

BEAR RIVER WATER CONSERVANCY DISTRICT
102 WEST FOREST ST. BRIGHAM CITY, UTAH
JOB DESCRIPTION

JOB TITLE:	Water System Technician / Operator Trainee
REPORTS TO:	General Manager / Operations Supervisor
PAY RANGE:	\$25.00 to \$28.00 Per Hour DOE
FLSA STATUS:	Non-Exempt
FULL TIME:	40 Hours per Week
PROBATIONARY PERIOD:	6 Months

POSITION SUMMARY

The Water System Technician / Operator Trainee is an entry-level position responsible for assisting with the operation, maintenance, monitoring, and repair of the Bear River Water Conservancy District's water systems. The employee will work alongside experienced staff to learn all aspects of water system operations while helping ensure the delivery of safe, reliable drinking water to customer agencies and residents throughout Box Elder County.

This position is intended for a candidate with the right attitude, work ethic, and willingness to learn. Prior water system experience is preferred but not required. BRWCD is willing to train the right individual who demonstrates dependability, integrity, professionalism, and the ability to contribute positively to a close-knit team.

The District is committed to maintaining a positive, professional, and team-oriented work environment. Technical skills can be developed through training; integrity, accountability, and good character are essential.

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Responsibilities include but are not limited to:

- Assist with the operation and maintenance of wells, springs, pumping stations, meter stations, storage facilities, treatment plants and other water system infrastructure.
- Collect water quality samples and maintain required operational records.
- Assist in filing reports and maintaining compliance with State drinking water regulations.
- Respond to Blue Stakes requests.
- Read and verify water meters.
- Assist with installation, maintenance, and repair of meters and related equipment.
- Interact professionally with customers, contractors, and partner agencies.
- Assist with maintenance of District facilities, grounds, vehicles, tools, and equipment.
- Participate in on-the-job training and continuing education programs.
- Attend certification classes and training required for advancement.
- Participate in emergency response and after-hours call-outs as needed.
- Perform other duties as assigned.

QUALIFICATIONS AND TRAINING

Required

- High School Diploma or GED.
- Valid Utah Driver's License and acceptable driving record.
- Ability to work outdoors in various weather conditions.
- Ability to safely lift and perform physical labor.
- Basic computer skills.
- Must obtain and maintain applicable Utah Water Operator Certification within a timeframe established by the District as a condition of continued employment.
- Available to respond and be on location while on call within 45 minutes of all District infrastructure.

Preferred

- Experience in construction, farming, irrigation, mechanics, utilities, equipment operation, plumbing, or related trades.
- Experience using Microsoft Excel and other computer software.
- Basic knowledge of pumps, electrical systems, mechanical equipment, and maintenance practices.
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PERSONAL CHARACTERISTICS

The following qualities are considered essential for success at BRWCD:

- Positive attitude.
- Dependable and punctual.
- Strong work ethic.
- Honest and trustworthy.
- Willingness to learn and accept coaching.
- Ability to take directions, work independently when assigned, and ask questions when additional guidance is needed.
- Ability to work respectfully with coworkers and customers.
- Team-oriented mindset.
- Good communication skills.
- Commitment to safety.
- Flexibility and willingness to respond to emergencies when needed.

BRWCD places a high value on maintaining a positive workplace culture. Applicants must demonstrate professionalism, respect for others, and the ability to work effectively as part of a close-knit team.

EDUCATION AND EXPERIENCE

The District welcomes applicants from a variety of backgrounds. Qualified candidates may possess:

- Water system experience; or
- Construction, agricultural, irrigation, mechanical, utility, or public works experience; or

- Any combination of education, experience, and training that demonstrates the ability to successfully perform the duties of the position.

Previous water system experience is preferred but not required.

BENEFITS INCLUDE

Employer Paid Benefits for Employee and Family:

- Health Insurance
- HSA Contribution
- Dental Insurance
- Basic Life Insurance
- Long Term Disability
- Workers' Compensation

Additional Benefits Available:

- Spouse Life Insurance
- Spouse AD&D
- Child Life Insurance
- Child AD&D

Paid Leave:

- Vacation Pay
- Sick Leave
- 13 Paid Holidays

Employer Contributions:

- Utah Retirement Systems
- 401k Match

JOB DESCRIPTION NOTICE

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.