

**BEAR RIVER WATER CONSERVANCY DISTRICT
PETITION FOR WATER SERVICE**

DATE: 9-16-2026 APPLICANT'S NAME: Jeff Richins

BUSINESS/DEVELOPMENT NAME: The Fields

MAILING ADDRESS: 635 East Chalk Creek Rd.

CITY: Coalville STATE: UT ZIP: 84017

PHONE: 801-910-2546 EMAIL: jrichins@utah.gov

REQUESTED WATER SERVICE

☒ NEW DEVELOPMENT/RETAIL NO. OF CONNECTIONS NEEDED 12

☐ WHOLESALE NO. OF ACRE-FEET NEEDED PER YEAR _____

ADDRESS/LOCATION OR PARCEL # OF REQUESTED SERVICE:
10000 W 10400 N parcels 05-103-0045 and 05-103-0046

DESCRIPTION OF PROPOSED PROJECT AND REQUESTED WATER SERVICE:
Run a 8" waterline Extension From 11200 N down
10000 W to 10400 N

IS LOCATION OF REQUESTED SERVICE WITHIN THE BOUNDARIES OF ANY OTHER PUBLIC WATER SYSTEM?
☒ YES NAME OF PUBLIC WATER SYSTEM Thatcher Penrose
☐ NO

DATE OF REQUEST TO PUBLIC WATER SYSTEM June 2026

RESPONSE TO REQUEST: Denial letter From Thatcher Penrose Aug. 26, 2026

* LETTER OF DENIAL IS REQUIRED TO ACCOMPANY THIS APPLICATION WHEN 'YES' BOX IS CHECKED

ARE THERE ANY WATER RIGHTS ASSOCIATED WITH PROPERTY INVOLVED?
☒ YES WATER RIGHT NO. 185W Headgate DESIGNATED USE: irrigation
☐ NO

28 Bear River canal shares Divided between the 12 lots

APPLICANT'S SIGNATURE Jeff Richins DATE 9-16-2026

FOR DISTRICT USE ONLY - STATUS OF PETITION

☐ CONDITIONAL APPROVAL ☐ FINAL APPROVAL ☐ DENIED ☐ LETTER OF DENIAL ATTACHED

WATER SERVICE POLICY GIVEN TO APPLICANT INITIAL _____ DATE _____

3400 West Subdivision

Box Elder County, Utah
A Part of the Southwest and Southeast Quarters of Section 5,
Township 11 North, Range 2 West, Salt Lake Base & Meridian

SURVEYOR'S CERTIFICATE

I, K. Greg Hansen, do hereby certify that I am a Registered Professional Land Surveyor in the State of Utah in accordance with Title 58, Chapter 22, Professional Engineers and Professional Land Surveyors Act, and by the authority of the owners, I have completed a survey of the property described and shown hereon this plat in accordance with Section 17-73-504 and have verified all measurements and have hereby Subdivided said tract into two (2) lots, known hereafter as 3400 West Subdivision and that the same has been surveyed and monuments have been located and/or placed on the ground as represented on the plat hereon.

Signed this _____ day of _____, 2026.
K. Greg Hansen P.L.S.
Utah Land Surveyor License No. 167819



BOUNDARY DESCRIPTION

A PART OF THE SOUTHWEST AND SOUTHEAST QUARTERS OF SECTION 5, TOWNSHIP 11 NORTH, RANGE 2 WEST OF THE SALT LAKE BASE AND MERIDIAN.

BEGINNING AT A POINT ON THE WEST RIGHT-OF-WAY LINE OF 3400 WEST STREET LOCATED 2650.13 FEET NORTH 89°53'58" EAST ALONG THE SOUTH LINE OF SAID SECTION AND 1944.28 FEET NORTH 00°00'00" EAST FROM THE SOUTHWEST CORNER OF SAID SECTION 5;

RUNNING THENCE SOUTH 31°53'08" EAST 70.58 FEET ALONG SAID WEST RIGHT-OF-WAY LINE TO THE NORTHEAST CORNER OF THE DOUGLAS J. NELSON PROPERTY, TAX ID. NO. 05-021-0049; THENCE ALONG THE BOUNDARY LINE OF SAID NELSON PROPERTY THE FOLLOWING TWO (2) COURSES: (1) SOUTH 89°53'59" WEST 179.83 FEET (NORTH 89°50'09" 192.66 FEET BY RECORD); AND (2) SOUTH 00°23'30" WEST 313.70 FEET (SOUTH 311.26 FEET BY RECORD) TO THE NORTH BOUNDARY LINE OF THE OCEAN STAR INTERNATIONAL INC. PROPERTY, TAX ID. NO. 05-022-0003; THENCE SOUTH 89°50'09" WEST 553.57 FEET (NORTH 89°30'09" 544.65 FEET BY RECORD) TO THE EAST RIGHT-OF-WAY LINE OF THE O.S.I.R.A.; THENCE NORTH 14°26'53" WEST 386.17 FEET (NORTH 14°41'11" WEST 383.07 FEET BY RECORD) ALONG SAID EAST RIGHT-OF-WAY LINE TO THE SOUTH BOUNDARY LINE OF THE J. REUBEN OXBORROW PROPERTY, TAX ID. NO. 05-022-0052; THENCE NORTH 89°53'29" EAST 794.62 FEET (NORTH 89°50'09" 812.70 FEET BY RECORD) ALONG SAID SOUTH BOUNDARY LINE TO THE POINT OF BEGINNING.

CONTAINING 5.398 ACRES.

OWNER'S DEDICATION

Know all men by these presents that we, the undersigned owners of the above described tract of land having caused the same to be subdivided into lots as shown on this plat and name said tract 3400 West Subdivision and hereby dedicate, grant and convey to Box Elder County, Utah, all those parts or portions of said tract of land designated as easements for public utility and drainage purposes as shown hereon. The same to be used for the installation, maintenance and operation of public utility service lines and drainage as may be authorized by Box Elder County.

This _____ day of _____, 2026.

Brinton Neff, Manager of Hot Iron Development LLC.

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

STATE OF UTAH)
COUNTY OF BOX ELDER)

On this _____ day of _____, 2026, Brinton Neff personally appeared before me, who being by me duly sworn did say and acknowledge that he is a Manager of Hot Iron Development LLC, a Utah Limited Liability Company ("LLC"), which LLC is the Owner of the real property listed herein, and executed the foregoing instrument as the authorized agent of the LLC, and that said authorization to sign on behalf of the LLC came pursuant to a Resolution of the Managers, the Certificate of Organization, and/or the Operating Agreement of the LLC.

State of Utah Notary Public _____ Commission Number _____
Notary Printed Name _____ My Commission Expires _____

NARRATIVE

The purpose of this survey was to establish and set the property corners of the two lot subdivision as shown and described hereon. The survey was ordered by Brinton Neff. The control used to establish the property corners was the existing Box Elder County Survey Monumentation surrounding Section 5, T11N, R2W, SL&M. The basis of bearing is the south line of said Section which bears North 89°53'58" East, Utah North, State Plane, Calculated N.A.D.83 Bearing.

COUNTY SURVEYOR'S CERTIFICATE

I, K. Greg Hansen, do hereby certify that the Box Elder County Surveyor's Office has reviewed this plat for mathematical correctness, section corner data, and for harmony with lines and monuments on record in County Offices. The approval of this plat by the Box Elder County Surveyor does not relieve the licensed Land Surveyor who executed this plat from the responsibilities and/or liabilities associated therewith.

County Surveyor _____ Date _____

APPROVAL AS TO FORM

Approved as to Form this _____ day of _____, A.D., 2026.

APPROVAL AND ACCEPTANCE

Presented to the Box Elder County Commission this _____ day of _____, A.D., 2026, at which time this Subdivision was Approved and Accepted.

Attest: _____
Clerk _____ Commissioner _____

Attorney _____

BEAR RIVER DISTRICT HEALTH DEPT. APPROVAL

Waste Disposal System Approval This _____ day of _____, 2026.

District Sanitarian _____

COUNTY RECORDER'S NO.

State of Utah, County of Box Elder, Recorded and

Filed at the Request of _____

Date _____ Time _____ Fee _____

Abstracted _____

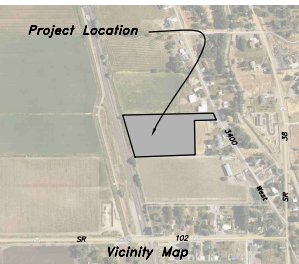
Index _____

Filed in: _____ File of Plats _____

County Recorder _____

NOTES:

1. BOX ELDER COUNTY IS NOT RESPONSIBLE FOR DRAINAGE ALONG RIGHT-OF-WAY ROADWAYS. PROPERTY OWNERS ARE RESPONSIBLE FOR CULVERTS, ENTRANCE ROADS AND PROPERTY DRAINAGE OF ANY ENTRANCE ROADS CONSTRUCTED INSIDE THE RIGHT-OF-WAYS. ALL DRIVEWAY CULVERTS NEED TO BE 15" DIA. RCP MINIMUM. THE IRRIGATION DITCH COMPANY MAY REQUIRE A LARGER DIA. PIPE.
2. THE SUBJECT PROPERTY DOES NOT FALL IN A F.E.M.A. FLOOD PLAIN.
3. BOX ELDER COUNTY IS NOT RESPONSIBLE FOR SURFACE FLOODING.
4. ALL PUBLIC UTILITY EASEMENTS (P.U.E.) ARE 10.00 FEET WIDE UNLESS NOTED OTHERWISE.
5. ANY ON-SITE SEWAGE DISPOSAL SYSTEM MUST BE APPROVED BY BEAR RIVER HEALTH DEPARTMENT.
6. CULINARY WATER TO BE PROVIDED BY BEAR RIVER CONSERVANCY DIST. PROPERTY OWNERS MUST SUBMIT PROOF OF WATER SOURCE PRIOR TO OBTAINING A BUILDING PERMIT.
7. PROPERTY OWNER SHALL OBTAIN AN EXCAVATION PERMIT FROM THE BOX ELDER COUNTY ROADS DEPARTMENT PRIOR TO INSTALLING A MAILBOX AND DRIVEWAY APPROACH.
8. ANY EXISTING SWALE SHALL NOT BE PIPED OR FILLED IN EXCEPT FOR THE REINFORCED CONCRETE PIPE WHERE THE DRIVEWAY IS.
9. ANY CONCRETE DRIVEWAY SHALL TERMINATE AT THE PROPERTY LINE AND NOT EXTEND INTO THE RIGHT-OF-WAY OR TO THE ASPHALT.
10. MAILBOX TYPE AND LOCATION WILL BE DETERMINED BY USPS STANDARDS.



Developer:
Dylan Oyer
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801-571-0018



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CONSERVATION PLAN 2026 UPDATE

DRAFT

December 2026

**BEAR RIVER WATER
CONSERVANCY DISTRICT**

2026 WATER CONSERVATION PLAN UPDATE

(HAL Project No.: 091.43.200)

Project Engineer:

DRAFT



December 2026

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CHAPTER 1 - INTRODUCTION

SUMMARY

The Utah State Legislature has passed legislation requiring public water suppliers to prepare a Water Conservation Plan and then to update the plan periodically. This 2026 report is an update of the District's 2021 Water Conservation Plan.

This report describes all the District's drinking water systems, reviews and summarizes water consumption, evaluates available water conservation alternatives, establishes conservation goals, and identifies both existing and proposed measures for implementation. Appendix A includes the resolution documenting the District's adoption of the conservation plan update.

CHAPTER 2 - BRWCD WATER SYSTEM OVERVIEW

BACKGROUND

The Bear River Water Conservancy District (BRWCD) was created September 8, 1988, under the guidelines of the Utah Water Conservancy Act. The District's mission statement states, the District will endeavor to conserve and protect water and water rights; develop and provide water for municipal, industrial and agricultural use; and use these resources to best serve the residents of Box Elder County.

The District's service area includes the boundaries of Box Elder County. Box Elder County covers an area of about 6,594 square miles including approximately 1,000 square miles occupied by a portion of the waters of the Great Salt Lake. Box Elder is the fourth largest county in Utah with an estimated population in 2024 of 64,120, a 9.1% increase since 2020. Most of this population resides in the Lower Bear River Valley.

The District currently has five public drinking water systems: the Harper Ward system, the Bothwell M&I system, the South Willard system, the Beaver Dam system, and the Collinston system. An estimated population of 880 is served by these systems.

BRWCD does not provide secondary water to any of these retail customers. Secondary water from private irrigation companies is available in the Harper Ward area. Also, some residents have individual private wells they use for irrigation and outdoor watering. Culinary water being used for outdoor watering can only be estimated by comparing usage in the irrigation season.

BRWCD WATER SYSTEMS

BEAVER DAM CULINARY WATER SYSTEM

A culinary water system was completed in 2012 in the Beaver Dam area consisting of three flowing springs, an arsenic removal treatment plant, a 200,000 gallon water storage tank, and several miles of 8-inch diameter water mainlines. A small booster station lifts water from two of the springs which are located lower in elevation than the treatment plant. The Beaver Dam community is situated on Highway 30 just east of the Bear River and just west of the Cache County boundary to the east. The system serves 36 active residential connections and 1 institutional connection.

BOTHWELL M & I SYSTEM

The District's wholesale system completed in 1996 is part of an overall master plan to provide additional culinary water supplies to augment existing public drinking water systems in the general vicinity of Tremonton City. The system consists of two separate water delivery systems. The west side system is located in the Bothwell Pocket and consists of two groundwater wells, a well house, a 500,000 gallon storage reservoir and transmission pipelines. This system wholesales water to Tremonton City, Thatcher/Penrose Service District, Box Elder County Gravel Pit, and the Bothwell Water Company to augment their existing supplies. There are 66 active retail residential connections and 4 industrial connections. The District wheels water from the west side system in

the Bothwell pocket through Tremonton City's water distribution lines to a booster station located in East Garland to the east side system. The eastside system serves wholesale water to Ukon Water Company, Riverside/North Garland Water Company, and S & K Water Company.

COLLINSTON CULINARY WATER SYSTEM

A culinary water system was completed in the Collinston area consisting of two booster stations, two 500,000 gallon tanks, and a main distribution pipeline that will serve residents of the Collinston area as well as providing wholesale water to Ukon Water Company, Cedar Ridge and Tremonton City. A new meter station to provide service to Garland Town is planned. The water for this system was historically provided by the town of Deweyville through a surplus water sales agreement. The District completed the Flat Canyon Well in 2024 to create redundancy and augment supply. The system serves 89 active residential connections, 3 industrial connections, 2 commercial connections, and includes 45 dry taps (these connections are not included in the calculations of water usage or GPCD). Collinston is located in unincorporated Box Elder County near Highway SR-38. The water system begins at Deweyville City limits and extends to Highway 30 on the north.

HARPER WARD CULINARY WATER SYSTEM

The Bear River Water Conservancy District currently serves 109 active retail residential connections and 2 commercial connections in the unincorporated area of Harper Ward located between Brigham City and Honeyville City on Highway 38. The District has historically served these connections through a contract with Brigham City. The Harper Ward project was completed in 1995. Meter stations have been constructed on this system to serve Corinne City, West Corinne Water Company and Honeyville City on an emergency basis. The District recently constructed a well and storage tank in the Harper Ward system and was in the process of commissioning these facilities as of the date of this report. Once these facilities are commissioned, the District's contract with Brigham City will end.

SOUTH WILLARD CULINARY WATER SYSTEM

A culinary water system was completed in 2011 the South Willard area consisting of a groundwater well, pump station, 1,000,000 gallon reservoir and a main distribution pipeline that will serve the unincorporated area of South Willard from approximately 8100 South Hwy 89 to the Box Elder County south boundary line. As of the date of this report, the District has drilled a second well and is preparing to equip it to provide redundancy. This system serves 2 active retail connections, 1 institutional connection and 1 commercial connection. It also serves Hot Springs Mobile Home Park. There is a connection to provide emergency water to the Coleman Mobile Home Court and South Willard Water Company. There are 2 planned developments in the District's service area that will increase the number of retail connections when they are completed.

INVENTORY OF CURRENT WATER SUPPLY SOURCES

The amount of water supplied by each BRWCD source in 2025 is presented in Table 2-1.

Table 2-1: 2025 Water Supply for Culinary Use

SYSTEM	SOURCE	AMOUNT (ac-ft)
Harper Ward	Purchased from Brigham City	69
Bothwell M & I	Newman Well and Backup Well	1,340
South Willard	South Willard Well	16
Beaver Dam	Sleepy Hollow Spring Lower East Spring Lower West Spring	17
Collinston	Surplus Culinary Water Purchased from Deweyville and Flat Canyon Well	165
All Systems	-	1607

A source summary of each system is included in the following section.

SOURCE DESCRIPTION

HARPER WARD

As of the date of this report, the District is commissioning a groundwater well, pump station and reservoir to serve the Harper Ward system. The existing wholesale connection to the Brigham City system will remain for emergency purposes and the new water source will come from Harper Well.

NEWMAN WELL AND BACKUP WELL

In 1993, the District purchased the Newman Farm located in the Bothwell area. The farm included four groundwater wells and the associated water rights for irrigation supply to 787.5 acres of land. After conversion to municipal use, these rights yield up to 1,669.5 ac-ft. A fifth well, known as the Newman Backup well, was drilled in 2001 approximately 100 feet east of the Newman Well. The Newman Well and the Backup Well have been approved for M & I use. Both wells are situated on farmland owned by the District and both wells can be used for either irrigation or M & I use. The Newman and Backup Wells are presently equipped at 3,100 gallons per minute and 2,700 gallons per minute, respectively.

SOUTH WILLARD CULINARY SYSTEM

In 2006, the District drilled a new well in the South Willard area for M & I use. Construction of a 1,000,000 gallon reservoir, pump station and distribution pipeline project began in 2009 and was completed in 2011. Future residential growth in this area is expected. To provide redundancy and capacity for future growth, the District drilled a second well in the system in 2025 and is planning to construct and commission the well pump station in 2026.

DEWEYVILLE / COLLINSTON

The District completed the Flat Canyon Well project in 2024 to augment water supply available through a contracted agreement with Deweyville Town to purchase surplus water.

SYSTEM-WIDE WATER LOSS

Table 2-2 summarizes estimated water loss percentages for BRWCD's five service systems from 2015 to 2025. While most systems maintain losses between 1–15%, the Beaver Dam and South Willard systems show significantly higher values—exceeding 80% in some years. These anomalies likely reflect metering inaccuracies or data collection issues rather than actual physical losses.

Table 2-2: Estimated Water Loss % 2020-2025

Year	Harper Ward	Bothwell M & I	South Willard	Beaver Dam	Collinston
2025	1.59%	4.91%	36.68%	2.74%	-1.56%
2024	14.97%	3.21%	18.25%	60.16%	11.50%
2023	2.26%	4.71%	43.69%	64.54%	19.57%
2022	1.02%	12.39%	24.85%	53.99%	0.52%
2021	10.36%	7.56%	21.98%	82.41%	0.94%
2020	4.47%	5.60%	36.94%	84.07%	2.65%
2019	1.87%	2.75%	4.70%	87.35%	7.06%
2018	1.78%	2.24%	-1.77%	80.27%	2.39%
2017	1.23%	0.83%	-4.65%	18.15%	2.10%
2016	7.41%	33.42%	9.37%	76.89%	3.87%
2015	-0.28%	1.95%	31.37%	79.11%	6.59%

The water loss data in Table 2-2 highlights which systems could adjust water use practices to prevent high water loss. High water loss percentages observed in Beaver Dam system are likely attributable to historical treatment plant operations. Prior to 2025, the treatment process at the beaver dam system allowed treated water to spill when storage tanks were full. The treatment process was modified so that treated water is produced only when the storage tanks call for water.

Elevated loss percentages shown in Table 2-2 in the South Willard system are primarily attributable to routine flushing activities required to maintain water quality. Because the South Willard system serves a limited number of users, regular hydrant flushing is necessary to maintain required chlorine residuals throughout the system. Additionally, the Collinston system had a master meter malfunction that read too low in 2025, resulting in a negative water loss rate. These systems have been evaluated, and the District has established goals to improve water conservation and operational efficiency. These improvements are addressed further in Chapter 3.

CURRENT WATER USE

Data reported to the Utah Division of Water Rights was used to compute general system totals and look for trends in the data to determine if conservation measures are making an impact on the users of these water systems. The type and number of connections including the usage numbers from 2020-2025 for all District service areas are presented in Table 2-3 below.

Table 2-3: Total Connections and Usage (All District Service Areas)

Year	Type of Connection	Active Connections	Total Usage (ac-ft)	Retail Per Capita Usage (gpcd)
2020	Retail	206	160.71	
	Commercial	6	6.18	
	Industrial	6	1104.48	214
	Institutional	3	2.20	
	Total	221	1273.57	
2021	Retail	227	134.13	
	Commercial	7	11.36	
	Industrial	8	755.39	162
	Institutional	3	1.20	
	Total	245	902.08	
2022	Retail	232	131.33	
	Commercial	7	25.23	
	Industrial	8	820.36	155
	Institutional	3	1.18	
	Total	250	978.10	
2023	Retail	235	160.16	
	Commercial	7	0.63	
	Industrial	7	679.49	187
	Institutional	3	0.27	

	Total	252	840.55	
2024	Retail	276	170.36	170
	Commercial	7	1.54	
	Industrial	7	769.54	
	Institutional	2	0.15	
	Total	292	941.59	
2025	Retail	302	185.69	169
	Commercial	5	0.76	
	Industrial	7	756.01	
	Institutional	2	0.18	
	Total	316	942.64	

Figure 2-1 below indicates the 2025 total monthly water usage in million gallons for residential connections for the combined Harper Ward, Bothwell M & I, Collinston and Beaver Dam systems.

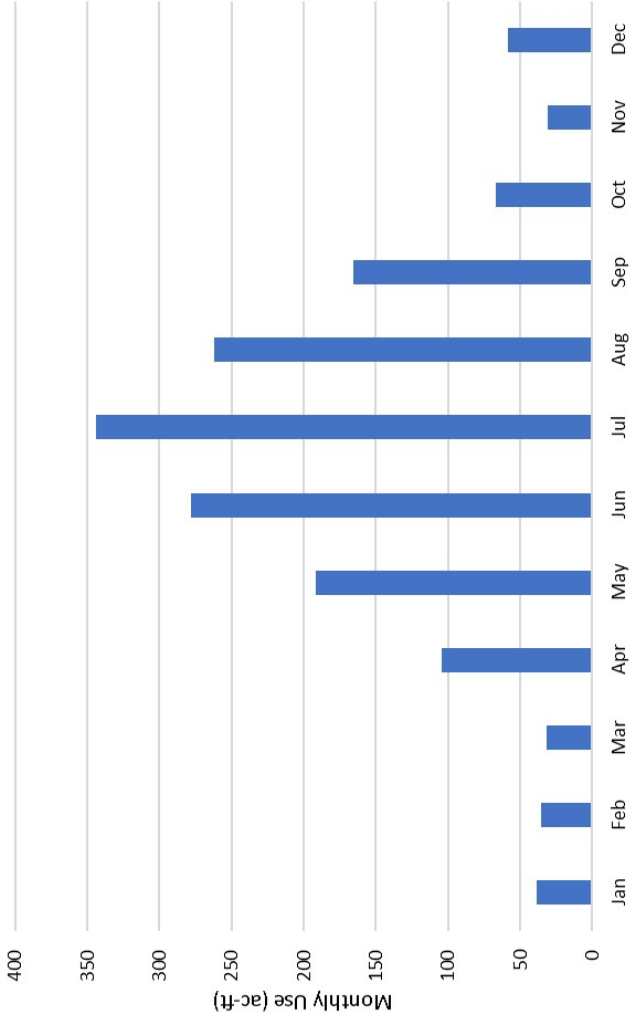


Figure 2-1: Monthly Average Residential Water Use (2025-All Systems)

The data used to calculate gallons per capita per day (GPCD) was taken from the Utah Division of Water Rights (DWRi). The estimated GPCD was also computed in the same manner for each individual system from 2020 to 2025 to determine if any trends exist in the data.

BRWCD Residential Retail Systems GPCD Calculation (2025)

$$\begin{aligned} &60,507,000 \text{ gallons} / 880 \text{ population} \\ &= 68,758 \text{ gallons per capita per year} \\ &68,758 / 365 \text{ days} = 188 \text{ gallons per capita per day} \end{aligned}$$

The results of that analysis are presented in Figure 2-2

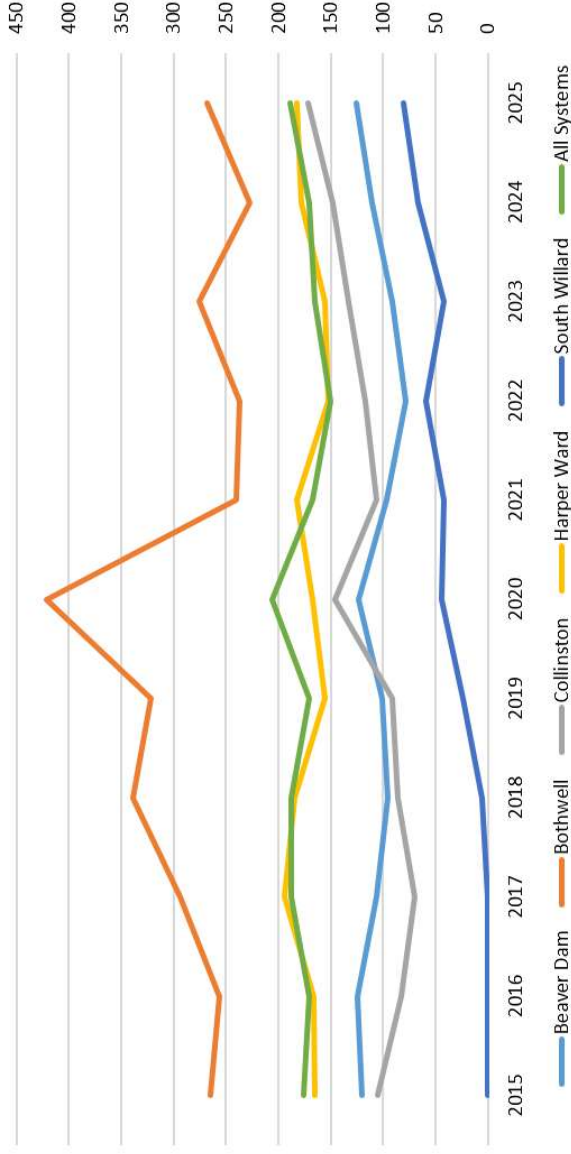


Figure 2-2: GPCD Usage BRWCD Systems (2020-2025)

There is some fluctuation between years, which is likely a function of how wet or dry the conditions were in general. From 2020 to 2025, average GPCD increased in nearly all systems except Bothwell. This data suggests that water conservation efforts are needed to achieve sustained conservation. A comparison of water use and Utah's regional conservation goals is shown in Figure 2-3.



Figure 2-3: Historical GPCD with Regional Goals

In 2025 the average BRWCD customer used 188 gallons of water per capita per day (gpcd), which is below the nearing statewide goal of 249 gpcd for 2030. Total GPCD from all of the systems is generally trending downwards. BRWCD is aiming to implement conservation practices to stay below regional goals and decrease gpcd on a yearly basis.

There are several considerations specific to the District regarding future water supply planning and the role conservation can play in delaying the development of additional water sources. The District's per capita water use is relatively low when compared to the state average. Additionally, many of the District's users are located on rural, larger lots and often have access to alternative sources for outdoor watering, such as private wells, springs, or irrigation water. Even with these factors, continued conservation efforts have the potential to further reduce overall water use. By lowering demand, the District can serve additional connections using existing supplies and delay the need for developing new water sources. To the extent that conservation efforts are successful, future water supply projects may be postponed until they are truly necessary, resulting in more efficient use of available resources.

POPULATION GROWTH AND WATER DEMAND PROJECTIONS

Existing population and future growth trends directly impact water source and system capacity requirements. Estimated population growth and resulting connections for the BRWCD service areas are shown in Table 2-4 and Table 2-5 respectively. Many factors influence this projection and the estimates shown may vary substantially from the actual population experienced.

Table 2-4
Population Projections for 2035 and 2060

SERVICE AREA	2025	2035	2060
Bothwell Retail	185	205	246
Harper Ward Retail	330	366	439
South Willard Retail	15	17	20
Collinston Area	230	255	306
Beaver Dam	115	128	153
Totals	875	971	1164

Table 2-5
Connection Projections for 2035 and 2060

SERVICE AREA	2025	2035	2060
Bothwell Retail	70	78	93
Harper Ward Retail	111	123	148
South Willard Retail	4	4	5
Collinston Area	94	104	125
Beaver Dam	37	41	49
Totals	316	351	420

*Note: Sources of the population and connection projections for 2035 and 2060 were based on data Box Elder County Water Master Plan and a projected growth rate of 11% and 20%.

CURRENT WATER RATE STUCTURE

The District's drinking water rate structure is summarized in Table 2-6. The District adopted a tiered water rate structure to encourage water conservation.

Table 2-6 2025 Water Rates For All Water Systems

System	Base Rate: <15,000 gal	Tier 1: 15,001-30,001 gal	Tier 2 30,001-60,000 gal	Tier 3 60,001-100,000 gal	Tier 4 100,001-250,000 gal	Tier 5 250,001-1,000,000 gal
Beaver Dam	\$42.44	\$2.12 per 1,000	\$4.24 per 1,000	\$7.43 per 1,000	\$10.61 per 1,000	\$10.61 per 1,000
Bothwell	\$42.44	\$2.12 per 1,000	\$4.24 per 1,000	\$7.43 per 1,000	\$10.61 per 1,000	\$10.61 per 1,000
Collinston	\$42.44	\$2.12 per 1,000	\$4.24 per 1,000	\$7.43 per 1,000	\$10.61 per 1,000	\$10.61 per 1,000
Harper Ward	\$42.44	\$2.12 per 1,000	\$4.24 per 1,000	\$7.43 per 1,000	\$10.61 per 1,000	\$10.61 per 1,000
South Willard	\$42.44	\$2.12 per 1,000	\$4.24 per 1,000	\$7.43 per 1,000	\$10.61 per 1,000	\$10.61 per 1,000

CHAPTER 3 – CONSERVATION MEASURES & IMPLEMENTATION

IDENTIFIED ISSUES

The following concerns have been identified, reviewed and prioritized for meeting conservation goals outlined in this plan.

Aging Infrastructure

As water meters as other system components age, they become less accurate, which can lead to increased water loss. Many meters have been in service for 20+ years and may need to be replaced.

Limited public education and engagement

Water users who use District water for lawns and gardens may lack information and understanding of landscaping water requirements and efficient water use habits and practices. Users may lack the knowledge in the amount of water required to maintain healthy landscaped areas and how to consistently use water efficiently outdoors. Many customers' irrigation and indoor practices are based on convenience rather than plant needs and water supply considerations.

Drought and Climate Variability

Drought conditions and increasing climate variability continue to impact water availability and system reliability. Extended dry periods increase reliance on groundwater and elevate peak demand during irrigation seasons. These conditions place additional stress on existing supplies and infrastructure, underscoring the importance of conservation as a key strategy for managing demand during drought and reducing long-term supply risk.

Data Monitoring and Measurement Gaps

Accurate data collection and monitoring are critical for effective water conservation planning. Limitations related to meter accuracy, data consistency, and system-wide monitoring reduce the District's ability to fully evaluate water use patterns.

Emerging High-Volume Demands and Water Availability

The potential for large or concentrated water demands presents an additional challenge to long-term water supply planning. High-volume users can significantly affect system capacity, infrastructure performance, and available water supply. High-volume demands need to be assessed carefully to ensure long-term water availability and environmental stability.

Rate Structures and Conservation Incentives

The District relies on water rate revenues to meet financial obligations, including repayment of bonds issued for infrastructure construction. While tiered water rates were implemented in 2019 to encourage conservation, a continued challenge exists in balancing conservation incentives with the need to maintain sufficient revenue. Rates must discourage excessive use—particularly during peak demand periods—while ensuring the financial stability necessary to operate and maintain District infrastructure.

Wholesale Water Supply and Conservation Alignment

The District wholesales water to 14 other public water suppliers within Box Elder County through take-or-pay contracts and emergency supply agreements. While these contracts provide reliable revenue needed to meet infrastructure obligations, they may not always encourage conservation, as wholesale customers pay for contracted water volumes regardless of actual use. Aligning wholesale supply practices with conservation objectives remains an ongoing consideration for the District

Based on Utah's Regional M&I Water Conservation Goals report (HAL and BCA, 2019), the regional water conservation goal for the Bear River Region is a 24% reduction from the 2015 baseline by 2040 and a 28% reduction by 2065. The 2015 baseline was established as 304 gpcd resulting in a goal of 232 gpcd by 2040 and 219 gpcd by 2065. The District's most current goal of staying below 232 gpcd by the year 2040 can be maintained by adhering to the goals developed below.

GOALS

Based on the issues identified above, the following goals have been established to guide water conservation and resource management within BRWCD. As the regional water entity, BRWCD recognizes its responsibility in implementing and advancing these goals, while working in coordination with Box Elder County, municipalities, and local water providers to ensure successful and consistent application across the region.

1. To meet the State of Utah water conservation goal of reducing water use by 24% by the year 2040 through the conservation methods identified in this plan. Progress will be measured through consistent monthly meter readings on retail systems and annual evaluation of GPCD.
2. To support a financially stable water system by implementing efficient operation and maintenance procedures while encouraging responsible water conservation practices.
3. To improve customer education and outreach related to water-wise landscaping, efficient irrigation practices, and indoor water use efficiency to reduce excessive use and peak seasonal demand.
4. To develop and implement a meter replacement schedule for the retail systems and monitor wholesale meters and replace them as necessary.
5. Adopt and periodically evaluate water rate structures that encourage water conservation while preserving adequate revenue for the District.
6. To reduce vulnerability to climate variability such as a drought or changing demand conditions by emphasizing demand management and efficient use of existing water supplies.

CURRENT CONSERVATION MEASURES

Table 3-1 identifies water conservation measures that are currently being implemented by the District across all systems. The measures will continue to be implemented according to the plan indicated in Table 3-1.

Table 3-1: Existing Conservation Measures

Conservation Measure	Implementation Plan
<u>Metering water usage:</u>	All residential, commercial, institutional, industrial and wholesale connections are metered and read electronically each month. The District will continue to monitor wholesale and retail usage and replace meters when necessary.
<u>Time-of-Day Watering Ordinance:</u> Promote water conservation by restricting watering to times with less evaporation and wind loss.	The District has adopted the practice as recommended by the State of Utah to refrain from outdoor watering between the hours of 10:00 a.m. and 6:00 p.m. and has recommended following this schedule to customers through slowtheflow.org
<u>Public Education:</u> Promote water conservation measures to District customers through public education.	The District's current water conservation program is directed primarily at providing useful material to assist residents to use water more efficiently and to conserve and protect water. This includes educational bill stuffers to inform customers of conservation practices.
<u>Replacement Program for Old Pipelines:</u> Large amounts of water can be lost through leaks in a water system that are undetected or slow to be repaired. The District works diligently to detect leaks and quickly make repairs.	The District compares water produced with water sold each year. This allows the District to determine how much unaccounted for water was lost. The water meters are read each month and readings reviewed for any abnormality in water use that could be caused by a leak. A flyer is sent to customers with their utility bill describing the amount of water lost by leaks and leak detection methods.
<u>Replacement for old meters:</u>	The District will continue to replace all meters that have been in service more than 15 years. Wholesale meters are replaced as needed.
<u>Water meter testing (Section 5.1.5):</u>	The District shall periodically, or upon reasonable request of the customer, test water meters for accuracy. Faulty meters shall be repaired and replaced by the District.
<u>High Water Usage Reports (Section 5.1.3):</u> Notify customers of abnormally high or continuous usage.	To promote water conservation and encourage the immediate repair of a leak, the District may adjust the customer's bill by crediting the average cost of wholesale water for the estimated amount of water lost because of a leak. The account will not be adjusted until the customer has presented sufficient proof that the leak in the water line has been repaired successfully.

Conservation Measure	Implementation Plan
<u>Implemented Drought Resiliency Plan:</u> The District worked with municipalities and other public water suppliers in the County to develop a Drought Resiliency Plan in 2021	The District met with many stakeholders with a goal of strengthening partnerships between the stakeholders and the District, to identify drought vulnerabilities and their potential risk levels, and to discuss potential projects that could help mitigate the drought vulnerabilities in the region and develop a ranked list of action items. The District has completed several of these action items and will continue to work on the remainder.
<u>Water Service Policy:</u> In 2025, the District prepared and adopted a water service policy.	The policy included several important water conservation considerations, including requiring customers of the District to connect to secondary water systems where available and preserve the culinary water for indoor use only. The District will continue to promote ways to preserve limited drinking-quality water for indoor uses.
<u>Tiered rates:</u> Encourage efficient water use by increasing the cost of water as usage increases, particularly during peak demand periods.	The District has adopted a tiered water rate structure designed to promote water conservation by discouraging excessive use. Customers are charged higher rates at increased usage tiers, providing a financial incentive to reduce discretionary water use while maintaining sufficient revenue to support repayment of District infrastructure.
<u>Water Use Limitations During Shortage or Drought:</u>	The District's Rules and Regulations provide authority to limit water use during periods of water scarcity or drought. Under these provisions, the Board of Trustees or the General Manager may issue a proclamation restricting water use for any purpose to the extent necessary to protect the public water supply and serve the public good.

Proposed Conservation Measures

Table 3-2 identifies water conservation measures that are proposed to be implemented by the District in the future. The District plans to continue the measures described in Table 3-1. Therefore, they have been included below with additional proposed measures to be implemented in the future.

Table 3-2: Proposed Conservation Measures

Conservation Measure	Enhancements and Implementation Plan
<u>Public Education:</u> Continue to promote water conservation measures to City residents through public education.	The District will make sure links are more accessible to several conservation websites. The District will also provide conservation messages in Monthly Newsletters, also posted on the website.
<u>Updating websites in accordance to conservation practices:</u>	The District will post water conservation information to the District's website and/or add it to monthly utility bills. They will also add the District's watering schedule and other important watering practices.
<u>Replacement Program for Old Pipelines:</u> Continue with annual budget of \$412,000 (2026) to replace water lines. Budget is increased by 3% each year to combat inflation	The District will develop a formal infrastructure replacement program, including a prioritization system based on pipe age, material, and history of leaks or failures.
<u>Identify and Reduce Unmetered Water Use:</u>	The District will evaluate options for metering water used for construction, hydrant flushing, and system maintenance activities. The District will also evaluate development of a formal leak detection program and review progress annually based on reported water use data.
<u>Time-of-Day Watering Ordinance:</u>	The District will promote awareness of watering time restrictions through the website, social media, and direct outreach. Educational materials may be distributed to customers not following recommended watering practices.
<u>District Landscaping Improvements:</u>	The District will coordinate with Box Elder County to encourage development and adoption of landscaping ordinances that promote water-efficient landscaping, irrigation efficiency standards, and appropriate plant materials for both residential and commercial developments.
<u>Meter reading and evaluation:</u> Meters are read consistently to assess usage and savings.	Savings will be measured by consistently reading the meters every month on the retail systems and determining the gpcd for each year. Meters to be read weekly during the high usage months, rather than monthly. Results were posted to the BRWCD website for customers to view and then adjust their watering habits.
<u>Evaluate Water Rate Structure:</u> The water rate structure promotes water conservation through increasing rates and higher costs for high water users.	The City implemented a tiered rate structure with gradual rate increases with usage to encourage water conservation. The City reviews the rate structure on an annual basis.

Conservation Measure	Enhancements and Implementation Plan
<u>Drought Response Implementation:</u>	The District will implement drought response actions, when necessary, based on the 2021 Drought Response Plan. These measures may include increased meter reading frequency, public reporting of water use trends, and targeted conservation messaging. Previous implementation demonstrated measurable reductions in both indoor and outdoor water use and improved leak detection.
<u>Advanced Metering and Customer Access:</u>	The District is in the process of transitioning to meters capable of advanced monitoring. Future implementation may include development of a customer portal to allow users to track water use, identify leaks, and adjust usage patterns more efficiently.
<u>Conservation-Oriented Planning for High-Volume Demands:</u>	The District will incorporate conservation and demand management considerations when evaluating new or increased high-volume water demands. This includes assessing system capacity, promoting efficient water use practices, and ensuring long-term supply reliability.
<u>Water Service Policy for Secondary Connections:</u>	The District will enforce the new Water Service Policy to be adopted by the Board of Trustees which includes provisions for the requirement of secondary water lines to be constructed in new developments and customers to connect where secondary water is made available.
<u>District Management Training on Conservation:</u>	The District will provide training in all conservation measures, best management practices and operation and maintenance procedures for the Certified Systems Operator and ensure that the systems operator continues to maintain certification.

IMPLEMENTATION, MONITORING AND EVALUATION

BRWCD will oversee the implementation of the conservation measures outlined in this plan and will be responsible for monitoring progress toward achieving the established goals. The District will periodically evaluate goals to ensure that conservation efforts remain effective and responsive to changing conditions.

Implementation of conservation measures identified in Tables 3-1 and 3-2 will begin immediately upon adoption of this plan and will continue on an ongoing basis. Measures will be implemented according to priority, available funding, and system needs.

Timeline

The following timeline will be used to guide implementation and evaluation:

Short-Term (0–2 years):

- Continue existing conservation measures.
- Initiate proposed measures such as improved public outreach and website updates.
- Begin development of infrastructure replacement by prioritizing unmetered water use and leak detection strategies.
- Continue implementation of meter replacement program.
- Implement drought response actions as needed based on supply conditions.

Mid-Term (2–5 years):

- Expand data monitoring and evaluation practices.
- Advance implementation of proposed measures, including advanced metering capabilities where feasible.
- Continue annual evaluation of rate structures and conservation program effectiveness.
- Coordinate with local entities on conservation-related planning efforts, including landscaping and conservation-oriented development practices.

Long-Term (5+ years):

- Achieve measurable reductions in GPCD consistent with State conservation goals.
- Continue phased infrastructure improvements and system efficiency upgrades.
- Evaluate and refine conservation strategies based on long-term performance data.
- Maintain adaptability to changing demand conditions and water supply availability.
- Continue transition toward full advanced metering and improved customer data access.

Monitoring and Evaluation

The District will monitor conservation progress using measurable performance indicators and will evaluate outcomes on a regular basis. The primary metrics used to assess progress include:

- Meter accuracy and replacement progress: Tracked through implementation of meter testing and replacement programs.
- Advanced metering implementation: Tracked through the phased replacement of existing meters with smart meters and evaluation of improved data collection and customer access tools.
- Gallons per capita per day (GPCD): Calculated annually for retail systems using monthly meter data.
- Water loss estimates: Determined through comparison of water produced versus water sold

Meter readings will be collected monthly under normal conditions, with increased frequency during peak demand periods or drought conditions as needed. Data will be reviewed to identify usage patterns, detect leaks, and evaluate the effectiveness of conservation measures.

WATER CONSERVATION PLAN UPDATE

The Bear River Water Conservancy District will update its Water Conservation Plan every five years as required by law. The process is as follows:

1. Review the current plan.
2. Set new goals.
3. Input new data as it becomes available.
4. Hold a public meeting on the updated plan.
5. Adopt the plan by resolution of the Board of Trustees.

The adoption and submission of an updated Water Conservation Plan is scheduled to be done by December 31, 2026.

APPENDIX A – Meeting Minutes

Bear River Water Conservancy District
Check Register
All Bank Accounts - 07/01/2026 to 08/31/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Cohne Kinghorn	5275	368527	07/01/2026	07/14/2026	775.00	General Matters	6311 - Legal	
Cohne Kinghorn	5275	368528	07/01/2026	07/14/2026	497.50	Water Rights Monitoring	6311 - Legal	
					\$1,272.50			
1Wire Fiber	5276	4277829	07/10/2026	07/14/2026	394.44	Internet & Phone Service	6282 - Telephone Telephone	
Ace Hardware	5277	064809/1	06/22/2026	07/14/2026	97.96	supplies	6449 - Operating Supplies	
Ace Hardware	5277	317430	06/30/2026	07/14/2026	5.00	Finance Charge	6449 - Operating Supplies	
					\$102.96			
Baxter, Chance	5278	4	06/29/2026	07/14/2026	800.00	June Cleaning Services	6262 - Building Repairs & Maintenan	
Bishop Consulting Group	5279	1044	06/30/2026	07/14/2026	4,000.00	June 2026 - Consulting/Lobbying services	6310 - Lobbying	
Blue Stakes of Utah	5280	UT202601218	06/30/2026	07/14/2026	230.02	2nd quarter 2026 notifications	6449 - Operating Supplies	
Brigham City Corporation - Utilities	5281	6302026	06/30/2026	07/14/2026	78.90	5/28/2026-6/29/2026	6281 - Utilities Utilities	
Brigham City Corporation - Utilities	5281	63020262	06/30/2026	07/14/2026	612.62	5/28/2026-6/29/2026 office	6281 - Utilities Utilities	
					\$691.52			
Bugnappers	5282	251538	07/09/2026	07/14/2026	40.00	Lawn application 07/09/2026	6262 - Building Repairs & Maintenan	
Chemtech Ford, LLC	5283	26F2584	07/01/2026	07/14/2026	84.00	Newman, backup well - TDS	6451 - Bothwell System O&M Expens	
DGO/Fleet Operations-Fuel Network	5284	F2612E00777	07/01/2026	07/14/2026	1,692.68	June 2026 Fuel Charges	6457 - System O&M Expenses Fuel	
Econo Waste Inc	5285	RW0000412538	07/01/2026	07/14/2026	169.00	Waste Removal Service	6262 - Building Repairs & Maintenan	
Enbridge Gas UT WY ID	5286	772026	07/07/2026	07/14/2026	38.88	6/4/2026-7/7/2026	6281 - Utilities Utilities	
Golden Spike Electric	5287	31239	07/09/2026	07/14/2026	569.80	Generator Service	6454 - So Willard System O&M Expe	
Greer's Hardware	5288	B918918	06/08/2026	07/14/2026	35.98	supplies	6449 - Operating Supplies	
Greer's Hardware	5288	B921855	06/25/2026	07/14/2026	31.96	supplies	6449 - Operating Supplies	
Greer's Hardware	5288	B921880	06/25/2026	07/14/2026	23.97	supplies	6449 - Operating Supplies	
					\$91.91			
In-Situ	5289	HV41788	06/30/2026	07/14/2026	211.75	Professional Cellular	6452 - Collinston System O&M Expen	
JUB Engineers - Logan	5290	197923	06/30/2026	07/14/2026	6,970.95	South Willard Well Equipping - 5/3/2026-5/30/2026	1600 - Work in Process	
Les Olson IT	5291	MNS68844	06/22/2026	07/14/2026	806.30	Monthly IT Support	6263 - Computer/Networking	
MeterWorks	5292	11815	06/26/2026	07/14/2026	5,025.99	Meter Install (Harper Ward)	6453 - Harper Ward System O&M Ex	
Miller Gas Co. Inc.	5293	293395	07/02/2026	07/14/2026	269.00	pump oil	6451 - Bothwell System O&M Expens	
Mountainland Supply Company	5294	S107989753.001	07/06/2026	07/14/2026	33.05	West Corinne	6453 - Harper Ward System O&M Ex	
Orkin	5295	298134689	06/22/2026	07/14/2026	116.02	June 2026 Service	6262 - Building Repairs & Maintenan	
Rocky Mountain Power	5296	6192026	06/19/2026	07/14/2026	-0.05	corrected tax exempt status	6453 - Harper Ward System O&M Ex	
Rocky Mountain Power	5296	6192026	06/19/2026	07/14/2026	486.34	Hwy 38 contract	6453 - Harper Ward System O&M Ex	
Rocky Mountain Power	5296	6192026	06/19/2026	07/14/2026	3,726.30	5/4/2026-6/3/2026	6453 - Harper Ward System O&M Ex	
Rocky Mountain Power	5296	6192026	06/19/2026	07/14/2026	11,703.36	5/15/2026-6/16/2026	6451 - Bothwell System O&M Expens	
Rocky Mountain Power	5296	782026	07/08/2026	07/14/2026	293.32	6/5/2026-7/7/2026	6450 - Beaver Dam O&M Expenses	
Rocky Mountain Power	5296	7820262	07/08/2026	07/14/2026	836.87	6/5/2026-7/7/2026	6452 - Collinston System O&M Expen	
Rocky Mountain Power	5296	7820263	07/08/2026	07/14/2026	19.01	6/5/2026-7/7/2026	6452 - Collinston System O&M Expen	
Rocky Mountain Power	5296	7820264	07/08/2026	07/14/2026	486.83	6/5/2026-7/7/2026	6452 - Collinston System O&M Expen	
Rocky Mountain Power	5296	7820265	07/08/2026	07/14/2026	1,492.37	6/4/2026-7/7/2026	6452 - Collinston System O&M Expen	
					\$19,044.35			
Standard Plumbing Supply Co.	5297	AVW788	07/09/2026	07/14/2026	12.92	Water Test Gauge	6448 - Equipment and Tools	
Thatcher Company	5298	2026100105117	04/23/2026	07/14/2026	8,133.75	Chlorine - Bothwell	6451 - Bothwell System O&M Expens	
Verizon	5299	6147923420	07/06/2026	07/14/2026	40.01	Harper Ward SCADA Communications	6453 - Harper Ward System O&M Ex	
Verizon	5299	6147923420	07/06/2026	07/14/2026	40.05	Beaver Dam Scada	6450 - Beaver Dam O&M Expenses	
Verizon	5299	6147923420	07/06/2026	07/14/2026	52.01	SCADA Office	6282 - Telephone Telephone	
Verizon	5299	6147923420	07/06/2026	07/14/2026	120.05	Bothwell SCADA	6451 - Bothwell System O&M Expens	
Verizon	5299	6147923420	07/06/2026	07/14/2026	160.04	Collinston SCADA	6452 - Collinston System O&M Expen	
					\$412.16			

Bear River Water Conservancy District
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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
VISA	5300	7132026	06/30/2026	07/14/2026	1,533.48	06/01/2026-06/30/2026	2150 - CC Clearing Account	
Baxter, Chance	5301	RI0701261	07/01/2026	07/14/2026	150.00	Quarterly Phone Reimbursement	6282 - Telephone Telephone	
Jeppesen, Kylee	5302	RI0701262	07/01/2026	07/14/2026	150.00	Quarterly Phone Reimbursement	6282 - Telephone Telephone	
JUB Engineers - Logan	5303	198253	07/09/2026	07/14/2026	4,212.20	Secondary Water Study	6313 - Engineering	
Stephens, Wyatt	5304	RI0701263	07/01/2026	07/14/2026	150.00	quarterly phone reimbursement	6282 - Telephone Telephone	
Williams, Jamie	5305	RI0701264	07/01/2026	07/14/2026	150.00	quarterly phone reimbursement	6282 - Telephone Telephone	
Williams, Richard	5306	RI0701265	07/01/2026	07/14/2026	150.00	Quarterly Phone Reimbursement	6282 - Telephone Telephone	
JUB Engineers - Logan	5307	198262	07/09/2026	07/14/2026	8,598.54	BR Lower - Plan EIS #27	6313.5 - BR Canal PL 566	
Chemtech Ford, LLC	5308	26G0565	07/21/2026	07/22/2026	1,456.00	Harper Ward Well testing	6453 - Harper Ward System O&M Ex	
Deweyville Town	5309	22026	07/01/2026	07/22/2026	5,000.00	2nd quarter 2026	6673 - Water Purchased-Deweyville	
Freedom Mailing Services, Inc.	5310	53370	07/10/2026	07/22/2026	221.58	Monthly Utility Bills	6491 - Printing and Reproduction	
JUB Engineers - Logan	5311	198543	07/21/2026	07/22/2026	7,279.98	south Willard Well Equipping - 5/31/2026-6/30/202	1600 - Work in Process	
MeterWorks	5312	11902	07/16/2026	07/22/2026	2,088.35	Meters	6461 - Water Service Connection Cos	
MeterWorks	5312	11903	07/16/2026	07/22/2026	44,273.02	Meters (Harper Ward)	6453 - Harper Ward System O&M Ex	
MeterWorks	5312	11904	07/16/2026	07/22/2026	36,754.96	Meters (Collinston)	6452 - Collinston System O&M Expen	
MeterWorks	5312	11905	07/21/2026	07/22/2026	447.67	Cellular Mach & data plan subscription (South Will	6454 - So Willard System O&M Expe	
MeterWorks	5312	11906	07/21/2026	07/22/2026	495.67	Cellular Mach & data plan subscription (Collinston)	6452 - Collinston System O&M Expen	
MeterWorks	5312	11907	07/21/2026	07/22/2026	14,200.78	Meters (Beaver Dam)	6450 - Beaver Dam O&M Expenses	
MeterWorks	5312	11908	07/21/2026	07/22/2026	43,569.02	Meters (Booster Station & Bothwell)	6451 - Bothwell System O&M Expens	
					\$141,829.47			
MJM Construction	5313	PMT 2	07/15/2026	07/22/2026	85,351.94	South Willard Well Equipping - PMT 2	1600 - Work in Process	
PEHP Group Insurance	5314	852277	07/15/2026	07/22/2026	66.14	Vision Insurance	2225.7 - Vision Insurance payable	
PEHP Group Insurance	5314	852277	07/15/2026	07/22/2026	450.42	Dental Insurance	2225.1 - Dental Insurance payable	
PEHP Group Insurance	5314	852277	07/15/2026	07/22/2026	9,372.38	Group Health Insurance	2225.2 - Health Insurance payable	
					\$9,888.94			
PEHP Life	5315	82026	07/20/2026	07/22/2026	197.21	Additional Life Insurance	2224.1 - Additional Life payable	
Rocky Mountain Power	5316	7102026	07/10/2026	07/22/2026	12.20	6/9/2026-7/9/2026	6451 - Bothwell System O&M Expens	
Rocky Mountain Power	5316	7122026	07/13/2026	07/22/2026	27.69	6/10/2026-7/10/2026	6451 - Bothwell System O&M Expens	
Rocky Mountain Power	5316	7152026	07/15/2026	07/22/2026	1,063.79	6/12/2026-7/14/2026	6454 - So Willard System O&M Expe	
Rocky Mountain Power	5316	762026	07/06/2026	07/22/2026	10.26	6/3/2026-7/2/2026	6453 - Harper Ward System O&M Ex	
					\$1,113.94			
Rural Water Association	5317	28263	06/01/2026	07/22/2026	383.00	Annual Membership Dues	6210 - Memberships & Registrations	
SKM Inc.	5318	33491	07/14/2026	07/22/2026	1,771.20	Bear River SSD Telemetry	6456 - SCADA	
Hansen Allen & Luce Inc.	5320	58184	07/08/2026	07/22/2026	657.75	Water Conservation Plan 06/01/2026-06/30/2026	6313 - Engineering	
Hansen Allen & Luce Inc.	5320	58306	07/17/2026	07/22/2026	4,252.00	General Consulting 06/01/2026-06/30/2026	6313 - Engineering	
					\$4,909.75			
Hansen Allen & Luce Inc.	5321	58312	07/17/2026	07/22/2026	1,034.48	06/01/2026-06/30/2026 (Harper Ward Well & Tank)	1600 - Work in Process	
Amazon Capital Services	5322	1RRL-CG7T-937	07/15/2026	07/22/2026	50.90	Cleaning Supplies	6241 - Office Supplies & Postage	
1Wire Fiber	5326	4279446	08/10/2026	08/11/2026	394.44	Internet & Phone Service	6282 - Telephone Telephone	
Ace Hardware	5327	065035/1	07/14/2026	08/11/2026	36.98	supplies	6449 - Operating Supplies	
Ace Hardware	5327	065036/1	07/14/2026	08/11/2026	8.00	supplies	6449 - Operating Supplies	
Ace Hardware	5327	065041/1	07/14/2026	08/11/2026	61.97	supplies	6449 - Operating Supplies	
Ace Hardware	5327	7312026	07/31/2026	08/11/2026	5.00	Finance Charge	6449 - Operating Supplies	
					\$111.95			
Amazon Capital Services	5328	1CDV-3TQ1-L76J	07/30/2026	08/11/2026	35.91	Barcode scanner	6241 - Office Supplies & Postage	
Baxter, Chance	5329	5	07/30/2026	08/11/2026	800.00	July Cleaning Services	6262 - Building Repairs & Maintenan	

Bear River Water Conservancy District
Check Register
All Bank Accounts - 07/01/2026 to 08/31/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
BIG O TIRES	5330	044265-267401	08/04/2026	08/11/2026	1,524.84	Dodge - Tires	6261 - Automotive Repairs	
Bishop Consulting Group	5331	1047	07/31/2026	08/11/2026	4,000.00	July 2026 - Consulting/Lobbying services	6310 - Lobbying	
Braegger & Sons Construction	5332	2026-94	07/30/2026	08/11/2026	4,000.00	Water Service Connection	6461 - Water Service Connection Cos	
Brigham City Corporation - Utilities	5333	073120261	07/31/2026	08/11/2026	710.39	06/29/2026-07/28/2029	6281 - Utilities Utilities	
Brigham City Corporation - Utilities	5333	073120262	07/31/2026	08/11/2026	78.90	06/29/2026-07/28/2029 shed	6281 - Utilities Utilities	
					\$789.29			
Bugnappers	5334	255498	08/05/2026	08/11/2026	40.00	lawn application	6262 - Building Repairs & Maintenan	
Chemtech Ford, LLC	5335	26G1841	07/23/2026	08/11/2026	42.00	TDS- Newman Well	6451 - Bothwell System O&M Expens	
Chemtech Ford, LLC	5335	26G2361	08/04/2026	08/11/2026	21.00	TDS Backup Well	6451 - Bothwell System O&M Expens	
					\$63.00			
Les Olson IT	5336	MNS70012	07/20/2026	08/11/2026	800.20	Monthly IT Support	6263 - Computer/Networking	
MeterWorks	5337	11925	07/28/2026	08/11/2026	3,186.98	Meter	6454 - So Willard System O&M Expe	
MeterWorks	5337	11926	07/28/2026	08/11/2026	955.34		6453 - Harper Ward System O&M Ex	
MeterWorks	5337	11927	07/28/2026	08/11/2026	955.34		6452 - Collinston System O&M Expen	
MeterWorks	5337	11928	07/28/2026	08/11/2026	955.34		6450 - Beaver Dam O&M Expenses	
MeterWorks	5337	11929	07/28/2026	08/11/2026	10,236.88		6451 - Bothwell System O&M Expens	
					\$16,289.88			
O'Reilly	5338	3103-128998	08/03/2026	08/11/2026	7.99	Supplies	6449 - Operating Supplies	
Orkin	5339	299625819	07/08/2026	08/11/2026	116.02	July 2026 service	6262 - Building Repairs & Maintenan	
PYE-BARKER FIRE & SAFETY	5340	8842291	08/01/2026	08/11/2026	150.00	Monitoring 08/01/2026-10/31/2026	6262 - Building Repairs & Maintenan	
Rocky Mountain Power	5341	61720262	07/17/2026	08/11/2026	24.74	6/16/2026-7/16/2026	6451 - Bothwell System O&M Expens	
Rocky Mountain Power	5341	6232026	07/23/2026	08/11/2026	564.08	6/16/206-7/16/2026	6453 - Harper Ward System O&M Ex	
Rocky Mountain Power	5341	6232026	07/23/2026	08/11/2026	3,580.38		6453 - Harper Ward System O&M Ex	
Rocky Mountain Power	5341	6232026	07/23/2026	08/11/2026	12,776.69	6/16/206-7/16/2026	6451 - Bothwell System O&M Expens	
					\$16,945.89			
Top Lube	5342	129060	08/07/2026	08/11/2026	161.13	2026 Ford	6261 - Automotive Repairs	
USA Blue Book	5343	INV01103616	07/15/2026	08/11/2026	205.55	supplies	6449 - Operating Supplies	
Thatcher Company	5344	2026100111325	08/10/2026	08/11/2026	6,078.53	Chlorine - Bothwell	6451 - Bothwell System O&M Expens	
Thatcher Company	5344	2026100900482	08/10/2026	08/11/2026	-1,400.00	package deposit return	6451 - Bothwell System O&M Expens	
					\$4,678.53			
PEHP Long Term Disability	5345	72026	07/31/2026	08/11/2026	-0.82	accrual and rate adj.	6136 - Employee LT Disability	
PEHP Long Term Disability	5345	PR070426-638	07/07/2026	08/11/2026	74.95	Long Term Disability	2225.4 - Long Term Disability payable	
PEHP Long Term Disability	5345	PR071826-638	07/21/2026	08/11/2026	74.28	Long Term Disability	2225.4 - Long Term Disability payable	
					\$148.41			
Brigham City Lab	5346	11993	07/28/2026	08/11/2026	40.00	Collinston testing	6452 - Collinston System O&M Expen	
Brigham City Lab	5346	11994	07/28/2026	08/11/2026	40.00	Collinston testing	6452 - Collinston System O&M Expen	
Brigham City Lab	5346	11995	07/28/2026	08/11/2026	40.00	Bothwell testing	6451 - Bothwell System O&M Expens	
Brigham City Lab	5346	11996	07/28/2026	08/11/2026	40.00	Beaver Dam testing	6450 - Beaver Dam O&M Expenses	
Brigham City Lab	5346	11997	07/28/2026	08/11/2026	40.00	Bothwell testing	6451 - Bothwell System O&M Expens	
Brigham City Lab	5346	11998	07/28/2026	08/11/2026	40.00	Bothwell testing	6451 - Bothwell System O&M Expens	
Brigham City Lab	5346	11999	07/28/2026	08/11/2026	40.00	South Willard testing	6454 - So Willard System O&M Expe	
Brigham City Lab	5346	12000	07/28/2026	08/11/2026	40.00	Harper Ward testing	6453 - Harper Ward System O&M Ex	
Brigham City Lab	5346	12001	07/28/2026	08/11/2026	40.00	Harper Ward testing	6453 - Harper Ward System O&M Ex	
Brigham City Lab	5346	12002	07/28/2026	08/11/2026	40.00	South Willard testing	6454 - So Willard System O&M Expe	
Brigham City Lab	5346	12003	07/29/2026	08/11/2026	40.00	Beaver Dam	6450 - Beaver Dam O&M Expenses	
Brigham City Lab	5346	12003	07/29/2026	08/11/2026	40.00	Collinston testing	6452 - Collinston System O&M Expen	
Brigham City Lab	5346	12003	07/29/2026	08/11/2026	80.00	Bothwell testing	6451 - Bothwell System O&M Expens	
Brigham City Lab	5346	12003	07/29/2026	08/11/2026	80.00	Harper Ward testing	6453 - Harper Ward System O&M Ex	
Brigham City Lab	5346	12003	07/29/2026	08/11/2026	80.00	South Willard testing	6454 - So Willard System O&M Expe	
Brigham City Lab	5346	12057	08/03/2026	08/11/2026	40.00	Bothwell testing	6451 - Bothwell System O&M Expens	
					\$760.00			

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Freedom Mailing Services, Inc.	5347	53592	08/06/2026	08/11/2026	236.48	Utility Bill Processing	6491 - Printing and Reproduction	
Orkin	5348	306229847	07/09/2026	08/11/2026	45.00	July 2026 service	6262 - Building Repairs & Maintenan	
Rocky Mountain Power	5349	852026	08/05/2026	08/11/2026	11.22	7/2/2026-8/4/2026	6453 - Harper Ward System O&M Ex	
Rocky Mountain Power	5349	862026	08/06/2026	08/11/2026	1,316.06	7/7/2026-8/5/2026	6452 - Collinston System O&M Expen	
					\$1,327.28			
Chemtech Ford, LLC	5350	26H0365	08/10/2026	08/11/2026	44.00	Metals preparation (Treatment Plant)	6450 - Beaver Dam O&M Expenses	
DGO/Fleet Operations-Fuel Network	5351	F2701E00794	08/03/2026	08/11/2026	1,950.01	July 2026 Fuel Charges	6457 - System O&M Expenses Fuel	
GK Techstar, LLC	5352	367619	07/28/2026	08/11/2026	1,269.28	Valueline	6453 - Harper Ward System O&M Ex	
Mellen Glass	5353	53499	08/07/2026	08/11/2026	13,630.00	Repair of north entrance	6262 - Building Repairs & Maintenan	
MeterWorks	5354	11939	08/03/2026	08/11/2026	1,487.91	Meter and Data Plan	6451 - Bothwell System O&M Expens	
Mountainland Supply Company	5355	S108038665.001	07/23/2026	08/11/2026	958.32	Supplies	6449 - Operating Supplies	
Health Equity	5357	4rhkn5j	07/07/2026	08/11/2026	10.50	HSA Monthly Fee - July	6139 - HSA Contribution-Employer Pa	
Health Equity	5357	e4390zr	08/06/2026	08/11/2026	10.50	HSA Monthly Fee - August	6139 - HSA Contribution-Employer Pa	
					\$21.00			
Baxter, Chance	5358	6	08/24/2026	08/25/2026	800.00	August Cleaning Services	6262 - Building Repairs & Maintenan	
Bell-X 101 LLC	5359	10136	08/04/2026	08/25/2026	72.00	Re-Key doors	6262 - Building Repairs & Maintenan	
Braegger & Sons Construction	5360	2026-98	08/14/2026	08/25/2026	5,000.00	Labor and Repair Water Main Blow Off (insurance	6454 - So Willard System O&M Expe	
Brigham City Lab	5361	12070	08/11/2026	08/25/2026	40.00	Beaver Dam	6450 - Beaver Dam O&M Expenses	
Brigham City Lab	5361	12070	08/11/2026	08/25/2026	40.00	Collinston	6452 - Collinston System O&M Expen	
Brigham City Lab	5361	12070	08/11/2026	08/25/2026	40.00	Harper Ward	6453 - Harper Ward System O&M Ex	
Brigham City Lab	5361	12070	08/11/2026	08/25/2026	80.00	Bothwell	6451 - Bothwell System O&M Expens	
Brigham City Lab	5361	12070	08/11/2026	08/25/2026	80.00	South Willard	6454 - So Willard System O&M Expe	
Brigham City Lab	5361	12077	08/17/2026	08/25/2026	40.00	Harper Ward testing	6453 - Harper Ward System O&M Ex	
					\$320.00			
Chemtech Ford, LLC	5362	26H0323	08/17/2026	08/25/2026	275.00	DBP's testing	6452 - Collinston System O&M Expen	
Chemtech Ford, LLC	5362	26H0356	08/17/2026	08/25/2026	920.00	Harper Ward Pesticides	6453 - Harper Ward System O&M Ex	
Chemtech Ford, LLC	5362	26H0997	08/17/2026	08/25/2026	208.00	Lead and Copper Testing	6453 - Harper Ward System O&M Ex	
Chemtech Ford, LLC	5362	26H1107	08/20/2026	08/25/2026	52.00	Harper Ward Lead and Copper	6453 - Harper Ward System O&M Ex	
					\$1,455.00			
Cohne Kinghorn	5363	369978	08/01/2026	08/25/2026	910.00	Brigham City and HawkWay Development	6311 - Legal	
Cohne Kinghorn	5363	369979	08/01/2026	08/25/2026	380.00	Water Rights Monitoring	6311 - Legal	
					\$1,290.00			
Golden Spike Electric	5364	31211	07/06/2026	08/25/2026	85.00	Mobile Link Renewal for Flat Canyon Well Generat	6452 - Collinston System O&M Expen	
Golden Spike Electric	5364	31290	07/28/2026	08/25/2026	404.04	Generator Service	6450 - Beaver Dam O&M Expenses	
Golden Spike Electric	5364	31291	07/28/2026	08/25/2026	404.04	Generator Service	6450 - Beaver Dam O&M Expenses	
Golden Spike Electric	5364	31292	07/28/2026	08/25/2026	1,953.75	Generator Service	6451 - Bothwell System O&M Expens	
Golden Spike Electric	5364	31293	07/28/2026	08/25/2026	507.77	Generator Service	6452 - Collinston System O&M Expen	
Golden Spike Electric	5364	31294	07/28/2026	08/25/2026	528.41	Generator Service	6452 - Collinston System O&M Expen	
Golden Spike Electric	5364	31295	07/28/2026	08/25/2026	554.21	Generator Service	6452 - Collinston System O&M Expen	
					\$4,437.22			
Les Olson	5365	EA1718687	08/10/2026	08/25/2026	97.84	Quarterly Contract Billing - Sharp Copier	6241 - Office Supplies & Postage	
Les Olson IT	5366	MNS71149	08/19/2026	08/25/2026	800.20	Monthly IT Support	6263 - Computer/Networking	
Patriot Construction	5367	PMT 8	08/18/2026	08/25/2026	38,000.00	Application 8 (Harper Ward Well Equipping)	1600 - Work in Process	
Patriot Construction	5367	PMT 9	08/18/2026	08/25/2026	52,296.64	Application 9 (Harper Ward Well Equipping)	1600 - Work in Process	
					\$90,296.64			
Pelorus Methods Inc	5368	260901	08/01/2026	08/25/2026	1,000.00	Quarterly software & support	6210 - Memberships & Registrations	
Rocky Mountain Power	5369	8112026	08/11/2026	08/25/2026	12.15	7/9/2026-8/10/2026	6451 - Bothwell System O&M Expens	
Rocky Mountain Power	5369	8122026	08/12/2026	08/25/2026	26.94	7/10/2026-8/11/226	6451 - Bothwell System O&M Expens	

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Rocky Mountain Power	5369	8142026	08/14/2026	08/25/2026	701.93	7/14/2026-8/13/2026	6454 - So Willard System O&M Expe	
Rocky Mountain Power	5369	8182026	08/18/2026	08/25/2026	24.76	7/16/2026-8/17/2026	6451 - Bothwell System O&M Expens	
Rocky Mountain Power	5369	872026	08/07/2026	08/25/2026	503.47	7/7/2026-8/6/2026	6452 - Collinston System O&M Expen	
Rocky Mountain Power	5369	8720262	08/07/2026	08/25/2026	17.59	7/7/2026-8/6/2026	6452 - Collinston System O&M Expen	
Rocky Mountain Power	5369	8720263	08/07/2026	08/25/2026	868.80	7/7/2026-8/6/2026	6452 - Collinston System O&M Expen	
Rocky Mountain Power	5369	8720264	08/07/2026	08/25/2026	266.29	7/7/2026-8/6/2026	6450 - Beaver Dam O&M Expenses	
					\$2,421.93			
Verizon	5371	6150416321	08/06/2026	08/25/2026	40.01	Beaver Dam Scada	6450 - Beaver Dam O&M Expenses	
Verizon	5371	6150416321	08/06/2026	08/25/2026	52.01	SCADA Office	6282 - Telephone Telephone	
Verizon	5371	6150416321	08/06/2026	08/25/2026	109.77	Beaver Dam Scada	6450 - Beaver Dam O&M Expenses	
Verizon	5371	6150416321	08/06/2026	08/25/2026	120.03	Bothwell SCADA	6451 - Bothwell System O&M Expens	
Verizon	5371	6150416321	08/06/2026	08/25/2026	160.04	Collinston SCADA	6452 - Collinston System O&M Expen	
					\$481.86			
VISA	5372	7282026	08/20/2026	08/25/2026	446.45	07/01/2026-07/30/2026	2150 - CC Clearing Account	
JUB Engineers - Logan	5373	192359	01/13/2026	08/25/2026	1,267.80	Secondary Water Study	6313 - Engineering	
JUB Engineers - Logan	5373	193744	02/23/2026	08/25/2026	2,862.80	Secondary Water Study	6313 - Engineering	
					\$4,130.60			
JUB Engineers - Logan	5374	199530	08/24/2026	08/25/2026	14,251.33	BR Lower - Plan EIS #28	6313.5 - BR Canal PL 566	
JUB Engineers - Logan	5375	199275	08/17/2026	08/25/2026	3,441.24	06/28/2026-08/01/2026	1600 - Work in Process	
Hansen Allen & Luce Inc.	5376	58372	08/06/2026	08/25/2026	1,251.50	Brigham City Delivery Request Modeling	6313 - Engineering	
Hansen Allen & Luce Inc.	5376	58554	08/24/2026	08/25/2026	2,290.25	7/1/2026-7/31/2026 General Consulting	6313 - Engineering	
					\$3,541.75			
Hansen Allen & Luce Inc.	5377	58395	08/10/2026	08/25/2026	16,070.50	EPA Compliance	1600 - Work in Process	
PEHP Long Term Disability	5378	82026	08/25/2026	08/25/2026	0.01	small balance adj	6136 - Employee LT Disability	
PEHP Long Term Disability	5378	PR080126-638	08/04/2026	08/25/2026	75.20	Long Term Disability	2225.4 - Long Term Disability payable	
PEHP Long Term Disability	5378	PR081526-638	08/18/2026	08/25/2026	73.57	Long Term Disability	2225.4 - Long Term Disability payable	
					\$148.78			
MJM Construction	5379	PMT 3	08/19/2026	08/25/2026	219,504.22	PMT 3 South Willard Well Equipping	1600 - Work in Process	
PEHP Group Insurance	5380	872429	08/15/2026	08/25/2026	66.14	Vision Insurance	2225.7 - Vision Insurance payable	
PEHP Group Insurance	5380	872429	08/15/2026	08/25/2026	450.42	Dental Insurance	2225.1 - Dental Insurance payable	
PEHP Group Insurance	5380	872429	08/15/2026	08/25/2026	9,372.38	Health Insurance	2225.2 - Health Insurance payable	
					\$9,888.94			
PEHP Life	5381	08202026	08/20/2026	08/25/2026	197.21	Additional Life Insurance	2224.1 - Additional Life payable	
Standard Plumbing Supply Co.	5382	AZZQ12	08/13/2026	08/25/2026	158.28	Bothwell Repair	6451 - Bothwell System O&M Expens	
Standard Plumbing Supply Co.	5382	AZZR10	08/13/2026	08/25/2026	-72.01	Part Return	6449 - Operating Supplies	
					\$86.27			
Adobe	CC	3501849453	07/01/2026	07/01/2026	26.72	Adobe Subscription Monthly (Chance)	6241 - Office Supplies & Postage	
Adobe	CC	3512861146	07/08/2026	07/08/2026	21.38	Adobe Subscription Monthly (Jamie)	6241 - Office Supplies & Postage	
Bear River Bowl	CC	403299	07/09/2026	07/09/2026	195.00	BEPA breakfast	6233 - Travel Expenses	
Bluedot	CC	98D979AE-80314	07/19/2026	07/19/2026	50.00	Bluedot Subscription	6241 - Office Supplies & Postage	
Moochies	CC	712026	07/01/2026	07/01/2026	52.36	business lunch - Chance Baxter	6233 - Travel Expenses	
Quick Quack Car Wash	CC	7142026	07/14/2026	07/14/2026	100.99	Operator Car Wash Subscription	6449 - Operating Supplies	
					\$446.45			
Dept of Treasury Internal Revenue S	EFT	PR063026-553	07/07/2026	07/10/2026	22.38	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR063026-553	07/07/2026	07/10/2026	95.48	Social Security Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR070426-553	07/07/2026	07/10/2026	471.44	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR070426-553	07/07/2026	07/10/2026	1,201.00	Federal Income Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR070426-553	07/07/2026	07/10/2026	2,015.92	Social Security Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR071826-553	07/21/2026	07/24/2026	472.54	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR071826-553	07/21/2026	07/24/2026	1,168.00	Federal Income Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR071826-553	07/21/2026	07/24/2026	2,020.56	Social Security Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR073126-553	08/04/2026	08/07/2026	30.36	Medicare Tax	2221 - Fed & Fica payable	

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Dept of Treasury Internal Revenue S	EFT	PR073126-553	08/04/2026	08/07/2026	129.58	Social Security Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR080126-553	08/04/2026	08/07/2026	482.12	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR080126-553	08/04/2026	08/07/2026	1,192.00	Federal Income Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR080126-553	08/04/2026	08/07/2026	2,061.56	Social Security Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR081526-553	08/18/2026	08/21/2026	467.92	Medicare Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR081526-553	08/18/2026	08/21/2026	1,175.00	Federal Income Tax	2221 - Fed & Fica payable	
Dept of Treasury Internal Revenue S	EFT	PR081526-553	08/18/2026	08/21/2026	2,000.84	Social Security Tax	2221 - Fed & Fica payable	
Health Equity	EFT	PR042526-590	04/28/2026	07/01/2026	213.45	HSA Employee	2225.3 - HSA Contributions	
Health Equity	EFT	PR050926-590	05/12/2026	07/01/2026	213.45	HSA Employee	2225.3 - HSA Contributions	
Health Equity	EFT	PR052326-590	05/26/2026	07/01/2026	213.45	HSA Employee	2225.3 - HSA Contributions	
Health Equity	EFT	PR060626-590	06/09/2026	07/01/2026	213.45	HSA Employee	2225.3 - HSA Contributions	
Health Equity	EFT	PR062026-590	06/23/2026	07/01/2026	213.45	HSA Employee	2225.3 - HSA Contributions	
PathPoint Merchant Services	EFT	8312026	08/31/2026	08/31/2026	180.51	8/1/2026-8/31/2026	6612 - Merchant Card Services	
Utah Dept. of Workforce Services	EFT	6302026	06/30/2026	07/22/2026	-0.02	small bal adjustment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR041126-677	04/14/2026	07/22/2026	16.38	State Unemployment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR042526-677	04/28/2026	07/22/2026	16.30	State Unemployment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR050926-677	05/12/2026	07/22/2026	16.33	State Unemployment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR052326-677	05/26/2026	07/22/2026	14.79	State Unemployment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR053126-677	06/09/2026	07/22/2026	0.81	State Unemployment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR060626-677	06/09/2026	07/22/2026	11.90	State Unemployment	2226 - Suta payable	
Utah Dept. of Workforce Services	EFT	PR062026-677	06/23/2026	07/22/2026	11.91	State Unemployment	2226 - Suta payable	
Utah Local Governments Trust	EFT	1625791	06/02/2026	07/10/2026	4.68	10210- Accidental Dental - July 2026	6134 - Dental Insurance Expense	
Utah Local Governments Trust	EFT	1625792	06/02/2026	07/10/2026	172.94	10210-WC July 2026	6141 - Workers Compensation	
Utah Local Governments Trust	EFT	1626300	07/08/2026	07/10/2026	3,696.93	Auto Liability	6512 - Liability Insurance	
Utah Local Governments Trust	EFT	1626301	07/08/2026	07/10/2026	4.68	10210- Accidental Dental - August 2026	6134 - Dental Insurance Expense	
Utah Local Governments Trust	EFT	1626302	07/08/2026	07/10/2026	5,538.55	10210-Liability Insurance	6512 - Liability Insurance	
Utah Local Governments Trust	EFT	1626303	07/08/2026	07/10/2026	286.08	10210-WC August 2026	6141 - Workers Compensation	
Utah Retirement Systems	EFT	PR070426-683	07/07/2026	07/10/2026	96.00	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR070426-683	07/07/2026	07/10/2026	1,103.46	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR070426-683	07/07/2026	07/10/2026	2,547.78	URS Retirement	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR071826-683	07/21/2026	07/24/2026	96.00	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR071826-683	07/21/2026	07/24/2026	1,105.68	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR071826-683	07/21/2026	07/24/2026	2,430.20	URS Retirement	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR080126-683	08/04/2026	08/07/2026	96.00	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR080126-683	08/04/2026	08/07/2026	1,117.96	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR080126-683	08/04/2026	08/07/2026	2,459.82	URS Retirement	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR081526-683	08/18/2026	08/21/2026	96.00	Roth IRA	2223.2 - Roth payable	
Utah Retirement Systems	EFT	PR081526-683	08/18/2026	08/21/2026	1,096.16	URS 401k Additional	2223.1 - 401K payable	
Utah Retirement Systems	EFT	PR081526-683	08/18/2026	08/21/2026	2,407.18	URS Retirement	2223.1 - 401K payable	
Utah State Tax Commission	EFT	PR070426-685	07/07/2026	07/10/2026	655.00	State Income Tax	2222 - State Withholding Payable	
Utah State Tax Commission	EFT	PR071826-685	07/21/2026	07/24/2026	657.00	State Income Tax	2222 - State Withholding Payable	
Utah State Tax Commission	EFT	PR080126-685	08/04/2026	08/07/2026	668.00	State Income Tax	2222 - State Withholding Payable	
Utah State Tax Commission	EFT	PR081526-685	08/18/2026	08/21/2026	648.00	State Income Tax	2222 - State Withholding Payable	
Xpress Bill Pay	EFT	INV-XPR037596	06/30/2026	07/05/2026	243.81	June 2026 payment processing	6612 - Merchant Card Services	
Xpress Bill Pay	EFT	INV-XPR038623	07/31/2026	08/05/2026	253.70	customer payment processing	6612 - Merchant Card Services	
					\$43,824.47			
Health Equity	EFT (7/01/26)	PR070426-590	07/07/2026	07/07/2026	208.99	HSA Employee	2225.3 - HSA Contributions	
Health Equity	EFT (7/01/26)	PR070426-590	07/07/2026	07/07/2026	9,791.01	HSA Company	2225.3 - HSA Contributions	
					\$10,000.00			
					\$834,239.77			



Bear River Water Conservancy District
102 West Forest Street
Brigham City, UT 84302
435-723-7034

BOARD OF TRUSTEES

JAY CAPENER
CHAIRMAN
LESLEY KENDRICK
VICE CHAIRMAN
LYLE HOLMGREN
FINANCIAL CHAIRMAN

September 30th, 2026

Jonathan Jennings
Meteorologist

Utah Division of Water Resources

jjennings@utah.gov

Dear Mr. Jennings,

We would like to state our intent of participating in the states continued ground-based cloud seeding program. The cost for our program, per Rainmaker Technology Corporation, is expected to be **\$60,000.00** We appreciate the continued support from the state of Utah and the Utah Division of Water Resources and will anticipate a contract from the state for the 50% cost-share.

We look forward to this continued partnership. Please contact us if you have any questions.

Sincerely,

Jay Capener
Chairman.

Bear River Water Conservancy District.

BOYD BINGHAM
MIKE BRAEGGER
RIGGIN HOLMGREN
KELLY LEMMON
TIM MUNNS
BRIAN SHAFFER
RYAN SMITH
JOSEPH SUMMERS

CHANCE BAXTER
GENERAL MANAGER

MEMORANDUM

DRAFT

DATE: September 2, 2026
TO: Chance Baxter
Bear River Water Conservancy District
102 West Forest Street
Brigham City, Utah 84302

FROM: Ridley Griggs, M.Eng., P.E.
Hansen, Allen & Luce, Inc. (HAL)
859 West So. Jordan Pkwy – Suite 200
South Jordan, Utah 84095

SUBJECT: Brigham City Delivery Request Evaluation

PROJECT NO.: 091.63.100

INTRODUCTION

This memorandum summarizes the hydraulic modeling completed to evaluate whether the Harper/Brigham City wholesale connection can convey 800 gpm from the Bear River Water Conservancy District (BRWCD) Harper Ward system to Brigham City and identify the infrastructure needed to provide Brigham City with their requested flow rate.

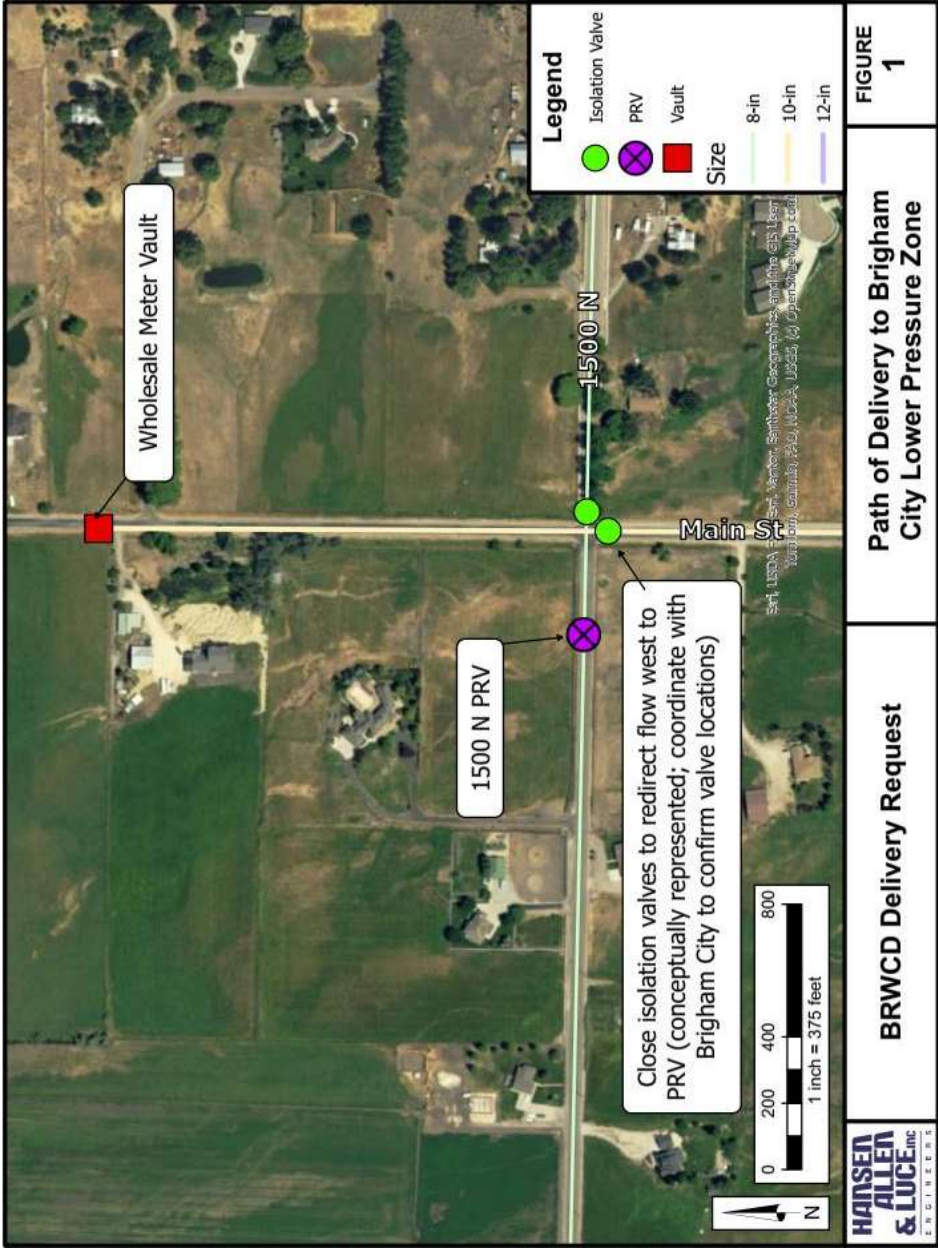
BACKGROUND

In Summer 2026, Brigham City asked BRWCD to consider delivering water from the BRWCD Harper Ward system to the Brigham City system at a constant flow rate of 800 gpm for a period of 5 years.

It was initially expected that a pump station would be needed to meet Brigham City's request. However, after initial coordination, HAL, BRWCD, and Brigham City personnel identified a potential way to serve Brigham City's lower pressure zone from the Harper Ward system without pumping. The following actions would be required:

- Reconfigure the existing Harper Ward connection vault to provide water from the Harper Ward system to the Brigham City system.
- Close several isolation valves in the Brigham City system to create a dedicated path of delivery from the Harper Ward system to the Brigham City Lower Pressure Zone.
- Adjust PRV settings in the Brigham City system as needed to achieve the requested flow rate.

Figure 1 shows the proposed path of delivery to the Brigham City Lower Pressure Zone.



Hydraulic models of the Harper Ward and Brigham City systems were used to evaluate the feasibility of this delivery option. The evaluation also considered head loss through the existing wholesale connection and whether the vault can be modified to support the requested delivery.

HYDRAULIC EVALUATION – EXISTING CONDITIONS

The Harper Ward system hydraulic model was used to evaluate a range of pipe roughness scenarios. The model assumed peak demands in the Harper Ward system and an additional 800 gpm demand from Brigham City. Head losses were also calculated through the existing wholesale meter vault.

Existing Wholesale Connection Vault

Head loss through the wholesale connection vault was evaluated to determine whether losses through the vault would significantly affect delivery capacity. It was assumed that the existing vault would be retrofitted to add a flow control valve and a magnetic flow meter.

Under the existing configuration, water passes through 4-inch pipe sections, bends, and valves that create energy losses through the vault. At a flow rate of 800 gpm, estimated head loss through the existing connection is about 63 feet, or 27 psi. Friction losses are significant because water needs to flow at a velocity of roughly 20 ft/sec to achieve a flow rate of 800 gpm.

Pipe Roughness Sensitivity Analysis

The internal roughness of water system pipes can significantly affect the ability of a system to deliver flow and maintain pressure. Pipe roughness can vary based on pipe material, pipe age, and the chemical composition of the water in the system. While roughness can often be reasonably estimated, field testing is required to confirm roughness in a water system pipe.

Where field data isn't available, standard practice is to perform a sensitivity analysis based on a range of reasonable pipe roughness values to determine whether field testing is necessary.

The Harper Ward System hydraulic model was used to test four pipe roughness scenarios in the Harper Ward system and determine the hydraulic grade line (HGL) available at the upstream (north) end of the wholesale connection vault under each scenario. The sensitivity analysis indicated significant potential for variation based on pipe roughness. Results from the analysis are summarized in the following section.

Results – Existing System

The HGL in the Lower Zone of the Brigham City system is about 4,461 ft. A comparison of the HGL in the Brigham City system to the available HGL through the existing system (including addition of a check valve and meter in the existing vault) is shown in Table 1.

Table 1
Comparison of Available HGL to Brigham City HGL - Existing

Roughness Coefficient	HGL Upstream of Vault (ft)	Head Loss through Vault (ft)	Available HGL (ft)	HGL in Brigham City System (ft)	Difference (ft)
120 (Roughest)	4465	63	4,402	4,461	-59
130	4487	63	4,424	4,461	-37
140	4504	63	4,441	4,461	-20
150 (Smoothest)	4519	63	4,456	4,461	-5

The results indicate that there is most likely not enough available hydraulic grade to deliver 800 gpm through the existing pipe and meter vault. However, in the case where pipes are smooth, the difference in projected HGL is only 5 feet. It's possible that the HGL in the Brigham City Lower Zone could be adjusted downward slightly to produce the requested flow rate.

WHOLESALE CONNECTION VAULT EVALUATION

Reducing head losses through the wholesale connection vault was explored as a way to increase available delivery capacity. Two alternative configurations were evaluated as described in the following sections.

Increase Pipe Size Within Vault

This configuration assumes the pipe segments and appurtenances within the vault would be increased from 4 inches in diameter to 10 inches in diameter. A flow control valve and magnetic flow meter would also be installed. This configuration results in a total calculated head loss of about 48 feet, or 21 psi through the vault and its associated piping. Significant head losses would continue to occur in the 4-inch diameter inlet and outlet piping.

A comparison of the HGL in the Brigham City system to the available HGL through the vault under this configuration is shown in Table 2.

Table 2 Comparison of Available HGL to Brigham City HGL – Increase Within Vault					
Roughness Coefficient	HGL Upstream of Vault (ft)	Head Loss through Vault (ft)	Available HGL (ft)	HGL in Brigham City System (ft)	Difference (ft)
120 (Roughest)	4465	48	4,417	4,461	-44
130	4487	48	4,439	4,461	-22
140	4504	48	4,456	4,461	-5
150 (Smoothest)	4519	48	4,471	4,461	+10

The results indicate that the modified meter vault may provide enough available hydraulic grade to deliver 800 gpm only under the smoothest pipe-roughness scenario. Under rougher pipe conditions, the available HGL remains below the Brigham City Lower Zone HGL.

Replace Entire Vault and Connecting Piping

This configuration assumes the entire wholesale connection will be replaced with a new vault with 10-inch diameter pipe. The calculated head loss through the vault is reduced to roughly 2 feet (about 1 psi). However, this option would require complete replacement of the vault and connection points and would be the most expensive infrastructure alternative.

A comparison of the HGL in the Brigham City system to the available HGL through the new meter vault described under this configuration is shown in Table 3.

Table 3
Comparison of Available HGL to Brigham City HGL – Vault Replacement

Roughness Coefficient	HGL Upstream of Vault (ft)	Head Loss through Vault (ft)	Available HGL (ft)	HGL in Brigham City System (ft)	Difference (ft)
120 (Roughest)	4465	2	4,463	4,461	+2
130	4487	2	4,485	4,461	+24
140	4504	2	4,502	4,461	+41
150 (Smoothest)	4519	2	4,517	4,461	+56

Replacing the vault and connecting piping would enable delivery of the requested flow rate of 800 gpm under each modeled pipe-roughness scenario.

SUMMARY OF RESULTS

Preliminary results are as follows:

- If the existing vault is used as-is:
 - A flow rate of 800 gpm is most likely not available to the Brigham City Lower Pressure Zone regardless of pipe roughness.
 - The available flow rate significantly depends on roughness in the Harper Ward system pipes.
- If pipes inside the vault are replaced with 10-inch diameter pipes:
 - A flow rate of 800 gpm is likely achievable to the Brigham City Lower Pressure Zone if pipes in the Harper Ward system are smooth.
 - If the pipes are rough, the requested flow rate likely could not be delivered.
 - The available flow rate significantly depends on roughness in the Harper Ward system pipes.
- If the vault is replaced with a new vault with 10-inch diameter pipes, and its connecting 4-inch diameter pipes are replaced with 10-inch diameter pipes:
 - The requested flow rate of 800 gpm could likely be delivered regardless of pipe roughness within the Harper Ward system.
- The hydraulic grade in the Brigham City system affects the ability of the Harper Ward system to deliver water.
 - If the hydraulic grade in the Brigham City Lower Pressure Zone can be reduced, available flow can be increased.

RECOMMENDATIONS

The following are recommended as next steps in the delivery evaluation:

1. Because available flow rate significantly depends on pipe roughness, a field test is recommended to measure available flow to Brigham City under existing conditions and identify pipe roughness in the Harper Ward system.
2. Coordinate with Brigham City to determine whether it's possible to reduce the HGL in their Lower Pressure Zone to enable higher delivery flow rates, if flow testing reveals limitations in flow capacity.

FLOW TESTING PROCEDURE

Suggestions for preparing for the flow test are listed below:

- Adjust settings at the Harper Ward Well as needed to deliver flow rates up to 800 gpm higher than it has recently been delivering.
- Remove standing water from the wholesale connection vault and test the atmosphere of the vault for safety. Identify a way to keep water out of the vault during the test, if possible.
- Verify whether there are any service connections in the Brigham City system along Main Street north of 1500 N. If so, sequencing of valve operations should be coordinated to avoid service interruptions.
- Verify which isolation valves in the Brigham City system will be used during the flow test. Operate the valves ahead of time to make sure they are in good working condition.
- Consider the duration of the flow test. A 24-hour testing period may be useful to understand the effects of diurnal variation in system pressure. At a minimum, the test should be long enough to achieve stable flow rates and pressures and give time for the SCADA system to log multiple data points.

The measurements that should be taken during the flow test (and notes about each) are shown in Table 4.

Table 4
Measurements for the Flow Test

Measurement	Notes
Flow Rate Delivered to Brigham City	The Harper Ward Tank outflow meter can be used to estimate flow rate delivered to Brigham City. Deliveries to the Harper Ward system will need to be subtracted but can be estimated based on SCADA data from previous days.
Pressure upstream of the meter vault	Use a hydrant in the Harper Ward system. Note which hydrant was used.
Pressure in the meter vault	Use the existing pressure gauge in the wholesale meter vault.
Pressure downstream of the meter vault	Use a hydrant in the Brigham City system or the upstream pressure gauge in Brigham City's PRV vault.

To perform the flow test, close isolation valves in the Brigham City system and fully open the bypass pipe in the wholesale meter station. Allow flow rates and pressures to stabilize and record the measurements described in Table 4.

MEMORANDUM

DATE: September 17, 2026
TO: Chance Baxter
Bear River Water Conservancy District
102 West Forest Street
Brigham City, Utah 84302

FROM: Ridley Griggs, M.Eng., P.E.
Hansen, Allen & Luce, Inc. (HAL)
859 West So. Jordan Pkwy – Suite 200
South Jordan, Utah 84095

SUBJECT: Tremonton Booster Station Re-Equipping

PROJECT NO.: 091.02.126

DRAFT

INTRODUCTION

This memorandum summarizes the analysis completed to identify design information for replacement pumps for the Tremonton Booster Station.

BACKGROUND

BRWCD has an agreement with Tremonton City to deliver water through a wholesale connection (referred to as the Tremonton Booster Station) to a pipeline that serves the Riverside-North Garland (RNG) and Ukon Water Company (Ukon) systems. When constructed, the wholesale connection was equipped with booster pumps designed to deliver future contract volumes and flow rates to RNG and Ukon, as well as a bypass system that can supply water at lower flow rates without pumping. This delivery system is shown in Figure 1.

For many years, pressure in the Tremonton system was high enough to deliver contracted flow rates to RNG and Ukon without pumping. However, Tremonton City recently made operational adjustments which reduced system pressures available to the wholesale connection. In the summer of 2026, BRWCD observed reduced pressure and flow delivery to the RNG system through the Tremonton Booster Station connection due to lower pressures in the Tremonton system.

Tremonton City has indicated that they are not comfortable making any changes to increase system pressure at the connection. Therefore, pumping is necessary to deliver contracted water supplies to RNG. BRWCD requested a hydraulic modeling evaluation to identify a recommended range of operating conditions for pump selection.

COORDINATION

BRWCD and HAL have coordinated with the affected water systems as described in this section.

Tremonton City

BRWCD has coordinated with Tremonton City Public Works regarding available system pressures and the possibility of increasing pressures at the wholesale connection. Tremonton City indicated that they are not comfortable increasing system pressures.

Riverside-North Garland Water Company

BRWCD has communicated regularly with RNG personnel to ask questions, collect pressure measurements, and discuss strategies to maximize deliveries during Summer 2026.

Ukon Water Company

Ridley Griggs, P.E. (HAL) met on behalf of BRWCD with Brett Jones, P.E. (Jones & Associates), working on behalf of Ukon, in a virtual meeting on August 17, 2026, to discuss Ukon's needs and concerns related to the existing connection and pump station upgrades. Ukon provided the following input:

- The lower pressures being supplied from Tremonton did not negatively impact the Ukon system in 2026.
- It would provide a redundancy benefit to the Ukon system if the pumps could provide enough pressure to fill their tank in case of emergency.

DESIGN CRITERIA

Based on the input received from RNG and Ukon, two pumping scenarios were considered:

1. Delivery to RNG – provide pressures to Ukon and RNG similar to the pressures that were provided in recent years
2. Delivery to Ukon – provide enough pressure to supply the Ukon tank in case of emergency.

Design criteria and expected operational conditions for the standard operation scenario are shown in Table 1.

Figure 1: Tremonton Booster Station Delivery System

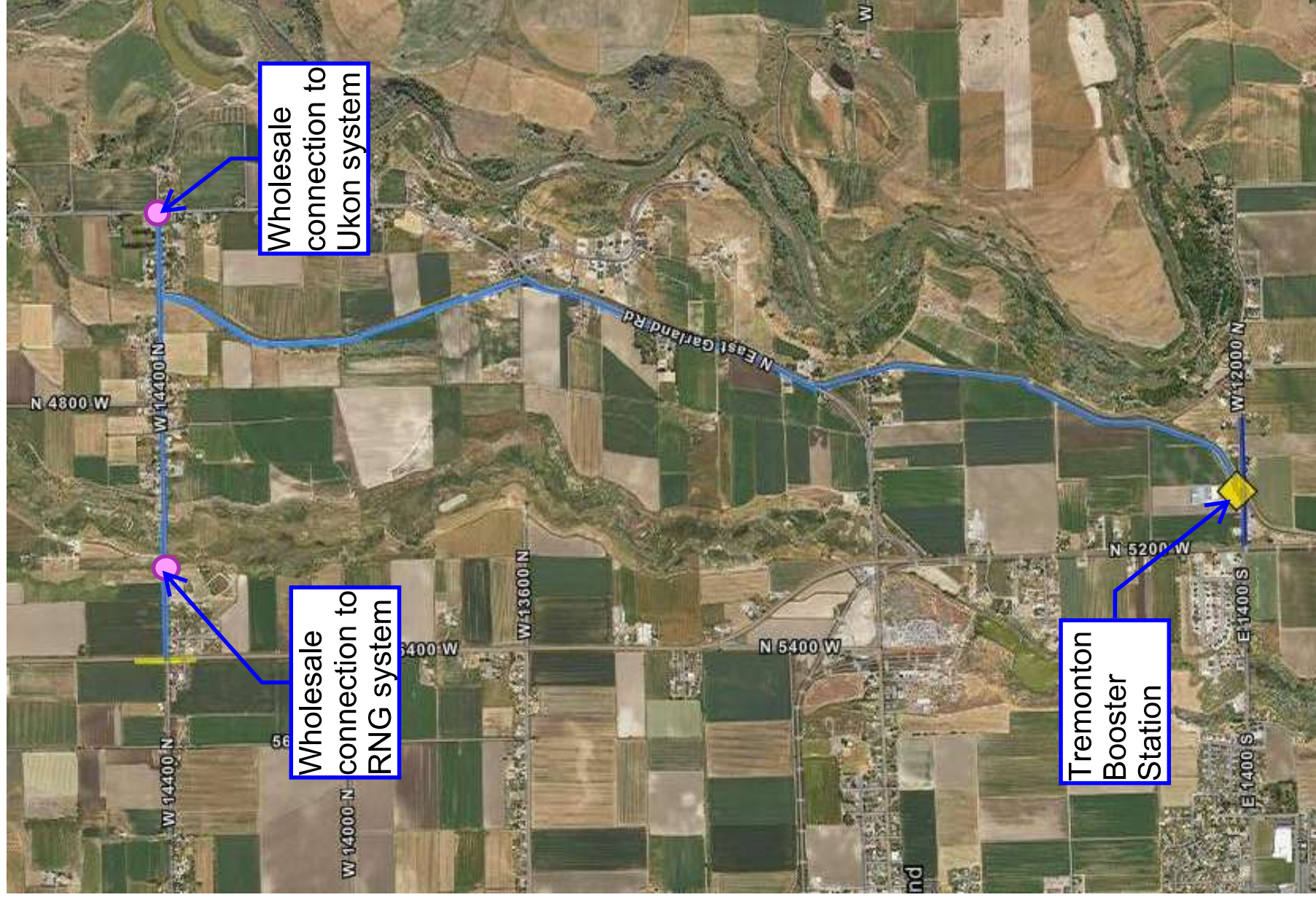


Table 1
Pump Selection Design Criteria for Delivery to RNG Tanks

Criteria	Standard Operation
Maximum Flow Rate (gpm)	300
Minimum Available Suction Pressure (psi)	80
Maximum Available Suction Pressure (psi)	95
Required Delivery Pressure to RNG (psi)	91
Required Hydraulic Grade to RNG (ft)	4,521
Expected Delivery Pressure to Ukon (psi)	70
Expected Hydraulic Grade to Ukon (ft)	4,521
Expected Pump Station Discharge Pressure at Maximum Flow Rate (psi)	105

Design criteria and expected operational conditions for the Ukon redundancy scenario are shown in Table 2.

Table 2
Pump Selection Design Criteria for Delivery to Ukon Tanks

Criteria	Ukon Redundancy
Maximum Flow Rate (gpm)	300
Minimum Available Suction Pressure (psi)	80
Maximum Available Suction Pressure (psi)	95
Required Delivery Pressure to Ukon (psi)	120
Required Hydraulic Grade to Ukon (ft)	4,637
Expected Delivery Pressure to RNG (psi)	141
Expected Hydraulic Grade to RNG (ft)	4,637
Expected Pump Station Discharge Pressure at Maximum Flow Rate (psi)	170

SYSTEM HEAD CURVES

System head curves for each scenario are attached.

RESULTS

Key results are as follows:

- A pump station discharge pressure of 170 psi would be required to deliver 300 gpm to the Ukon tanks.
- At a flow rate of 300 gpm, the difference between TDH delivering to Ukon (209 ft) vs. RNG (64 ft) is about 145 ft.

OTHER OPTIONS FOR UKON REDUNDANCY

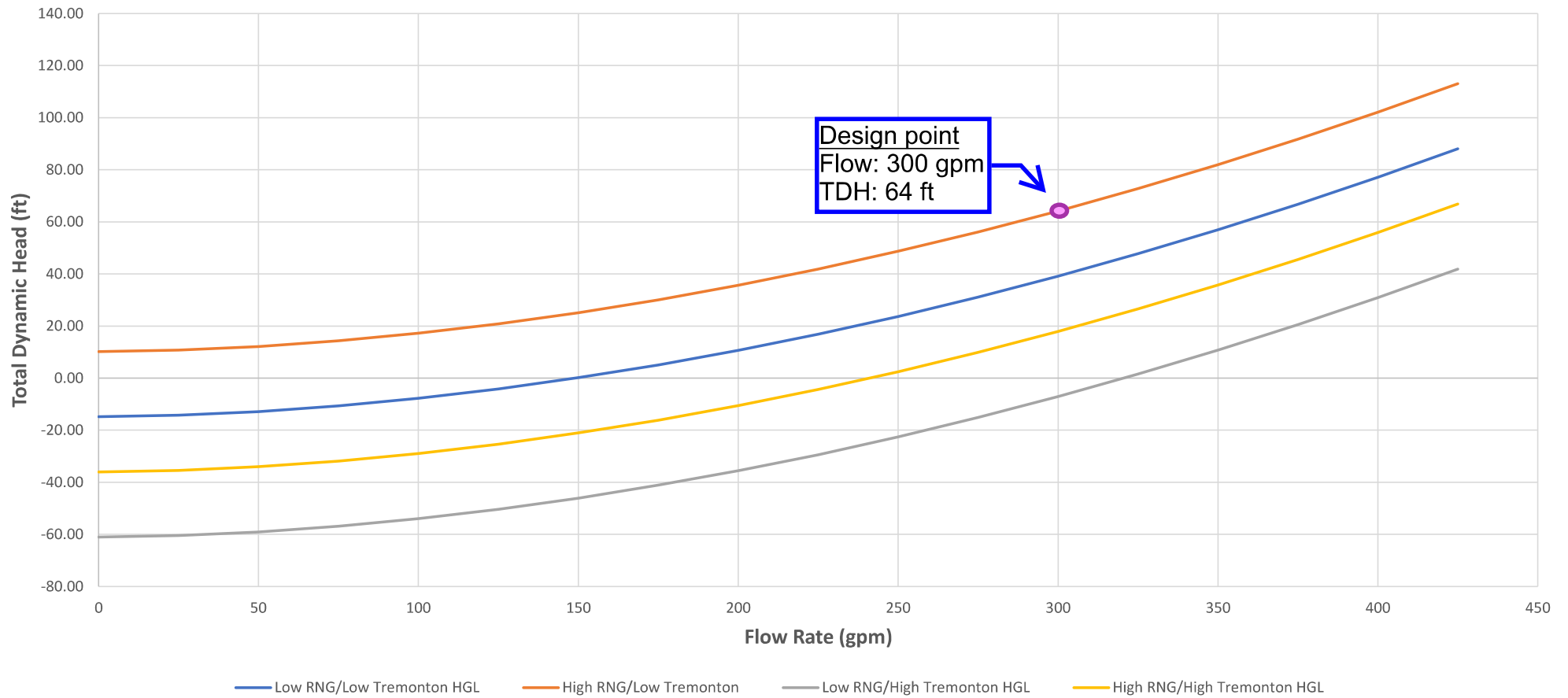
The Ukon system can receive water from the BRWCD Collinston system. As such, a degree of redundancy exists without equipping the pumps to provide additional redundancy. Ukon is also pursuing additional sources to provide supply and redundancy in their system.

RECOMMENDATIONS

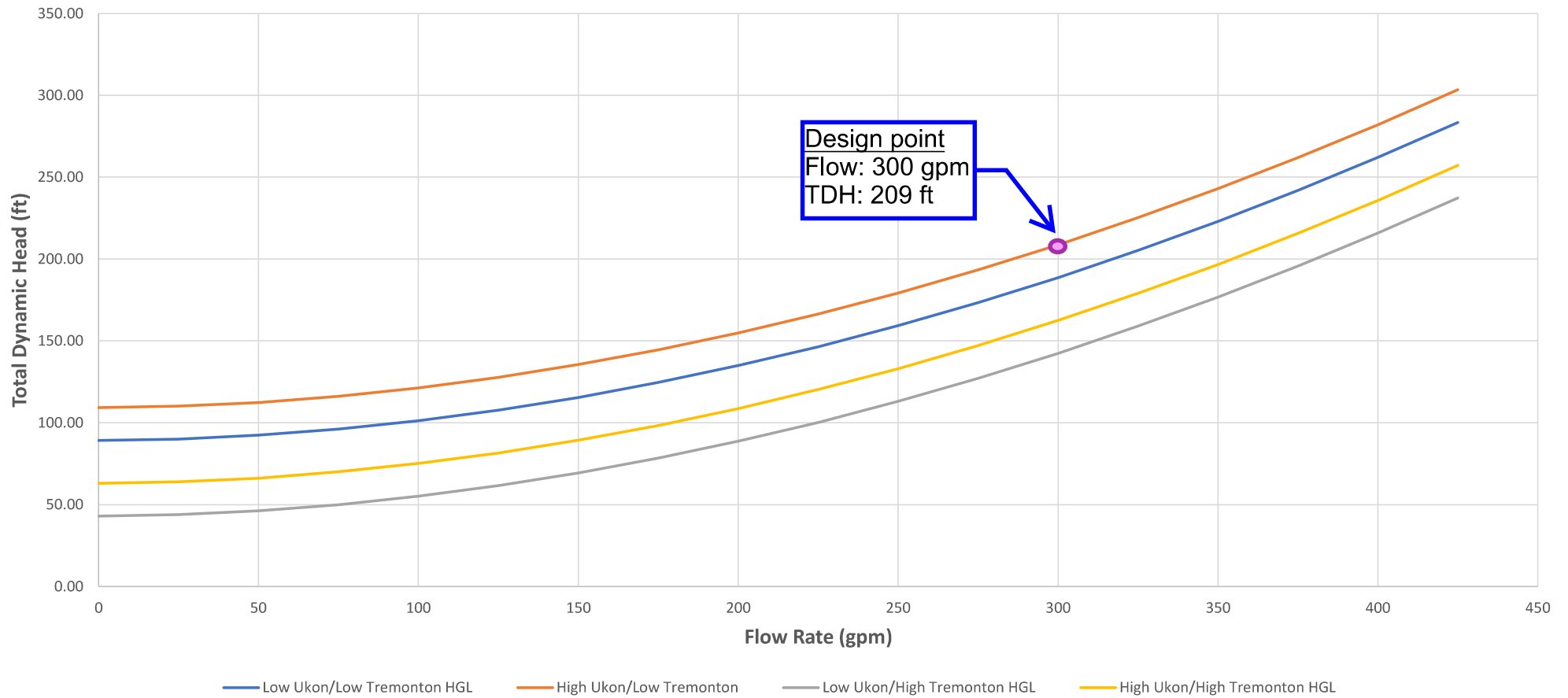
Recommendations are as follows:

1. Pump curves should be evaluated to determine whether a pumping configuration can be provided that would allow BRWCD to pump to the Ukon tanks in an emergency but supply the RNG tanks during normal operations without wasting energy through pressure reducing valves.
 - a. If such a configuration does not exist, pumps should be equipped to provide water to the RNG tanks. Ukon can continue to operate as-is.
 - b. If such a configuration does exist, the additional cost of this configuration (as compared to equipping the pump station to pump to the RNG tanks) should be identified. If Ukon would like the redundancy benefit created by these costs, Ukon should pay BRWCD the difference in cost.

System Head Curve - Delivery to RNG Tanks



System Head Curve - Delivery to Ukon Tanks





BEAR RIVER WATER CONSERVANCY DISTRICT
PETITION FOR WATER SERVICE

DATE: 09/09/2026

APPLICANT'S NAME: Dylan Oyler

BUSINESS/DEVELOPMENT NAME: Hot Iron Development

MAILING ADDRESS: 173 W 800 N

CITY: Willard STATE: UT ZIP: 84337

PHONE: 801-513-0019 EMAIL: dylanoyler@gmail.com

REQUESTED WATER SERVICE

☒ NEW DEVELOPMENT/RETAIL NO. OF CONNECTIONS NEEDED 2
☐ WHOLESALE NO. OF ACRE-FEET NEEDED PER YEAR

ADDRESS/LOCATION OR PARCEL # OF REQUESTED SERVICE:

05-022-0029

DESCRIPTION OF PROPOSED PROJECT AND REQUESTED WATER SERVICE:

Splitting parcel into 2 lots. We are requesting two water meters for culinary services.

Property has Bear River Canal shares for irrigation.

IS LOCATION OF REQUESTED SERVICE WITHIN THE BOUNDARIES OF ANY OTHER PUBLIC WATER SYSTEM?

☐ YES NAME OF PUBLIC WATER SYSTEM
☒ NO

DATE OF REQUEST TO PUBLIC WATER SYSTEM

RESPONSE TO REQUEST:

* LETTER OF DENIAL IS REQUIRED TO ACCOMPANY THIS APPLICATION WHEN 'YES' BOX IS CHECKED

ARE THERE ANY WATER RIGHTS ASSOCIATED WITH PROPERTY INVOLVED?

☐ YES WATER RIGHT NO. DESIGNATED USE:
☒ NO

Dylan Oyler

APPLICANT'S SIGNATURE DATE 09/09/2026

FOR DISTRICT USE ONLY - STATUS OF PETITION

☐ CONDITIONAL APPROVAL ☐ FINAL APPROVAL ☐ DENIED ☐ LETTER OF DENIAL ATTACHED

WATER SERVICE POLICY GIVEN TO APPLICANT INITIAL DATE

Bear River Water Conservancy District

Standard Financial Report

Operations - 07/01/2026 to 08/31/2026

66.67% of the fiscal year has expired

Net Position	Prior Year Actual	August Actual	Current Year Actual
Assets:			
Current Assets			
Cash and cash equivalents			
1100 First Community Checking	16,550.97	(17,830.42)	62,705.30
1101 First Community Savings	81,155.21	0.00	6,526.93
1103 Petty Cash	1,340.89	0.00	2,070.27
1110 Xpress Bill Pay Clearing	32,639.18	27,232.34	65,201.49
1120 PTIF 0239	2,411,104.77	(310,000.00)	1,574,677.89
1121 PTIF 2258 Depreciation Savings	1,027,060.52	0.00	744,515.33
1130 PTIF 4446 Bothwell Impact Fee	154,815.17	0.00	158,330.44
1131 PTIF 4447 HW Impact Fee	14,103.46	0.00	7,304.68
1133 PTIF 4815 Valley Investment	79,565.42	0.00	81,372.04
1134 PTIF 8438 Collinston Impact Fee	22,367.93	0.00	127.55
1135 PTIF 8439 Beaver Dam Impact Fe	52,980.69	0.00	54,183.66
1136 PTIF 8585 S.W. Impact Fee	25.49	0.00	26.06
1141 PTIF 5071 2008 LBA CapFac SW/	285,552.48	0.00	292,036.32
1142 PTIF 5072 1993-99 CapFac BW/H	141,301.20	0.00	144,509.62
1143 PTIF 5074 2020 Flat Canyon from	122,770.41	0.00	125,558.05
1148 PTIF 5379 2014-2008 LBA Res S	269,116.94	0.00	275,227.58
1149 PTIF 5675 2011 Cap Fac BD	13,509.08	0.00	13,815.82
1150 PTIF 5676 2011 Reserve BD	11,442.90	0.00	11,702.72
1151 PTIF 8317 2016 Res MP	9,580.37	0.00	10,814.37
1153 PTIF 7374 SRF	232,664.94	0.00	195,971.25
1175 Undeposited Receipts	0.00	(25,078.44)	0.00
Total Cash and cash equivalents	4,979,648.02	(325,676.52)	3,826,677.37
Receivables			
1311 Accounts Receivable	133,291.21	(56,225.41)	245,371.18
1312 Lease Receivable	12,255.56	0.00	12,255.56
1313 Grants Receivable - USBR	261,212.89	0.00	261,212.89
1314 Grants Receivable - USDA	146,932.00	0.00	146,932.00
1315 Grants Receivable - CIB	63,202.00	0.00	63,202.00
1316 Weather Modification Receivable	22,500.00	0.00	22,500.00
1319 Allowance for Doubtful Accts.	(2,000.00)	0.00	(2,000.00)
1411 REC. FROM OTHER GOV'TS	297,651.80	0.00	297,651.80
Total Receivables	935,045.46	(56,225.41)	1,047,125.43
Other current assets			
1541 Prepaid Insurance	5,736.60	0.00	5,736.60
Total Other current assets	5,736.60	0.00	5,736.60
Total Current Assets	5,920,430.08	(381,901.93)	4,879,539.40
Non-Current Assets			
Capital assets			
Work in Process			
1600 Work in Process	6,077,560.95	329,312.60	7,582,788.19
1603.2 Flat Canyon Well	488,623.41	0.00	488,623.41
1603.3 Harper Ward Test Well	509,272.99	0.00	509,272.99
Total Work in Process	7,075,457.35	329,312.60	8,580,684.59
Property			
1601 BE County Meter Station	4,633.22	0.00	4,633.22
1602.1 Collinston Project	4,116,322.80	0.00	4,116,322.80
1602.2 Blending Plan	44,954.67	0.00	44,954.67
1602.3 Waterline Extension-Sierra 202	171,240.65	0.00	171,240.65
1604.1 SW Well 2014	552,034.15	0.00	552,034.15
1605.1 WCWC Connection Line	118,492.32	0.00	118,492.32
1606.2 Bothwell Tank Overflow Pond	2,640.57	0.00	2,640.57
1610 ROU Asset	47,031.00	0.00	47,031.00
1611 Land and Water Rights	1,242,311.82	0.00	1,242,311.82
1621 Buildings	528,972.99	0.00	528,972.99
1640 Water Distributions Systems - Ot	77,921.71	0.00	77,921.71
1641 Beaver Dam Water System	1,959,379.46	0.00	1,959,379.46
1642 Booster Station	22,535.08	0.00	22,535.08
1643 Bothwell meter station	24,428.11	0.00	24,428.11
1644 Country Classics	89,500.00	0.00	89,500.00

Bear River Water Conservancy District

Standard Financial Report

Operations - 07/01/2026 to 08/31/2026

66.67% of the fiscal year has expired

	Prior Year Actual	August Actual	Current Year Actual
1646 Harper Ward System	1,119,200.63	0.00	1,119,200.63
1647 Honeyville Connection	16,497.50	0.00	16,497.50
1648 Newman Well	481,809.72	0.00	481,809.72
1649 RS/NG Meter Station	34,733.35	0.00	34,733.35
1650 Stevenson Farms #1	120,000.00	0.00	120,000.00
1651 TP-Backup Well	293,826.10	0.00	293,826.10
1652 TP 12" bypass system	283,221.18	0.00	283,221.18
1653 Tremonton Project	2,097,405.34	0.00	2,097,405.34
1654 WCorinne/Corinne Mtr Stn	79,881.97	0.00	79,881.97
1655 South Willard Water System	2,976,032.07	0.00	2,976,032.07
1657 BackupWell Enclosure	71,702.02	0.00	71,702.02
1661.1 Equipment	616,487.72	0.00	616,487.72
1661.2 Bothwell System Generator	129,602.70	0.00	129,602.70
1671.3 2020 Dodge Ram Truck	51,148.75	0.00	51,148.75
Total Property	17,373,947.60	0.00	17,373,947.60
Accumulated depreciation			
1721 Accumulated Depreciation	(5,904,902.29)	0.00	(6,149,028.34)
1722 Accumulated Amortization	(15,677.21)	0.00	(15,677.21)
Total Accumulated depreciation	(5,920,579.50)	0.00	(6,164,705.55)
Total Capital assets	18,528,825.45	329,312.60	19,789,926.64
Other non-current assets			
1802 Deferred outflows of resources	156,039.00	0.00	156,039.00
1803 Suspense	23.90	0.00	(17.83)
Total Other non-current assets	156,062.90	0.00	156,021.17
Total Non-Current Assets	18,684,888.35	329,312.60	19,945,947.81
Total Assets:	24,605,318.43	(52,589.33)	24,825,487.21
Liabilities and Fund Equity:			
Liabilities:			
Current liabilities			
2131 Accounts payable	(97,628.03)	27,588.73	350,746.88
2132.1 CC - Capital One	(487.76)	0.00	(487.76)
2132.4 CC - Visa	(2,980.59)	0.00	(446.45)
2150 CC Clearing Account	487.76	446.45	934.21
2330 Customer Rental deposits	(3,190.00)	0.00	(3,190.00)
Total Current liabilities	(103,798.62)	28,035.18	347,556.88
Payroll liabilities			
2211 Accrued wages payable	(14,828.52)	(11,199.00)	(27,114.35)
2220 Payroll liability clearing	0.00	(12,950.27)	(13,111.30)
2223.1 401K payable	(364.99)	0.00	(364.99)
2224.1 Additional Life payable	(949.57)	19.99	(1,240.07)
2225.1 Dental Insurance payable	(2,751.90)	0.00	(3,700.90)
2225.2 Health Insurance payable	(59,829.60)	(0.50)	(78,699.44)
2225.3 HSA Contributions	(1,134.00)	(426.90)	(1,987.80)
2225.4 Long Term Disability payable	(246.57)	149.23	(59.86)
2225.7 Vision Insurance payable	(434.02)	0.00	(589.05)
2226 Suta payable	(284.54)	(22.11)	(316.92)
2290 Deferred Vacation payable	(42,214.03)	0.00	(42,214.03)
Total Payroll liabilities	(123,037.74)	(24,429.56)	(169,398.71)
Liabilities			
2501.2 Collinston project	(11,238.01)	0.00	(11,238.01)
2501.9 Retainage Payable	(44,649.98)	0.00	(44,649.98)
Total Liabilities	(55,887.99)	0.00	(55,887.99)
Long-term liabilities			
2509 SRF 3S1849 2024	(1,034,360.00)	0.00	(1,034,360.00)
2515 So Willard 3S096 Interest	(439,000.00)	0.00	(439,000.00)
2516 Beaver Dam 3F144	(146,000.00)	0.00	(138,000.00)
2517 Collinston 3F214	(1,873,000.00)	0.00	(1,873,000.00)
2518 Master Plan 3F253P	(20,000.00)	0.00	(20,000.00)
2519 Flat Canyon 3S1740	(36,974.85)	0.00	(36,974.85)
2520 HW Test Well 3S1761	(112,941.32)	0.00	(112,941.32)
2521 Lease Liability	(15,486.00)	0.00	(15,486.00)

Bear River Water Conservancy District

Standard Financial Report

Operations - 07/01/2026 to 08/31/2026

66.67% of the fiscal year has expired

	Prior Year Actual	August Actual	Current Year Actual
2521.1 2024 SRF - Issued	(2,840,000.00)	0.00	(2,840,000.00)
2522 General LTD Offset	2,840,000.00	0.00	2,840,000.00
Total Long-term liabilities	(3,677,762.17)	0.00	(3,669,762.17)
Deferred inflows			
2601 Net Pension liability	(92,435.00)	0.00	(92,435.00)
2602 Deferred Inflows Of resources	(1,276,887.70)	0.00	(1,276,887.70)
Total Deferred inflows	(1,369,322.70)	0.00	(1,369,322.70)
Total Liabilities:	(5,329,809.22)	3,605.62	(4,916,814.69)
Equity - Paid In / Contributed			
2791.1 Cap Contribution: Beaver Dam	(1,650.00)	0.00	(1,650.00)
2791.2 Cap Contribution: Collinston	(553,360.50)	0.00	(553,360.50)
2791.3 Cap Contribution: Harper Subscri	(333,000.00)	0.00	(333,000.00)
2791.4 CapContribution: Tremonton Proj	(76,600.00)	0.00	(76,600.00)
2791.5 Cap Contribution: Water Systems	(209,500.00)	0.00	(209,500.00)
2791.6 Cap Contribution: Contributed Ca	(150,200.02)	0.00	(150,200.02)
2981 Retained Earnings	(17,951,198.69)	48,983.71	(18,584,362.00)
Total Equity - Paid In / Contributed	(19,275,509.21)	48,983.71	(19,908,672.52)
Total Liabilities and Fund Equity:	(24,605,318.43)	52,589.33	(24,825,487.21)
Total Net Position	0.00	0.00	0.00

Bear River Water Conservancy District

Standard Financial Report

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Income or Expense	Prior Year Actual	August Actual	Current Year Actual	Revised Budget	Remaining Budget	% Earned/ Used
Income From Operations:						
Operating income						
Water sales						
5141 Beaver Dam Dry Taps	600.00	50.00	400.00	600.00	200.00	66.67%
5142 Beaver Dam Retail	23,335.68	2,023.88	15,938.59	24,439.00	8,500.41	65.22%
5152 Bothwell M&I Retail	78,494.74	10,244.64	63,897.40	82,927.00	19,029.60	77.05%
5153 Bothwell M&I Wholesale	369,410.27	0.00	522,428.99	309,783.00	(212,645.99)	168.64%
5161 Collinston Dry Taps	9,660.00	760.00	6,340.00	11,919.00	5,579.00	53.19%
5162 Collinston Retail	74,478.84	10,963.43	58,154.93	74,718.00	16,563.07	77.83%
5163 Collinston Wholesale	89,541.45	0.00	71,076.75	83,811.00	12,734.25	84.81%
5172 Harper Ward Retail	110,850.30	13,608.81	80,874.13	120,003.00	39,128.87	67.39%
5182 South Willard Retail	2,717.14	1,930.99	3,560.47	4,519.00	958.53	78.79%
5183 South Willard Wholesale	28,737.60	0.00	22,044.00	22,809.00	765.00	96.65%
5190 Water Testing Reimbursed	140.00	0.00	120.00	255.00	135.00	47.06%
Total Water sales	787,966.02	39,581.75	844,835.26	735,783.00	(109,052.26)	114.82%
Rental income						
5212 Farm Power Reimbursement	44,249.08	0.00	0.00	0.00	0.00	0.00%
5213 Farm Rent	86,836.35	0.00	31,000.00	0.00	(31,000.00)	0.00%
5215 Riverside North Garland Lease	2,199.60	0.00	0.00	2,218.00	2,218.00	0.00%
5216 Ukon Sublease	12,133.66	0.00	12,386.22	12,286.00	(100.22)	100.82%
5217 Farm Water Sales	0.00	0.00	0.00	275,000.00	275,000.00	0.00%
5218 Farm Land Lease	0.00	0.00	0.00	23,500.00	23,500.00	0.00%
Total Rental income	145,418.69	0.00	43,386.22	313,004.00	269,617.78	13.86%
Total Operating income	933,384.71	39,581.75	888,221.48	1,048,787.00	160,565.52	84.69%
Operating expense						
Water system operations						
Payroll expenses						
Wages						
6110 Gross Wages	399,340.61	49,552.14	294,556.69	649,136.00	354,579.31	45.38%
6111 Gross Wages: Bonuses	4,250.00	0.00	0.00	0.00	0.00	0.00%
6112 Trustees Payroll Expense	9,630.00	0.00	4,900.00	12,000.00	7,100.00	40.83%
Total Wages	413,220.61	49,552.14	299,456.69	661,136.00	361,679.31	45.29%
Benefits						
6131 FICA Expense	31,335.79	3,741.74	22,631.02	56,584.00	33,952.98	40.00%
6132 SUTA Expense	508.27	25.85	255.35	1,552.00	1,296.65	16.45%
6133 Employee Health Insurance	176,213.32	14,059.32	98,091.58	198,780.00	100,688.42	49.35%
6134 Dental Insurance Expense	8,501.58	675.63	4,844.49	10,815.00	5,970.51	44.79%
6135 Employee Life Insurance	1,229.14	63.09	723.93	919.00	195.07	78.77%
6136 Employee LT Disability	1,939.03	(1,750.60)	(595.08)	3,743.00	4,338.08	-15.90%
6138 Vision Insurance Expense	1,348.96	99.21	749.66	1,795.00	1,045.34	41.76%
6139 HSA Contribution-Employer Paid	20,128.10	10.50	10,084.00	34,508.00	24,424.00	29.22%
6140 Retirement & Benefits	74,786.88	8,390.16	52,446.72	129,275.00	76,828.28	40.57%
6141 Workers Compensation	2,082.18	0.00	1,150.77	6,489.00	5,338.23	17.73%
6143 General Gov Pension Expense	26,851.00	0.00	0.00	0.00	0.00	0.00%
Total Benefits	344,924.25	25,314.90	190,382.44	444,460.00	254,077.56	42.83%
Total Payroll expenses	758,144.86	74,867.04	489,839.13	1,105,596.00	615,756.87	44.31%
Operations						
6191 Uniforms-Office Personnel	201.89	0.00	100.00	450.00	350.00	22.22%
6192 Uniforms-Systems Operators	819.87	109.90	509.84	1,050.00	540.16	48.56%
6210 Memberships & Registrations	22,918.65	1,350.00	14,785.60	25,000.00	10,214.40	59.14%
6231 Conferences Training	375.00	0.00	0.00	0.00	0.00	0.00%
6232 Mileage Reimbursement	3,711.50	0.00	4,123.80	10,000.00	5,876.20	41.24%
6233 Travel Expenses	10,862.69	0.00	10,977.88	15,000.00	4,022.12	73.19%
6241 Office Supplies & Postage	8,743.97	97.84	3,798.72	12,000.00	8,201.28	31.66%
6261 Automotive Repairs	10,565.97	1,685.97	2,902.86	8,000.00	5,097.14	36.29%
6262 Building Repairs & Maintenance	31,487.14	15,200.19	11,409.95	20,000.00	8,590.05	57.05%
6263 Computer/Networking	13,720.29	800.20	6,613.46	20,000.00	13,386.54	33.07%
6281 Utilities Utilities	11,465.82	847.47	6,932.44	15,000.00	8,067.56	46.22%
6282 Telephone Telephone	8,207.40	446.45	5,821.60	12,000.00	6,178.40	48.51%
6310 Lobbying	45,000.00	0.00	28,000.00	50,000.00	22,000.00	56.00%
6311 Legal	34,879.66	1,290.00	13,074.50	60,000.00	46,925.50	21.79%
6312 Accounting	42,510.00	0.00	42,980.00	50,000.00	7,020.00	85.96%

Bear River Water Conservancy District

Standard Financial Report

Operations - 07/01/2026 to 08/31/2026

66.67% of the fiscal year has expired

	Prior Year Actual	August Actual	Current Year Actual	Revised Budget	Remaining Budget	% Earned/ Used
6313 Engineering	120,187.42	10,926.62	87,891.22	100,000.00	12,108.78	87.89%
6314 Exploration & Studies	212,524.80	0.00	0.00	300,000.00	300,000.00	0.00%
6320 Engineering Howell Town	1,369.25	0.00	0.00	0.00	0.00	0.00%
6322 County Water Master Plan	166,136.50	0.00	0.00	0.00	0.00	0.00%
6323 Thatcher Penrose IFFP	0.00	0.00	(7,500.00)	0.00	7,500.00	0.00%
6448 Equipment and Tools	54,710.59	0.00	483.75	80,000.00	79,516.25	0.60%
6449 Operating Supplies	25,873.39	65.45	5,755.37	20,000.00	14,244.63	28.76%
6450 Beaver Dam O&M Expenses	13,071.60	500.07	22,058.17	30,000.00	7,941.83	73.53%
6451 Bothwell System O&M Expenses	141,910.41	15,494.96	146,008.39	200,000.00	53,991.61	73.00%
6452 Collinston System O&M Expense	47,032.11	3,392.71	63,139.74	75,000.00	11,860.26	84.19%
6453 Harper Ward System O&M Expe	17,688.48	5,614.79	88,792.00	125,000.00	36,208.00	71.03%
6454 So Willard System O&M Expens	25,144.30	5,781.93	13,404.08	30,000.00	16,595.92	44.68%
6456 SCADA	25,109.00	5,392.70	12,115.17	50,000.00	37,884.83	24.23%
6457 System O&M Expenses Fuel	14,793.73	1,950.01	12,101.32	20,000.00	7,898.68	60.51%
6460 Contracted-Misc Services	2,581.00	0.00	0.00	0.00	0.00	0.00%
6461 Water Service Connection Costs	9,830.67	0.00	10,114.03	10,000.00	(114.03)	101.14%
6480 Weather Modification Expense	49,365.68	0.00	30,121.00	60,000.00	29,879.00	50.20%
6490 Advertising Advertising	45.88	0.00	0.00	7,000.00	7,000.00	0.00%
6491 Printing and Reproduction	2,844.71	236.48	2,283.84	5,000.00	2,716.16	45.68%
6510 Auto Insurance	4,961.42	0.00	0.00	7,000.00	7,000.00	0.00%
6511 Fidelity Bonds	3,723.00	0.00	0.00	10,000.00	10,000.00	0.00%
6512 Liability Insurance	9,618.46	0.00	9,233.12	10,000.00	766.88	92.33%
6611 Bank Service Charges	1,120.02	0.00	533.00	1,500.00	967.00	35.53%
6612 Merchant Card Services	4,089.89	428.99	2,906.53	3,500.00	593.47	83.04%
6613 Bad Debt Expense	0.00	0.00	0.00	150.00	150.00	0.00%
Total Operations	1,199,202.16	71,612.73	651,471.38	1,442,650.00	791,178.62	45.16%
Water purchased						
6672 Water Purchased-BC	48,877.68	0.00	20,365.70	50,000.00	29,634.30	40.73%
6673 Water Purchased-Deweyville	20,844.00	0.00	10,000.00	20,000.00	10,000.00	50.00%
Total Water purchased	69,721.68	0.00	30,365.70	70,000.00	39,634.30	43.38%
Depreciation						
6690 Depreciation Depreciation	406,180.26	0.00	244,126.05	412,000.00	167,873.95	59.25%
Total Depreciation	406,180.26	0.00	244,126.05	412,000.00	167,873.95	59.25%
Total Water system operations	2,433,248.96	146,479.77	1,415,802.26	3,030,246.00	1,614,443.74	46.72%
Total Operating expense	2,433,248.96	146,479.77	1,415,802.26	3,030,246.00	1,614,443.74	46.72%
Total Income From Operations:	(1,499,864.25)	(106,898.02)	(527,580.78)	(1,981,459.00)	(1,453,878.22)	26.63%
Non-Operating Items:						
Non-operating income						
Property taxes						
5501 Property Taxes	2,009,388.58	0.00	687,040.26	1,822,919.00	1,135,878.74	37.69%
5502 Property Tax RDA	0.00	0.00	0.00	128,832.00	128,832.00	0.00%
Total Property taxes	2,009,388.58	0.00	687,040.26	1,951,751.00	1,264,710.74	35.20%
Grants						
5510 State Grants	214,984.00	0.00	14,354.50	100,000.00	85,645.50	14.35%
5511 Weather Modification	30,000.00	0.00	30,000.00	30,000.00	0.00	100.00%
5515 Federal Grants	646,613.35	53,793.57	356,529.18	0.00	(356,529.18)	0.00%
5515.1 BR Canal PL 566	530,107.00	17,759.45	249,340.12	244,330.00	(5,010.12)	102.05%
Total Grants	1,421,704.35	71,553.02	650,223.80	374,330.00	(275,893.80)	173.70%
Impact fees						
5520 Other income	24,265.16	0.00	11,196.77	0.00	(11,196.77)	0.00%
5522 Bothwell Impact Fees	80,296.00	0.00	0.00	7,601,809.00	7,601,809.00	0.00%
5523 Collinston Impact Fees	0.00	0.00	0.00	38,603.00	38,603.00	0.00%
5524 Harper Ward Impact Fees	0.00	0.00	0.00	16,821.00	16,821.00	0.00%
5525 South Willard Impact Fees	0.00	0.00	19,430.00	11,657.00	(7,773.00)	166.68%
Total Impact fees	104,561.16	0.00	30,626.77	7,668,890.00	7,638,263.23	0.40%
Other non-operating income						
5310 Connection Fees Collected	20,302.00	0.00	13,700.00	66,000.00	52,300.00	20.76%
5320 Miscellaneous Income	0.00	0.00	700.00	0.00	(700.00)	0.00%
5410 Finance Charge Income	6,219.34	612.62	3,505.07	0.00	(3,505.07)	0.00%
5610 Interest Income	190,184.32	0.00	92,075.00	85,000.00	(7,075.00)	108.32%
5630 Gain on Disposal of Asset	6,200.00	0.00	0.00	0.00	0.00	0.00%

Bear River Water Conservancy District

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	Prior Year Actual	August Actual	Current Year Actual	Revised Budget	Remaining Budget	% Earned/ Used
Total Other non-operating income	222,905.66	612.62	109,980.07	151,000.00	41,019.93	72.83%
Total Non-operating income	3,758,559.75	72,165.64	1,477,870.90	10,145,971.00	8,668,100.10	14.57%
Non-operating expense						
Interest expense						
6809 SRF 3S1849 2024 - Principle	0.00	0.00	0.00	157,400.00	157,400.00	0.00%
6813 Collinston 3F Series 2014	11,238.01	0.00	0.00	104,238.00	104,238.00	0.00%
6814 Harper Ward DDW R	0.00	0.00	0.00	7,000.00	7,000.00	0.00%
6816 South Willard DDW S096	0.00	0.00	0.00	115,614.00	115,614.00	0.00%
Total Interest expense	11,238.01	0.00	0.00	384,252.00	384,252.00	0.00%
Contributions to other governments						
6313.5 BR Canal PL 566	413,257.00	14,251.33	242,107.99	0.00	(242,107.99)	0.00%
6911 Contr. to Other Governments	0.00	0.00	75,000.00	0.00	(75,000.00)	0.00%
6912 Interest Expense - Other	0.00	0.00	18.82	0.00	(18.82)	0.00%
6913 Loss On Disposal of Assets	78,214.57	0.00	0.00	0.00	0.00	0.00%
Total Contributions to other governme	491,471.57	14,251.33	317,126.81	0.00	(317,126.81)	0.00%
Total Non-operating expense	502,709.58	14,251.33	317,126.81	384,252.00	67,125.19	82.53%
Total Non-Operating Items:	3,255,850.17	57,914.31	1,160,744.09	9,761,719.00	8,600,974.91	11.89%
Total Income or Expense	1,755,985.92	(48,983.71)	633,163.31	7,780,260.00	7,147,096.69	8.14%



Annual Board Meeting Minutes

Wednesday July 22, 2026 @ 7:00 PM
102 West Forest Street
Brigham City, UT 84302

In Attendance:

Jay Capener, Chairman
Lyle Holmgren, Financial Chairman
Brian Shaffer
Ryan Smith
Mike Braegger

Lesley Kendrick, Vice-Chairman
Riggin Holmgren
Kelly Lemmon
Tim Munns
Joseph Summers

Staff:

Chance Baxter, General Manager
Jamie Williams, Office Manager

Presenters:

Maddie Brown, Willard City

1- WELCOME

Chairman Jay Capener called the meeting to order at 7:00 pm

2- INVOCATION & PLEDGE OF ALLEGIANCE

Trustee Riggin Holmgren

3- DECLARATION OF CONFLICTS OF INTEREST

No conflicts declared

4- CONSENT AGENDA

A- Adoption of Agenda

B- Approval of Minutes – June 24, 2026

Trustee Tim Munns made a motion to approve items A-B on the consent agenda, motion was seconded by Trustee Kelly Lemmon; all members vote aye, motion passed.

5- APPROVAL OF FINANCIAL STATEMENTS – JUNE 2026

Financial Chairman Lyle Holmgren reported that the district is about halfway through the year and in a strong financial position. Water sales are running ahead of budget, with 86% of the full-year water sales budget already earned. Operating expenses are at 31% of the annual budget. Overall, the financials are well organized, and the district is in good shape. Trustee Riggin Holmgren made a motion to approve the June 2026 Financial Statements, motion was seconded by Trustee Mike Braegger; all members vote aye, motion passed.

6- ACTION ITEMS

A- Approval of Hansen, Allen & Luce Engineering Scope and Fee Proposal for the Brigham City Water Supply Evaluation – Chance Baxter, General Manager

General Manager Chance Baxter presented a Scope and Fee Proposal developed with Hansen, Allen & Luce Engineering to analyze the Brigham City water supply, as requested by the board at the previous meeting. He clarified that Hansen, Allen & Luce handles all the district's modeling work, and this proposal would cover the necessary engineering analysis.

Trustee Riggin Holmgren asked whether the district typically pays for this type of engineering analysis when other cities, such as Tremonton or West Corinne, request water supply evaluations. Baxter confirmed that the district has traditionally covered these costs, especially at this level of analysis.

Trustee Riggin Holmgren made a motion to approve the Hansen, Allen & Luce Scope and Fee Proposal for Brigham City Water Supply Evaluation, motion was seconded by Trustee Kelly Lemmon; all members vote aye, motion passed.

B- Review and approval of the revised Developer Checklist

General Manager Chance Baxter presented a new Developer Checklist he created for both wholesale and retail water service, based directly on the district's existing policy. The checklist is designed as a practical tool to help cities, towns, and developers easily track requirements and progress for water service petitions. Chance clarified that while the checklist is not a new policy, it organizes existing requirements in a more user-friendly format, and he requested board approval to formally include it in the water service policy. After brief discussion—including a note to update the adoption date, Trustee Tim Munns made a motion to approve the adoption of the Developer Checklist, motion was seconded by Financial Chairman Lyle Holmgren; all members vote aye, motion passed.

C- Willard City PRV Replacement Project Presentation and Project Update – Maddie Brown, Willard City

Maddie Brown with Willard City presented an update and expressed gratitude to the Bear River Water Conservancy District for their \$75,000 contribution toward a pressure reducing valve (PRV) as part of Willard's 600 South improvement project. She emphasized that the PRV was a critical and long-needed infrastructure upgrade, improving water reliability and longevity for the area, especially given the city's challenging topography and ongoing development.

During the discussion, it was clarified that the PRV is housed in a large underground vault with 8-inch piping and operates entirely on water pressure, without electrical components. The funding covered the entire installation, not just the valve itself. The project was timed to coincide with street reconstruction, making the installation more efficient. Trustee Mike Braegger noted the valve replaced an outdated system from the 1960s or 70s and agreed the upgrade was essential, especially with new subdivisions being built above the valve. Willard City representatives highlighted the value of the partnership and expressed appreciation for the district's support.

D- Authorization of payment for the previously approved \$75,000 Contribution to Willard City PRV Replacement Project

The board considered authorizing payment of the previously approved \$75,000 contribution to Willard City for the PRV replacement project. General Manager Chance Baxter confirmed the work was completed, operational, and met all expectations.

During discussion, Trustee Kelly Lemmon, asked how much property tax Willard City contributes to the district, and it was noted that their annual contribution is close to the amount of the grant. The board also discussed that this type of funding prompted the creation of a new, more formal policy for future project funding to ensure fairness and transparency. Going forward, cities will be able to apply for funds during an application period, and projects will be ranked and scored. Trustee Riggin Holmgren made a motion to authorize payment, motion seconded by Vice-Chairman Lesley Kendrick; all members vote aye, motion passed.

7- DISCUSSION

A- Deweyville Town Water Supply Contract Renewal / Extension –Vice Chairman Lesley Kendrick; Trustee Kelly Lemmon

Vice-Chairman Lesley Kendrick, Trustee Kelly Lemmon and General Manager Chance Baxter reported on a meeting with Deweyville Town regarding renewal of the water supply contract, which expires at the end of the year. Baxter clarified that Deweyville pumps district-owned water from their well, and the contract is for pumping services, not water purchase. The new contract will clarify this distinction.

Deweyville is open to renewing the contract, and their city council will review it before adoption, expected in September. The board discussed the possibility of a longer-term or even perpetual contract, with inflation adjustments written in. It was noted that the current fee paid to Deweyville is likely too low and does not cover all their costs; Deweyville was asked to analyze their true expenses for pumping, maintenance, and infrastructure.

The board also discussed the need for the contract to at least cover commitments to Ukon Water through 2034. With the new Flat Canyon well coming online, Deweyville's supply role has decreased, but their well remains critical. The Deweyville pump is aging and may require maintenance or replacement; the board discussed including an annual maintenance fee in the new contract. They also explored options for backup power and creating a redundant water connection for Deweyville.

Overall, the board and Deweyville are working toward a fair, updated contract that reflects actual costs and ensures long-term water reliability for both parties. The revised contract will be brought back to the board for approval after Deweyville's city council review.

B- August Board Meeting

The board discussed whether to hold the August meeting, noting that it would coincide with the Box Elder County Fair. Board and Staff agreed that meetings are typically not scheduled during the fair, and there was consensus to cancel the August meeting. The board will reconvene in September.

8- PUBLIC COMMENT

No public comment

9- TRUSTEES REPORT

Lesley Kendrick

Trustee Lesley Kendrick reported that her main update was the Deweyville contract renewal, which had already been discussed earlier in the meeting. She also asked about scheduling a tour of district facilities, General Manager Chance Baxter agreed that a tour should be arranged.

Lyle Holmgren

No report

Mike Braegger

Trustee Mike Braegger thanked the district for its support with the Willard City project, noting that it was important to complete infrastructure upgrades while the street was already under construction. He also mentioned that the spring up the canyon is currently at its lowest flow ever, but since the city relies mostly on wells, this has not significantly impacted their water supply.

Riggin Holmgren

No report

Brian Shaffer

No report

Kelly Lemmon

No report

Joseph Summers

No report

Ryan Smith

No report

Tim Munns

Trustee Tim Munns discussed the topic of cloud seeding. He shared that he had been reading about Utah's laws regarding cloud seeding and asked about the district's practices, specifically whether cloud seeding occurs in the summer or just in the winter. General Manager Chance Baxter clarified that the district's cloud seeding is done from late October through March to increase snowfall, using generators along the Wasatch Front.

Jay Capener

Chairman Jay Capener reported that the canal system is holding up well and water supplies are good, allowing them to run two and a half to three weeks longer than initially expected. Overall, he expressed satisfaction with the current water situation.

10- ADJOURNMENT

Financial Chairman Lyle Holmgren made a motion to adjourn; motion seconded by Trustee Riggin Holmgren; all members vote aye. Meeting adjourned.