	
					\$145.26			
Patriot Construction	4779	APP1	09/02/2025	09/24/2025	140,586.70	Application 1 (Harper Ward Well Equipping	1600 - Work in Process	
PEHP Group Insurance	4780	630430	09/15/2025	09/24/2025	74.44	Vision Insurance 10/1/2025	6138 - Vision Insurance Expense	
PEHP Group Insurance	4780	630430	09/15/2025	09/24/2025	473.06	Dental Insurance 10/1/2025	6134 - Dental Insurance Expense	
PEHP Group Insurance	4780	630430	09/15/2025	09/24/2025	9,504.96	Health Insurance 10/1/2025	6133 - Employee Health Insurance	
PEHP Group Insurance	4780	92025	09/09/2025	09/24/2025	366.42	Group Life Insurance July and August 2025 Coverag	6135 - Employee Life Insurance	
					\$10,418.88			
Rocky Mountain Power	4781	9102025	09/10/2025	09/24/2025	12.48	8/8/2025-9/9/2025	6451 - Bothwell System O&M Expense	
Rocky Mountain Power	4781	9112025	09/11/2025	09/24/2025	28.88	8/11/2025-9/10/2025	6451 - Bothwell System O&M Expense	
Rocky Mountain Power	4781	9152025	09/15/2025	09/24/2025	949.55	8/13/2025 - 9/12/2025	6454 - So Willard System O&M Expens	
Rocky Mountain Power	4781	9172025	09/17/2025	09/24/2025	27.00	8/15/2025-9/16/2025	6451 - Bothwell System O&M Expense	
Rocky Mountain Power	4781	9182025	09/18/2025	09/24/2025	1,280.16	HWY 38 pump site contract	6453 - Harper Ward System O&M Expe	
Rocky Mountain Power	4781	9182025	09/18/2025	09/24/2025	12,683.77	8/15/2025-9/16/2025 Bothwell	6451 - Bothwell System O&M Expense	
Rocky Mountain Power	4781	942025	09/04/2025	09/24/2025	10.29	8/4/2025-9/3/2025	6453 - Harper Ward System O&M Expe	
Rocky Mountain Power	4781	952025	09/05/2025	09/24/2025	1,590.71	8/5/2025-9/4/2025	6452 - Collinston System O&M Expens	
Rocky Mountain Power	4781	982025	09/08/2025	09/24/2025	497.78	8/6/2025-9/5/2025	6452 - Collinston System O&M Expens	
Rocky Mountain Power	4781	9820252	09/08/2025	09/24/2025	33.56	8/6/2025-9/5/2025	6452 - Collinston System O&M Expens	
Rocky Mountain Power	4781	9820253	09/08/2025	09/24/2025	811.36	8/6/2025-9/5/2025	6452 - Collinston System O&M Expens	
Rocky Mountain Power	4781	9820254	09/08/2025	09/24/2025	276.70	8/6/2025-9/5/2025	6450 - Beaver Dam O&M Expenses	
					\$18,202.24			
Utah Association of Special Districts	4782	8152025	08/15/2025	09/24/2025	3,809.00	Membership dues for 2026	6210 - Memberships & Registrations	
Verizon	4783	6122842071	09/06/2025	09/24/2025	40.01	Beaver Dam Scada	6450 - Beaver Dam O&M Expenses	
Verizon	4783	6122842071	09/06/2025	09/24/2025	52.01	SCADA Office	6282 - Telephone Telephone	
Verizon	4783	6122842071	09/06/2025	09/24/2025	120.05	Bothwell SCADA	6451 - Bothwell System O&M Expense	
Verizon	4783	6122842071	09/06/2025	09/24/2025	160.06	Collinston SCADA	6452 - Collinston System O&M Expens	
					\$372.13			
Water Well Services	4784	PMT #9	09/11/2025	09/24/2025	15,500.00	Harper Ward Drilling	1600 - Work in Process	
Young Ford	4785	17S5110	09/18/2025	09/24/2025	52,675.00	2026 Ford F-350	6448 - Equipment and Tools	
Health Equity	4786	hy0r2s1	09/04/2025	09/24/2025	10.50	Monthly account fees - Sep 2025	6139 - HSA Contribution-Employer Paid	

**Bear River Water Conservancy District
Check Register
All Bank Accounts - 09/01/2025 to 09/30/2025**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Adobe	CC	912025	09/01/2025	09/01/2025	26.72	Adobe Subscription Monthly (Chance)	6241 - Office Supplies & Postage	
Adobe	CC	982025	09/08/2025	09/08/2025	21.38	Adobe Subscription Monthly (Jamie)	6241 - Office Supplies & Postage	
Bear River Bowl	CC	9102025	09/10/2025	09/10/2025	41.45	Corinne City Lunch	6233 - Travel Expenses	
Bear River Bowl	CC	9222025	09/22/2025	09/22/2025	44.60	system tour lunch (Chance, Kelly)	6233 - Travel Expenses	
Bluedot	CC	9212025	09/21/2025	09/21/2025	50.00	Bluedot Subscription	6241 - Office Supplies & Postage	
Quick Quack Car Wash	CC	952025	09/05/2025	09/05/2025	97.99	Operator Car Wash Subscription	6449 - Operating Supplies	
Steiny's	CC	9112025	09/11/2025	09/11/2025	115.18	Staff lunch	6233 - Travel Expenses	
					\$397.32			
Dept of Treasury Internal Revenue S	EFT	PR083025-553	09/02/2025	09/05/2025	474.60	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR083025-553	09/02/2025	09/05/2025	1,226.00	Federal Income Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR083025-553	09/02/2025	09/05/2025	2,029.34	Social Security Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR091325-553	09/16/2025	09/19/2025	443.34	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR091325-553	09/16/2025	09/19/2025	1,098.00	Federal Income Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR091325-553	09/16/2025	09/19/2025	1,895.68	Social Security Tax	2221 - Fed & Fica payable	
Enbridge Gas UT WY ID	EFT	9232025	09/23/2025	09/24/2025	33.76	8/6/2025-9/4/2025	6281 - Utilities Utilities	
Utah Local Governments Trust	EFT	M1622223	09/03/2025	09/30/2025	4.68	Accidental Dental - Monthly	6134 - Dental Insurance Expense	
Utah Local Governments Trust	EFT	M1622224	09/03/2025	09/30/2025	172.94	Workers Comp monthly payment	6141 - Workers Compensation	
Utah Retirement Systems	EFT	PR083025-683	09/02/2025	09/03/2025	88.92	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR083025-683	09/02/2025	09/03/2025	1,100.34	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR083025-683	09/02/2025	09/03/2025	2,560.40	URS Retirement	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR091325-683	09/16/2025	09/16/2025	88.92	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR091325-683	09/16/2025	09/16/2025	1,054.16	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR091325-683	09/16/2025	09/16/2025	2,398.73	URS Retirement	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR092725-683	09/30/2025	09/30/2025	88.92	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR092725-683	09/30/2025	09/30/2025	1,021.80	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR092725-683	09/30/2025	09/30/2025	2,364.05	URS Retirement	2223.1 - 401K payable	
Utah State Tax Commission	EFT	PR083025-685	09/02/2025	09/05/2025	671.00	State Income Tax	2222 - State Withholding Payable	
Utah State Tax Commission	EFT	PR091325-685	09/16/2025	09/19/2025	617.00	State Income Tax	2222 - State Withholding Payable	
Xpress Bill Pay	EFT	INV-XPR027511	08/31/2025	09/05/2025	231.27	August 2025 payment processing	6612 - Merchant Card Services	
					\$19,663.85			
					\$401,259.19			



Braegger & Sons Construction LLC

4680 No. HWY 13
Corinne, UT 84307

Estimate

Date	Estimate #
8/26/2025	2025-79

Name / Address
Bear River Water Conservancy District Chance Baxter

Terms	Project
Due on receipt	

Description	Qty	Rate	U/M	Total
Water service Open-cut installation in Box Elder County road BRWCD Supplies all materials	1	4,000.00	L.S.	4,000.00
Water service Open-cut installation in a UDOT road BRWCD Supplies all materials	1	5,500.00	L.S.	5,500.00
Water service installation requiring boring in a Box Elder County road BRWCD Supplies all materials	1	4,000.00	L.S.	4,000.00
Water service installation requiring boring in a UDOT road BRWCD Supplies all materials	1	6,500.00	L.S.	6,500.00
Installation of service lines beyond the assumed 60 feet	1	50.00	L.F.	50.00
Installation of Asphalt in UDOT road	1	26.00	S.F.	26.00
Installation of Asphalt in Box Elder County road	1	16.00	S.F.	16.00
Total				\$20,092.00

Cedar Ridge Water System Transition Discussion

Date: July 28, 2025

Executive Summary

This meeting was a detailed discussion between Dave Thompson (owner/operator of the Cedar Ridge water system) and Chance Baxter (General Manager of Bear River Water Conservancy District, BRWCD) regarding the potential transfer of ownership and operation of the Cedar Ridge water system to BRWCD. Dave, who has managed the system since the late 1970s, is seeking to retire and ensure a sustainable future for the system, either by transferring it to a mutual association of users or to BRWCD. The conversation covered the system's history, financials, water rights, infrastructure, and the process and considerations for a potential takeover by BRWCD. Both parties discussed the need for legal, engineering, and user group input before any final decisions. The meeting concluded with next steps for both parties, including user consultation, legal review, and technical assessment.

Attendees

- **Dave Thompson along with Spouse** – Owner/operator, Cedar Ridge Water System
 - **Chance Baxter** – Bear River Water Conservancy District (BRWCD)
 - **Kylee Jeppeson**. Bear River Water Conservancy District (BRWCD)
-

Detailed Notes

1. Background and Context

- Dave Thompson has managed and owned the Cedar Ridge water system since the late 1970s, installing lines and building the water tank.
- The system is currently privately owned by Dave, with no partners.
- Dave is seeking to retire and is exploring options for the future management of the system, including:
 - Transfer to a mutual association of users.
 - Transfer to Bear River Water Conservancy District (BRWCD).
- The system is not within Tremonton City limits but purchases water from Tremonton City via a contract.

- There are approximately 33 homes currently served, with water rights for more lots.

2. System Operations and Financials

- The system has about \$120,000 in reserves.
- Dave has managed the system without personal compensation and has kept detailed records.
- The system has recently upgraded most water meters; a few are still being replaced.
- The system charges a \$60/month system fee plus a per-gallon water charge (not tiered, per Public Service Commission recommendation).

3. Water Rights

- There are three water rights: one from 1976, one from 1986, and a third more recent.
- Of the 89 total water rights, 25 are for the original subdivision, 12 are being proved up, and the rest are still owned by Dave.
- Tremont City has expressed interest in purchasing the remaining water rights from Dave.
- The agreement with Tremont City to supply water is tied to the Cedar Ridge system, not to Dave personally, and is transferable.

4. BRWCD's Position and Process

- BRWCD operates six water systems in the county, each as a separate entity with its own budget.
- BRWCD is open to taking over the Cedar Ridge system but will not pay for the system; it views such systems as liabilities.
- Any cash reserves would be used to bring the system up to district standards (e.g., meter replacement, repairs).
- BRWCD would require an engineering assessment and legal review before proceeding.
- The board would need to approve any takeover, and the process would likely take several months.

5. User and Legal Considerations

- Dave wants to consult with the water users before making any decisions.
- He also plans to consult with legal counsel regarding the transfer.
- The transfer would ideally occur at the end of the year (December 31) for accounting and operational clarity.
- Dave is considering updating his trust documents to reflect ongoing negotiations.

6. Technical and Infrastructure Issues

- The system includes two 75,000-gallon tanks (150,000 total).
- There are some pressure/elevation issues with connections to BRWCD's system.
- Most meters are 3/4 inch, with a few 1-inch meters.
- BRWCD would require all meters to be replaced with their standard census meters.

7. Community and Historical Issues

- Dave has faced significant contention and accusations from some users in the past, including a state audit (which cleared him).
 - He wants to ensure a smooth transition and avoid future conflict for his family and the community.
-

AGREEMENT FOR CLOUD SEEDING PROFESSIONAL SERVICES

This AGREEMENT is by and between North American Weather Consultants (NAWC), and Bear River Water Conservancy District (CLIENT). CLIENT retains NAWC to perform cloud seeding professional services in portions of the Bear River Watershed (SITE) in return for cash consideration to be paid by CLIENT under terms and conditions set forth below.

1. SERVICES

NAWC will perform as follows:

1.1 Provide the Services that are described in the attached scope of services (Attachment 1), which by reference is made a part of this Agreement.

2. CLIENT RESPONSIBILITIES

CLIENT will perform the following in a timely manner so as not to delay the Services of NAWC:

2.1 Designate in writing the person or persons with authority to act in CLIENT'S behalf on all matters concerning the Services;

2.2 Arrange for NAWC access to CLIENT owned sites as may be required for NAWC to perform its Services;

2.3 Inform NAWC of any project information that CLIENT intends to have NAWC treat in confidence and mark such information "Confidential", if the information is committed to writing; and

2.4 Bear all costs incident to the requirements of this Section 2.

3. PERIOD OF PERFORMANCE

NAWC's Services will be considered complete on the date when the Report specified in the scope of services is received by CLIENT.

4. STANDARD OF SERVICES

4.1 NAWC will perform its Services with that degree of skill and care that is in accordance with generally accepted professional practices and procedures in the state or jurisdiction where the site is located, or if no site is specified, in accordance with generally accepted professional practices and procedures in the State of Utah. The standard of care will be judged according to standards in place at the time the services are performed and not according to later standards. This standard is in lieu of all other standards or warranties, either expressed or implied. Wherever reasonably possible, NAWC will correct any services not meeting this standard provided CLIENT notifies NAWC of the deficiencies with reasonable specificity within 30 days of discovery and no later than 120 days after completion of the Services.

4.2 Neither NAWC, nor any of its directors, officers, agents, subcontractors, consultants, or employees, will be liable to the CLIENT for consequential, incidental, indirect, special or punitive damages, including loss of use of property or lost profits, whether such liability arises out of contract, including breach of warranty, or tort.

5. PAYMENTS TO NAWC

5.1 For the Services rendered hereunder, CLIENT agrees to pay NAWC the fixed and reimbursable amounts specified in the attached scope of services and/or any attachment thereto.

5.2 NAWC will submit reasonably detailed monthly invoices for Services rendered. If client objects to any portion of the invoice, it will notify NAWC of the same within 15 days from the date of receipt of the invoice and will pay that portion of the invoice not in dispute, and the parties shall make every reasonable effort to settle that portion of the invoice in dispute.

5.3 If CLIENT fails to make any payment due NAWC within 30 days after receipt of an invoice, then the amount due NAWC will increase at the rate of 1.0 percent or \$50 (whichever is greater) per month after the 30th day. In addition, NAWC may, after giving 7 days' written notice to CLIENT, suspend its Services and any deliverables until NAWC has been paid in full for all amounts outstanding more than 30 days.

6. GENERAL CONSIDERATIONS

6.1 All documents prepared by or for NAWC and delivered to CLIENT in performance of this Agreement are considered property of the CLIENT. NAWC may make and retain copies of all such documents delivered to CLIENT.

6.2 NAWC will procure and maintain insurance as required by law or regulation. At a minimum, NAWC will procure and maintain the following types of insurance:

- (a) Workers' compensation and occupational disease insurance in amounts to satisfy state law;
- (b) Employer's liability insurance in the amount of \$1,000,000;
- (c) Automobile liability in the amount of \$300,000 per occurrence; and
- (d) General comprehensive liability insurance for bodily injury, death or loss of or damage to property of third persons in the minimum amount of \$1,000,000 per occurrence and in the aggregate.

6.3 NAWC will be and will operate as an independent contractor in the performance of this Agreement and will have complete charge of its employees, subcontractors and consultants engaged in performing the required Services.

6.4 The Parties will comply with all applicable federal, state and local laws, rules and regulations, including amendments and changes as they may occur.

- 6.5 Each Party assumes full responsibility for any claims, suits, accidents, injuries (including death) or damages to the person or property of any third party resulting from its own negligent, reckless or willful acts or those of any of its employees, representatives, contractors, consultants and agents in connection with the Services or activities covered by this Agreement, and, to the extent of its proportionate responsibility therefore, will indemnify, defend and save harmless the other Party, its employees, representatives, contractors, consultants and agents from any costs, liabilities or expenses arising out of such negligent, reckless or willful acts.
- 6.6 If a delay in the performance of Services is caused by an act of God, fire, hurricane, flood, explosions, strike, boycott or other labor dispute, or by acts of Government, which, in the opinion of NAWC, could not have been reasonably foreseen and provided for, such delay will entitle NAWC to an extension of time in performing its Services.
- 6.7 CLIENT will have the right to terminate this Agreement at any time without cause following the completion of a minimum one-month program, and NAWC may do the same for cause, by giving the other party seven (7) days written notice to such effect. NAWC will immediately discontinue all Services in progress, which can be discontinued without creating a hazardous condition, and cancel all outstanding commitments, which may be canceled without undue cost. NAWC will notify CLIENT of any commitment, which cannot be canceled without undue cost or without jeopardizing the Services completed to date. Subject to compliance with the foregoing and any other applicable provision of the Agreement, CLIENT will pay to NAWC all amounts owing to NAWC under this Agreement plus reasonable costs and fees for termination of work, including but not limited to: take-down and reporting expenses. For the purpose of this clause, fees associated with final reporting are to be considered part of the regular take-down and set up fees, due and payable even upon early termination of the agreement. As such NAWC will finish and deliver to the client full reports through the period at which the program ceased operations. NAWC will submit to CLIENT, within 45 days of termination, its invoice for the aforesaid amounts in such reasonable detail as the CLIENT may request. Subject to verification thereof, CLIENT will remit such amount within thirty (30) days after receipt of the invoice from NAWC.
- 6.8 The terms and conditions of this Agreement will be governed by and construed and interpreted in accordance with the laws of the state where the site is located, or if there is no specified site, in accordance with the laws of the State of Utah.
- 6.9 This Agreement, together with its Exhibits, will constitute the entire Agreement between the Parties and will supersede all prior written or oral understandings and any purchase order terms that may be issued by CLIENT. This Agreement and its Exhibits may only be amended, supplemented, modified or canceled by a duly executed written instrument signed by the Parties.

7. SPECIAL PROVISIONS

Special Provisions are X are not _ attached to and made a part of this Agreement and identified as: Attachment 1.

This Agreement is effective on the last day signed.

NAWC Inc.

CLIENT

By _____
Date _____
Name Jared Smith
Title General Manager
Address 8180 S. Highland Dr STE B2
Sandy, Utah 84093
Phone 385-222-6079

By _____
Date _____
Name _____
Title _____
Address _____

ATTACHMENT 1 SCOPE OF SERVICES

CLIENT and NAWC do hereby agree as follows:

CLIENT shall undertake a weather modification project; to wit, the seeding of clouds to enhance snowfall in areas above 7000 feet in Box Elder County utilizing Contractor to perform this work. A program is anticipated to operate from November 1 through April 30 (service date).

1. CLIENT HEREBY AGREES TO:

- To assist NAWC in making local arrangements to efficiently conduct the program, and
- To serve as liaison for publicity, public affairs and public relations.

2. NAWC HEREBY AGREES:

To provide the personnel, equipment, and services as follows:

- Select approximately 40 ground generator sites.
- Provide a part-time technician who will install, maintain, and remove the generators from the field.
- Provide all necessary propane and seeding materials.
- File all required notices and paperwork required at the State and Federal level.
- Provide decision-making on which generators should be operated during suitable storm systems. NAWC meteorologists will perform this monitoring from NAWC's offices in Salt Lake City.
- Prepare a project summary report of the activity on the program following the completion of the program.
- Maintain necessary insurance coverage including: workers compensation insurance, comprehensive general liability insurance and automobile liability insurance. Client will be provided a certificate of this insurance.

3. PAYMENT TO CONTRACTOR:

- It is understood that the costs of this program are being shared with the Cache Water District. This contract is conditional to a similar contract being signed by the Cache Water District.
- The fee schedule listed below represents the obligations of the BRWCD under this agreement
- CLIENT agrees to pay NAWC in accordance with the following schedule:

Task	Rate	Frequency	Total
Set-up, take-down and reporting	\$0	1	\$0
Monthly fixed cost	\$4,000	6	\$24,000
Estimate Generator Usage	\$9.00	4000	\$36,000
Estimated Total			\$60,000

- The maximum generator hours to be billed shall not exceed 4000 hours, unless agreed upon in writing.
- Set-up and take-down will be billed in full upon the executions of this contract.
- Fixed costs will be invoiced on or around the first business day of the month in which the work is to be performed. For partial months, invoicing will be pro-rated.
- Generator hours will be billed on or around the first business day of the month FOLLOWING usage. As such, generator usage for the past month, and fixed operational costs for the current month will be invoiced together.
- The Utah Division of Water Resources (DWRe) has allocated funds to share in the cost of this year's program. DWRe funds are distributed as a reimbursement to the CLIENT. CLIENT is responsible for complete payment to CONTRACTOR as outlined above. DWRe contributions are expected to be equal to **or near** 50% of the total program cost, based on actual generator usage.

2.1 Petitions for Emergency Water Service

2.6.1 In the event a Public Water Supplier petitioner (“Petitioner”) requests the delivery of wholesale water to provide for the emergency needs of its existing customers, the District shall evaluate the petition and may provide the requested water service pursuant to a written agreement between the Petitioner and the District. The Petitioner shall use the same “Petition for Water Service” form provided by the District (Appendix A) to request emergency water service.

2.6.2 The District will evaluate the Emergency Water Petition and shall only grant it if (1) the District determines that it has an adequate water supply available beyond that required to satisfy its existing water supply agreements and (2) the requested emergency water service is in the best interests of the District. If granted, an Emergency Water Petition shall be subject to and subordinate to the demands of the District’s existing customers.

2.6.3 An Emergency Water Petition shall only provide water on a temporary, emergency basis. In the event the Petitioner’s water supply needs extend beyond the emergency basis, the District, at its sole discretion, shall make the determination that the water provision is no longer on an emergency basis and the Petitioner must enter into a firm water sale and purchase agreement with the District, if water is available, or the emergency water supply will be terminated.

2.6.4 Pricing for Emergency Water Service may differ from the regular wholesale rate and will be determined on an individual basis.

2.7 Water Service to District-Owned Property.

2.7.1 The District may provide water service to District-Owned property at a different rate than the regular wholesale rate.

Section 3. Construction and Installation of Infrastructure

3.1 Existing District Facilities

3.1.1 In the event a wholesale Petition is approved and the District has existing water diversion and delivery facilities available to deliver water to the petitioner, the petitioner shall be responsible, as its sole cost and expense, to construct, operate and maintain, repair and/or replace all facilities involved in the petitioner’s distribution and use of the water delivered by the District to the petitioner at the place of delivery specified in the respective water delivery agreement between the petitioner and the District.

3.2 No Existing District Facilities Available

3.2.1 In the event that a wholesale Petition is approved and the District determines it does not have existing water diversion and delivery facilities available to deliver water to a petitioner, in its sole discretion, the District (1) may install the facilities necessary to divert and deliver wholesale or retail water to the petitioner and require the petitioner to pay for such Facilities, or (2) may elect to have the petitioner install the necessary water diversion and delivery Facilities, at no cost to the District, subject to plans and specifications previously approved by the District and convey title to such facilities to the District free and clear of any liens or encumbrances.